



CITY OF SANTA FE SPRINGS

OPERATING BUDGET

FISCAL YEAR 2022-23





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Santa Fe Springs
California**

For the Fiscal Year Beginning

July 01, 2021

Christopher P. Morrell

Executive Director



Annette Rodriguez
Mayor



Joe Angel Zamora
Mayor Pro Tem



Juanita A. Martin
Councilmember



John M. Mora
Councilmember



Jay Sarno
Councilmember



RAYMOND R. CRUZ

CITY MANAGER

NOE NEGRETE

DIRECTOR OF PUBLIC WORKS/CITY ENGINEER

WAYNE MORRELL

DIRECTOR OF PLANNING

DINO TORRES

DIRECTOR OF POLICE SERVICES

BRENT HAYWARD

FIRE CHIEF

TRAVIS HICKEY

DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES

MARICELA BALDERAS

DIRECTOR OF COMMUNITY SERVICES



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"A great place to live, work, and play"

June 21, 2022

Honorable Mayor and City Council:

I am pleased to present the proposed operating budget for the City of Santa Fe Springs for fiscal year 2022-23. The operating budget provides the foundation for our work plan and, most importantly, it represents the commitments to our residents and businesses of this community. As a financial document, the budget presents our best assumptions for revenues and expenditures for the next year of service. As a policy document, it presents our City's unwavering commitment to providing resources towards improving the quality of life for our community.

These past two years not only upended our personal lives, it upended our organization's budget, services, and programs. Although, as a society, we are beginning to see shades of normalcy from the COVID-19 pandemic, we are now facing a new challenge: elevated national inflation generated by lingering supply-chain disruption and Russia's war in Ukraine. The inflation rates have led to sharp increases in the cost of living across our country and throughout our community and it has also increased the cost to deliver our City's programs and services.

In spite of the inflation challenge, our City continues to move forward. Our financial position is the strongest it has been over the last several years due to prudent decisions made by the City Council. While there is an increased economic uncertainty as the war, global supply chain disruptions and record rates of inflation persist, the City's current financial position is stable and staff anticipates our revenues to trend favorably and be within budget estimates for the year. While we remain hopeful and optimistic about these revenue trends, staff will continue to monitor our revenues and any adverse fluctuations in expected trends.

The spending plan for this upcoming fiscal year includes a shift of our organization's focus to begin to accomplish our long-term goals – such as, restoring staffing levels to where they need to be in order to deliver effective and efficient services to our community; seeking alternative sources of revenue to establish a reliable and consistent funding source for our capital improvement projects; enhancing the resources to better maintain our hardscape; modernizing our IT infrastructure for our community and for our employees; and, lastly, seeking alternative and more reliable water resources. These are the challenges that we, as an organization, are facing. We will remain steadfast and proactive in the pursuit of addressing them. The FY 2022-23 proposed operating budget has dedicated resources to begin to address each challenge in this upcoming fiscal year.

FY 2021-22 Year-End Projection

Although this current fiscal year was overshadowed by the pandemic and its effects on the general economy, our City was fortunate that our sales tax base has been relatively unaffected by the pandemic as it had little to no effect on our revenue stream. The Stay-at-Home orders also generated greater than anticipated online sales, which our City benefitted from immensely. While the sales tax generated the previous fiscal year (FY 20-21) was the highest the City has ever generated, staff anticipates this current fiscal year's sales tax will be greater than what was generated in previous fiscal years. The sales tax (Bradley-Burns) revenue/growth is critical to our finances as it represents nearly half of all our City's General Fund revenues.

Additionally, this is the third full year of collecting the voter-approved Transaction & Use Tax (Measure Y) and its trend is very favorable for the City. Measure Y has alleviated some of the financial burdens that have threatened our strong financial position. Even during a global pandemic, Measure Y was a consistent and reliable stream of revenue for our City. The Sales Tax and Measure Y combined represent over two-thirds (68%) of our General Fund revenues.

As such, staff is anticipating ending this current fiscal year with a \$6.0-\$8.0 million operating surplus. While this is exceptional, there are still certain areas we need to address moving forward. Under the direction of the City Council, we established and funded multiple set-aside funds (i.e., Capital Improvement Projects, Unfunded Liability, Economic Contingency, Equipment Replacement, Employee Benefits, Risk Management and Unassigned Reserves) several years ago to begin addressing some of these challenges. For the previous two fiscal years, staff has recommended allocating operating surpluses to these funds and once this fiscal year's financials are completed, staff will provide a recommendation on allocating the anticipated surplus to the City Council.

The City's Water Utility fund is anticipated to have an operating surplus of approximately \$1.0 million at year end. Over the last several years, there has been a continuing need for Capital Improvement Projects related to the source of water to aid in stabilizing the growing cost of water from outside sources. The cost to have an operating well in both of the City's water zones is expected to be approximately \$10 million. Other options for water supply sources are also being considered, but all come with a capital investment requirement. Once the fiscal year is completed, staff will recommend setting aside the operating surplus to add to the Water CIP reserve.

FY 2022-23 Proposed Budget Highlights

The proposed General Fund budget has an estimated \$1.5 million budget surplus primarily due to a 7.3% (or \$4.8 million) increase in the City's General Fund revenues, when compared to the Adopted Budget revenue figures for FY 2021-22 (\$69.6 million vs. \$64.9 million). These increases represent staff's best assumptions based on information available. Staff will continue to closely monitor the City's revenue sources as well as key economic indicators.

Included in this proposed operating budget are resources for several organizational needs including:

- Replacement of various City vehicles including two fire engines;
- Funding for twenty-two (22) position adjustments including:
- five (5) new full-time positions
- eight (8) upgrades; and
- nine (9) new part-time positions;
- Funding for additional traffic/police officers;
- Several IT upgrades/enhancements;
- Funding for non-recurring expenditures, which include replacements of furniture in public facilities, refurbishments of public facilities, and internal process improvements;
- Funding for inflation driven increases in operations, such as, supplies, contracts and park utilities

The following table summarizes the proposed sources and uses for FY 2022-23:

	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
Sources				
Estimated General Revenues	\$ 66,019,464	\$ 69,081,533	\$ 64,864,570	\$ 69,618,300
Total Sources	66,019,464	69,081,533	64,864,570	69,618,300
Uses				
Department Expenditures	46,015,630	47,948,829	57,337,100	63,587,100
Non-Recurring Expenditures	1,161,379	1,427,711	1,663,500	1,689,900
Capital Improvement Program Funding	2,800,000	2,800,000	2,800,000	2,800,000
Total Uses	49,977,010	52,176,540	61,800,600	68,077,000
Operating Surplus / (Deficit)	\$ 16,042,454	\$ 16,904,993	\$ 3,063,970	\$ 1,541,300

Expenditures

Overall, General Fund expenditures and operating fund transfers are expected to total approximately \$68.1 million in FY 2022-23, or about \$6.3 million greater than the FY 2021-22 Adopted Budget of \$61.8million. Departmental expenditures, net of applied revenues, are estimated at \$63.6 million in FY 2022-23 compared to the FY 2021-22 Adopted Budget of \$57.3 million. The increase of 10.9% is due to a variety of factors including: a 4% cost of living adjustment (COLA) as part of the 3-year labor agreements, general rise in labor related costs – CalPERS contributions, step increases, health care increases, and minimum wage increases – inflation driven increases in maintenance and operations as well as other recommended operating needs embedded in the budget.

Additionally, the proposed budget also includes funding for twenty-two position adjustments in order to begin to address needed staffing levels. These include:

Five new full-time positions:

- Code Enforcement Inspector I
- Community Services Specialist
- Mechanic I
- Two (2) Maintenance Workers

Eight upgrades – including four part-time positions to full-time positions:

- Part-time Administrative Clerk to Administrative Asst. II
- Account Clerk I to Account Clerk II
- Part-time Finance Office Aide to Administrative Asst. II
- Salary adjustment for Program Assistant in the Planning Dept.
- Two (2) part-time apprentices to full-time positions
- Streets & Grounds Lead Worker to Streets Supervisor
- Assistant Civil Engineer to Associate Civil Engineer

Nine new part-time positions:

- Three (3) Administrative Interns
- Three (3) Program Leader III
- Two (2) Information Desk Assistant
- Program Leader I

FY 2022-23 Water Utility Proposed Budget

The proposed budget for FY 2022-23 has an approximate \$0.5 million budget surplus, primarily due to increased revenues as a result of the new water rates. Total revenues are expected to increase by \$1.2 million or 7.7%, while expenditures are expected to increase by approximately \$1.7 million or 11.7%. The proposed budget includes a recommendation to transfer the \$0.5 million budget surplus into the Water CIP Reserve in order to start accumulating funding to explore alternative and reliable water sources.

The following table summarizes the proposed sources and uses for FY 2022-23:

Activity Name	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
Sources				
Estimated General Revenues	\$ 12,584,132	\$ 14,525,340	\$ 15,756,200	\$ 16,966,100
Uses				
Department Expenditures	12,145,066	13,967,969	14,761,900	16,527,600
Capital Improvement Projects	<u>-</u>	<u>-</u>	<u>994,300</u>	<u>438,500</u>
 Total Uses	 <u>12,145,065</u>	 <u>13,967,969</u>	 <u>15,756,200</u>	 <u>16,966,100</u>
 Surplus / (Deficit)	 <u>\$ 439,067</u>	 <u>\$ 557,371</u>	 <u>\$ -</u>	 <u>\$ -</u>

Conclusion

As we move forward, there is a lot more to accomplish together. Navigating a global pandemic is not an easy feat and we were able to do so through the City Council's leadership and our dedicated staff. This upcoming fiscal year will mark a change of focus for our organization and we will continue the constant pursuit of our City's mission to deliver exemplary public services responsive to our entire community and consistent with our history, culture and unique character.

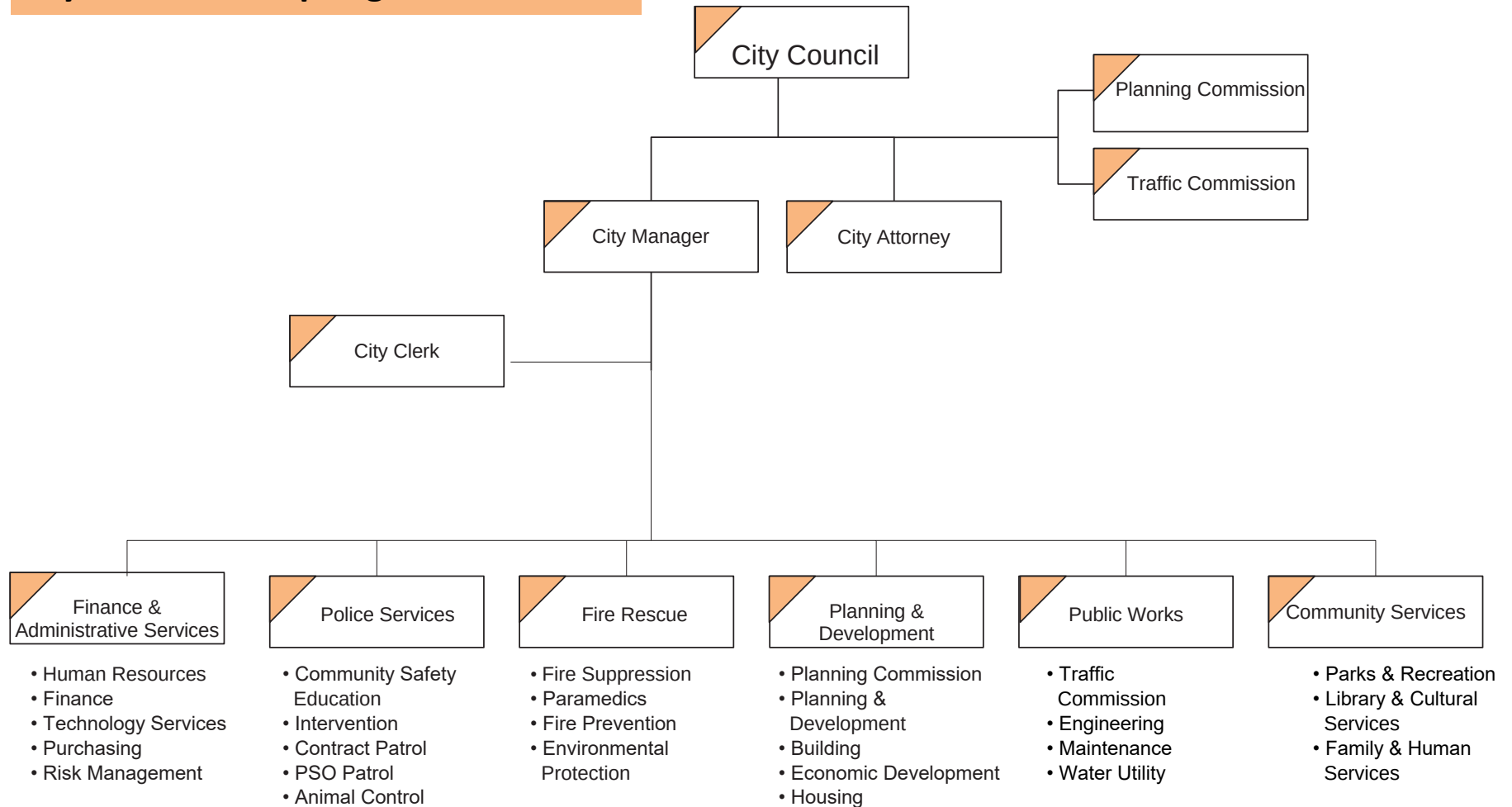
None of this would have been possible without the City Council leadership and the dedication of our City staff. I want to thank the City Council for their efforts and commitment to working together to move our community forward. I would also like to thank the Executive Management Team and their staff for their time and effort in preparing this year's budget and the Finance Department for their dedication and efforts.



Raymond R. Cruz
City Manager

Organizational Chart

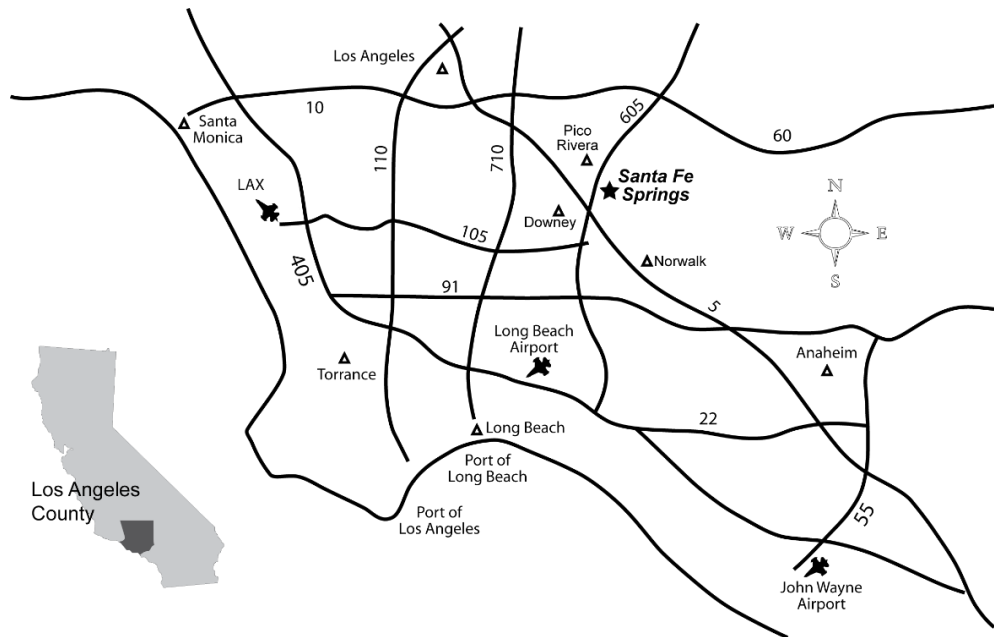
City of Santa Fe Springs



CITY PROFILE

The City of Santa Fe Springs provides a full range of municipal services, including: police and fire protection, the construction and maintenance of streets and other infrastructure, water utilities, recreational activities, public library and cultural events. Additionally, the City is responsible for two other legally separate entities which include the Successor Agency to the Redevelopment Agency and Housing Successor Agency to the Housing Authority.

The urban development of Santa Fe Springs began in the early 1950's as the result of a planned effort by a coalition of business community members and local residents. During the ensuing years, community pressures resulted in the incorporation of the City on May 15, 1957. The new City covered 4.9 square miles with a population of 11,787. The City of Santa Fe Springs now encompasses nine square miles, with about 84% of the land zoned for commercial and industrial use. The City's population is approximately 18,678; however, the daytime population is estimated at 95,000.



The City of Santa Fe Springs operates as a general law city under the council-manager form of government. Five City Council members are elected at-large for alternating four-year terms. The Mayor is selected annually from among the five members of the City Council. The City Council is responsible for the City's ordinances, operating resolutions, budget adoption and appointment of committee members. Overall, there are 11 standing committees, boards and commissions that provide input to the City Council. Among these are the Planning Commission and the Traffic Commission. The City Manager is responsible for administering the policies and directives approved by the City Council. The City Manager appoints the Executive Management Team, which is comprised of the Director of Finance & Administrative Services, Fire Chief, Director of Community Services, Director of Planning, Director of Police Services, and Director of Public Works.

The information presented in the operating budget and the City's financial statements is best understood when it is considered from the broader perspective of the specific environment within which the City operates.



LOCAL ECONOMY

The City of Santa Fe Springs is strategically located in southeast Los Angeles County with access to major seaports, airports and transportation corridors. The City is home to approximately 3,000 businesses with the top 30 businesses generating close to 50% of the City's total sales tax revenue.

The City's sales tax base is comprised of businesses within the following categories: Business and Industry (Manufacturing and business-to-business sells), Building and Construction, Autos and Transportation, General Consumer Goods, Fuel and Service Stations, Restaurants and Hotels and Food and Drugs. Close to two-thirds of the total sales tax revenue is generated by manufacturing and construction businesses. In the past couple of years, the City's businesses have seen a growth in sales and has translated into increases in the City's sales tax. With the vast majority of the City zoned for commercial and industrial use, Santa Fe Springs has historically experienced strong development and redevelopment activity in the community.

The City's largest revenue sources in the General Fund are sales tax, the transaction and use tax (Measure Y), and the utility users' tax (UTT). The City's voters approved the additional 1% transactions and use tax (Measure Y) on November 2018, which became effective April 1, 2019. The additional tax has broadened the City's revenue base and added over \$10 million in ongoing General Fund revenue.

Although the COVID-19 pandemic and its economic impact were felt throughout our nation, the City was fortunate that our Sales Tax base was relatively unaffected by the pandemic as it had little to no effect on

our revenue stream. In fact, the Stay-at-Home orders generated greater than anticipated online sales which played a pivotal role in the City's increased Sales Tax revenue. While the Sales Tax generated in the previous fiscal year was the highest the City had ever generated, the current fiscal year's Sales Tax is anticipated to surpass what was previously generated. The Sales Tax revenue and its growth are critical to the City's financial position as it represents nearly half of all of the City's General Fund revenues.

Additionally, this is now the third full year of collecting the voter-approved Transaction & Use Tax (Measure Y) and its trend is very favorable for the City. Measure Y has alleviated some of the financial burdens that have threatened the City's strong financial position. Even during a global pandemic, Measure Y continues to be a consistent and reliable stream of revenue for our City. The Sales Tax and Measure Y combined represent over two-thirds (68%) of the City's General Fund revenues.

The City is now in a position to accomplish its long-term goals given the City's financial resiliency during the pandemic for the foreseeable future. The City's General Fund revenues have increased by 7.3% in comparison to last fiscal year budget revenue figures (\$69.6million vs. \$64.9 million). These increases have allowed the City to fund several operational needs and will allow the City's financial position to remain stable barring any unforeseen economic downturns that are out of the City's control.



VISION, MISSION, AND GUIDING VALUES

The City has a vision statement that affirms: “The City of Santa Fe Springs is a great place to live, work and play,” with the following mission statement: “The City of Santa Fe Springs is committed to enhancing the quality of life of its residents and businesses by providing: a safe environment, a thriving business

community, quality family, youth, and senior services, and sound financial management of the community's resources." The guiding values are as follows:

- Personal integrity, honesty, and ethics
- Public service
- Compassion
- Responsibility, accessibility, and accountability
- Dedication

CITY COUNCIL PRIORITIES

The City Council's top priorities will provide a working framework in which staff will align all efforts and resources needed to accomplish these priorities and make positive progress for the Santa Fe Springs community. These priorities included:

City Council Priorities
• Invest in Wi-Fi technology and capability at all City facilities and underserved neighborhoods
• Dedicate resources to improve the maintenance of our hardscape
• Prepare an economic attraction plan for restaurants and explore the opportunity to bring in a supermarket
• Seek alternative sources of revenue to establish a reliable and consistent funding source for our capital improvement projects
• Modernize our Information Technology infrastructure for our community and for our employees
• Establish an alternative and more reliable water sources

During his fiscal year and for the next several years, City staff will strive to leverage resources in an attempt to accomplish these priorities. Some, like the economic attraction plan and seeking alternative reliable water sources, will be a multi-year effort while others will be achieved within the immediate future. Embedded within the FY 2022-23 Adopted Budget is funding for some of these priorities are found throughout the various Departmental activities and within the Capital Improvement Program (CIP). Additionally, the top priority for Council is to acquire the technology and capability to provide Wi-Fi at all City facilities, which will be completed during this fiscal year (FY 2022-23).

FINANCIAL PLANNING, POLICIES AND GUIDELINES

Meeting the service level demands of the community while ensuring the City's financial stability, has challenged the City to develop new strategies to balance both. Some key elements in providing long term stability include: partnering with the City's various bargaining units to share the burden on pension and benefit costs, seeking new revenue enhancements and economic development opportunities, implementing innovative practices to the City's operations, refinancing existing debt, adjusting water rates to keep pace with increasing expenditures, and partnering with the City of Whittier to provide Police Services. In addition, the City has developed and established several financial best practices and guidelines.

The information in the following section is based on longstanding City policies, practices, and recommendations developed by various government finance associations including the International City and County Managers Association (ICMA), Government Finance Officers Association (GFOA) and California Society of Municipal Finance Officers (CSMFO).

Budget Guidelines

It is the City's commitment and intention to adhere to the following budget guidelines:

- The City will strive to maintain an unassigned fund balance of at least 40% of operating expenditures, excluding transfers, in the General Fund. Given the City's revenue base and its volatility during economic downturns, the 40% is considered the minimum level necessary to maintain the City's credit worthiness and to adequately provide for sharp declines in operating revenues, sustain General Fund operations, and/or to offset budget deficits whether structural in nature or not;
- The City will avoid budgetary strategies that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures, accruing future years' revenues, or rolling over short-term debt;
- City staff will strive to present annually to the City Council a balanced budget, meaning ongoing operating revenues match ongoing operating expenditures, for adoption;
- Budgetary and accounting procedures will conform to Generally Accepted Accounting Principles (GAAP) for government agencies;
- The budget will provide for adequate funding of retirement obligations in accordance with contractual commitments;
- The City will maintain a budgetary control system to assist staff with adhering to the budget guidelines;



- The City will monitor departmental budgeted expenditures versus budget appropriations;
- All requests for City Council action which have a fiscal impact, where appropriate, on the City and/or its various funds shall be reviewed by the Finance Department before such requests can be included within the City Council agenda; and
- The City of Santa Fe Springs utilizes a modified and accrual basis for Accounting & Budgetary financial purposes.

Revenue Guidelines

- Staff will estimate City annual revenues by an objective, conservative and analytical process;
- Staff will prepare revenue projections and a financial forecast as part of its long-term financial planning;
- The City will strive to establish user charges and fees in order to recover the cost of providing the services to reflect the impact of inflation and other cost increases.



Investment Policy

The intent of the Investment Policy is to define the parameters within which funds are to be managed. The City will invest its funds in such a manner as to comply with applicable state laws (California Government Code Section 53600, et seq. and 53630, et seq.), ensure prudent money management, provide for daily cash flow needs, and meet the City's investment objectives. The primary objectives, in priority order, of the investment activities of the City are:

1. Safety – Safety of the principal is the foremost objective of the investment program. Investments will be undertaken in a manner that seeks to ensure preservation of capital in the portfolio;
2. Liquidity – The investment portfolio will remain sufficiently liquid to enable the City to meet its cash flow requirements;
3. Return on Investment – The investment portfolio will be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into consideration with the investment risk constraints of safety and liquidity needs.

The Investment Policy applies to all funds and investment activities of the City except for the investment of bond proceeds, which are governed by the appropriate bond documents, and any pension or other post-employment benefit funds held in a trust that has a separate investment policy. The Policy outlines the authorized and suitable investments for the City.



The Finance Department staff, with assistance from the City's investment advisor, analyze the portfolio and act to maximize earnings while safeguarding assets and maintaining liquidity. On an annual basis, staff conducts an evaluation of the City's Policy to determine compliance with applicable federal and state regulations and with industry standards and best practices to determine if any enhancements or newly adopted rules and regulations are required to be incorporated within the Policy. Based on these regular staff evaluations annual updates and revisions to the investment policy may be recommended.

Debt Management Policy

The Debt Management Policy establishes the parameters within which debt may be issued and administered by the City of Santa Fe Springs (the "City"), the Santa Fe Springs Public Financing Authority, the Santa Fe Springs Water Utility Authority, and the Successor Agency to the Community Development Commission of the City of Santa Fe Springs (collectively, the "Covered Entities"). The Policy strives to comply with Government Code Section 8855(i) and to:

- Maintain the Covered Entities' sound financial position;
- Ensure the Covered Entities have the flexibility to respond to changes in future service priorities, revenue levels, and operating expenses;
- Protect the Covered Entities' credit-worthiness;
- Ensure that all debt is structured in order to protect both current and future taxpayers, ratepayers and constituents of the Covered Entities;
- Ensure that the Covered Entities' debt is consistent with their planning goals and objectives and capital improvement program or budget, as applicable.

The Policy also establishes purposes for which debt may be issued, outlines the different types of debt that may be issued, details what constitutes long-term and short-term debt and the circumstances in which the City can either issue long-term or short-term debt as well as financings on behalf of other entities.

Financial Practices and Guidelines

The following financial practices articulate the premises of guidelines for which the City adheres to on various financial transactions the City may enter into during the course of its day-to-day operations.

- The accounting system will maintain the City's financial records on a basis consistent with Generally Accepted Accounting Principles (GAAP) applicable to local government along with adherence to the current GFOA and CSMFO best practices if applicable;
- Financial Reports will be generated, on a monthly basis detailing the City's Revenues and Expenditures for both a summary and detail basis;
- The Comprehensive Annual Financial Report (CAFR) will be prepared at the end of each fiscal year to account for the City's financial transactions for the year;
- In accordance with state law, an Investment Report will be prepared on a quarterly basis to account for the amounts, placements, and yields of the City's invested funds;
- In accordance with state law, an independent firm will perform an annual audit of the financial statements of the City and will publicly issue an opinion therein.

FUND BALANCE & FUND DESCRIPTIONS

The City generates fund balance (or accumulation of operating surpluses) during years when revenues exceed expenditures. There are five major fund balance categories that the Governmental Accounting Standards Board (“GASB”) created in its GASB 54 pronouncement: Nonspendable, Restricted, Committed, Assigned and Unassigned.

- **Nonspendable:** amounts not in spendable form or are legally or contractually required to be maintained intact. Examples include: inventory, notes and loans, prepaid items and/or advances.
- **Restricted:** portions of fund balance that are externally imposed by grantors, contributors or laws or regulations of state or federal governments or imposed by law through constitutional provisions or enabling legislation. Examples include: federal and state grants for a specific purpose and/or restricted donations or contributions.
- **Committed:** amounts constrained to specific purposes by a governments itself, using its highest level of decision-making authority (City Council), and remains binding unless removed in the same manner. Examples include: Capital projects and/or contractual obligations.
- **Assigned:** amounts a government intends to use for a specific purpose but are neither restricted nor committed; intent can be expressed by the governing body, or by an official or body to which the governing body delegates the authority. Examples include: Economic Contingency Reserve, Unfunded Liability Reserve, Equipment Replacement Fund, Employee Benefits Fund and/or Insurance/Risk Management Reserve.
- **Unassigned:** amounts available for any governmental purpose.

It is the City’s policy to maintain an unassigned fund balance of at least 40% of operating expenditures, excluding transfers, in the General Fund. Given the City’s revenue base and its volatility during economic downturns, the 40% is considered the minimum level necessary to maintain the City’s credit worthiness and to adequately provide for sharp declines in operating revenues, sustain General Fund operations, and/or to offset budget deficits whether structural in nature or not.

FUND ACCOUNTING STRUCTURE

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Santa Fe Springs, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with legal requirements. All of the City funds can be divided into three categories: governmental, proprietary and fiduciary.

Governmental Fund Type

Governmental activities – normally supported by taxes and intergovernmental revenues – are reported separately from proprietary funds (business-type activities), which rely to a significant extent on fees and charges. Governmental funds are the largest of the City’s three fund types and consist of the following:

- *General Fund* – The City’s primary operating fund. Revenue not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund, which includes sales taxes, property taxes, utility users’ tax and other taxes and miscellaneous revenues.
- *Special Revenue Funds* – Account for proceeds from specific revenue sources (other than trusts or major capital projects) restricted to specific expenditure purposes.
- *Capital Funds* – Accounts for monies used to acquire or construct major capital facilities (other than those funded by proprietary or trust funds).

Proprietary Fund Type

Proprietary funds account for operating revenues and expenses generally resulting from providing services and producing and delivering goods in connection with a proprietary fund’s principal ongoing operations. Rate charges are set to recover the costs of providing the services. The City currently has one Enterprise fund – the Water Utility fund.

Fiduciary Fund Type

This fund type accounts for assets held by the City in a trustee capacity or as an agent on behalf of others. The City has two types of Fiduciary funds:

- *Private-Purpose Trust Fund* – Accounts for the custodial responsibilities assigned to the Successor Agency pursuant to the Dissolution Act;
- *Agency Funds* – Accounts for special assessments received by the City as an agent for payment of Assessment District bonds and/or Community Facilities District debt and expenses.

CURRENT DEBT OBLIGATIONS

Local governments typically issue debt to finance non-operating items such as the construction costs of capital projects in their annual budget. Prudent debt management requires these capital investments in City infrastructure improvements, public buildings, and other facilities to be scheduled properly so as not to overload the City's debt service ability. For example, bond issues are carefully sized, structured, and timed for the most opportune entry into financial markets.

The table below demonstrates the City's long-term debt obligations. Projected payments for the capitalized lease obligations for the next five years will come from the General Fund.

Debt management is a strategic initiative because capital budgets tend to be larger than operating budgets. The City's debt management strategy is to balance sources of debt funding, constrain bonded indebtedness, and support needed investment in capital facilities so that Santa Fe Springs remains a desirable location for residence, employment, and investment.

California Government Code, Section 43605 sets the debt limit for the City at 15% of the assessed value of all real and personal property of the City. Because this Code section was enacted when assessed value was 25% of market value, the limit is calculated now at one-fourth of that amount or 3.75 percent. For details on current General Fund debt service levels as a percent of budget and for where the City stands on the State's legal debt margin, see the Comprehensive Annual Financial Report's (CAFR) Statistical section for the Computation of Legal Debt Margin information.

Although the City does not have any general obligation debt (repaid from taxes or revenue from general operations) that impacts its debt limit, the City does have other debt obligations that impact its cash flow and that need to be paid. These include long-term debt service bonds such as tax allocation bonds and water revenue bonds as listed in the table below:

**City of Santa Fe Springs
Five-Year Debt Service Schedule**

Debt Obligations	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27
2006 Tax Allocation Bonds, Series A	\$ 3,515,000	\$ 11,805,000	\$ 9,365,000	\$ 9,335,000	\$ 5,020,000
2016 Refunding Subordinate Tax Allocation Bonds	2,784,631	759,572	753,381	-	-
2017 Refunding Subordinate Tax Allocation Bonds	3,397,296	-	-	-	-
2013 Water Revenue Bonds	256,438	256,438	256,438	321,438	554,488
2018 Subordinate Water Revenue Bonds	229,598	229,579	229,441	179,183	-
TOTAL	\$ 10,182,963	\$ 13,050,589	\$ 10,604,260	\$ 9,835,621	\$ 5,574,488

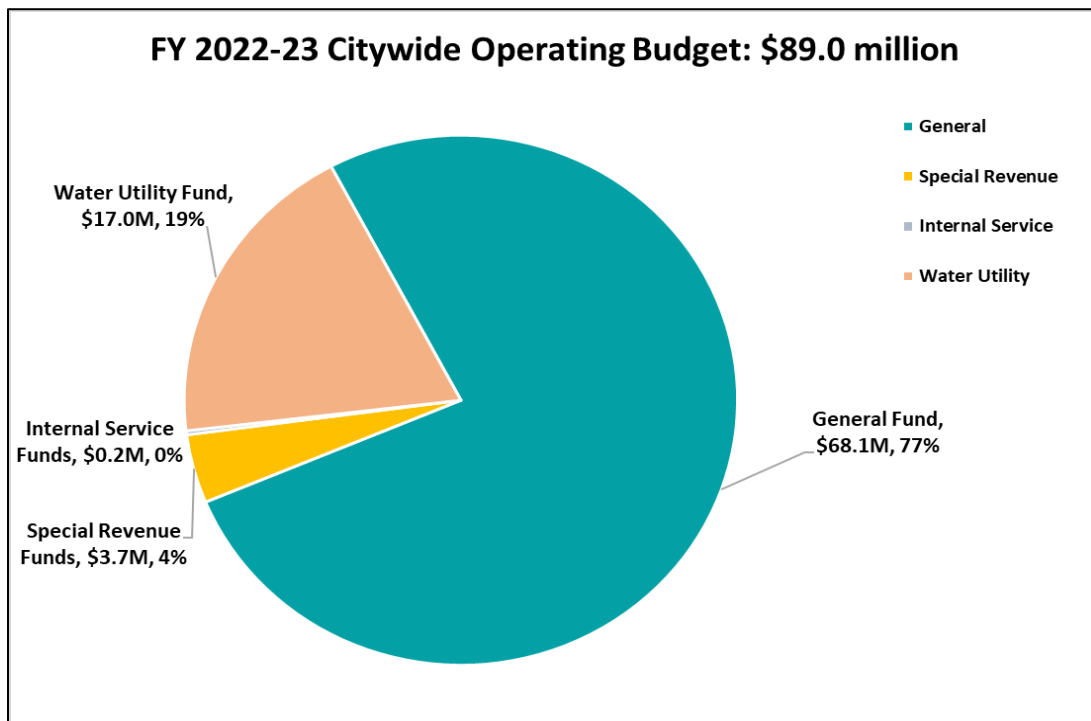
TOTAL CITYWIDE BUDGET

Sources and Uses of Funds

Fiscal Year 2022-2023 Adopted Budget

	General Fund	Special Revenue Funds	Internal Service Funds	Water Utility Fund	Total Operating Funds
Beginning Fund Balance	\$ 60,348,500	\$ 11,025,100	\$ 9,589,300	\$ 19,373,100	\$ 100,336,000
Sources					
Estimated Revenues	69,618,300	6,209,900	-	16,966,100	92,794,300
Uses					
Total Uses	68,077,000	3,732,100	218,000	16,966,100	88,993,200
Surplus / (Deficit)	1,541,300	2,477,800	(218,000)	-	3,801,100
Ending Fund Balance	\$ 61,889,800	\$ 13,502,900	\$ 9,371,300	\$ 19,373,100	\$ 104,137,100

Total Citywide budgeted appropriations for FY 2022-23 amount to \$89.0 million and the pie chart on the next page illustrates where the funding will be expended. Total appropriations this fiscal year increased by 8.4% when compared to FY 2021-22 due primarily to increases in the General Fund and the Water Utility Fund. As illustrated above, the General Fund is the largest fund with total expenditures of \$68.1 million or 77% of all appropriations to fund programs and services through the City's various departments followed by the Water Utility Fund at \$17.0 million or 19% of the total Citywide budget.



INTERNAL SERVICE FUNDS

Sources and Uses of Funds

Fiscal Year 2022-23 Adopted Budget

	General Equipment Replacement Fund	Environmental Fines Capital Fund	Fire Equipment Replacement Fund	Insurance Stabilization Fund	Employee Benefits Fund
Estimated Beginning Fund Balance	\$ 4,879,400	\$ 225,000	\$ 203,900	\$ 903,200	\$ 3,377,800
Sources					
Transfer from General Fund	-	-	-	-	-
Uses					
Transfer to General Fund:					
8000 - Vehicle Acquisition/Replacement	175,000	-	-	-	-
9000 - Non-Recurring	43,000	-	-	-	-
Total Uses	218,000	-	-	-	-
Surplus / (Deficit)	(218,000)	-	-	-	-
Estimated Ending Fund Balance	\$ 4,661,400	\$ 225,000	\$ 203,900	\$ 903,200	\$ 3,377,800

Internal Service Funds are established to account for any activity that provides goods or services to other funds or departments of the City on a cost-reimbursement basis. Embedded within the departments' various activities are equipment replacement charges for the eventual replacement of vehicles used by the departments. These charges are for the maintenance, repair, and replacement of City vehicles and other gasoline or diesel-powered equipment.

While the Equipment Replacement Fund operates on a cost-reimbursement basis, the City has a long-term practice of setting aside surplus funds to address the needs of the organization whether through the insurance stabilization fund (to address any significant increases to the City's liability and/or workers compensation rate) or the employee benefits fund (to address the compensated absences liability).

AUTHORIZED PERSONNEL

City of Santa Fe Springs Full-Time Authorized Positions				
Department	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
General Government	6	6	7	7
Finance and Administrative Services	20	20	23	24
Police Services	11	11	11	13
Fire-Rescue	57	57	57	57
Planning and Development	8	8	8	8
Public Works - Engineering	8	8	10	10
Public Works - Municipal Services	26	26	31	36
Public Works - Water Utility	10	10	12	12
Community Services - Administration	4	4	3	3
Community Services - Parks and Recreation	8	8	8	9
Community Services - Library & Cultural Services	8	8	8	8
Community Services - Family & Human Services	8	8	8	8
Total Number of Full-Time Positions	174	174	186	195

The City's current positive financial position enabled the City to fund several significant efforts tied to improving the organization and addressing some of the operational challenges. The focus on this year's budget was to add and reclassify positions that play a pivotal role in enhancing operations and in the implementation of new and existing programs and services. The City added a total of nine new full-time positions. These new positions include: Code Enforcement Inspector I; Community Services Specialist; Mechanic I; two (2) Maintenance Workers; two (2) Administrative Assistant II; Electrician Assistant; and a Mechanic Assistant. In addition to these new positions, there were several position adjustments made in order to adjust certain classifications with market levels and to provide a higher level of service for both the community as well as the organization.

City of Santa Fe Springs Full-Time Authorized Positions				
Positions	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
GENERAL GOVERNMENT				
City Manager	1	1	1	1
City Clerk	1	1	1	1
City Clerk Technician	1	1	-	-
Communications Specialist	-	-	-	1
Deputy City Clerk	-	-	1	1
Executive Assistant to the City Manager & City Council	-	-	1	1
Municipal Affairs Manager	-	-	1	1
Secretary to the City Manager & City Council	1	1	-	-
Senior Management Analyst	1	1	-	-
Program Assistant	-	-	1	-
Public Information Officer	-	-	1	1
Public Relations Specialist	1	1	-	-
General Government Subtotal	6	6	7	7
FINANCE & ADMINISTRATIVE SERVICES				
Account Clerk III	4	4	3	3
Account Clerk II	-	-	-	1
Account Clerk I	1	1	1	-
Account Clerk Supervisor	-	-	1	1
Accountant	2	2	2	2
Accounting Manager	-	-	-	-
Administrative Assistant II	1	1	1	2
Administrative Assistant I/Receptionist	-	-	1	1
Computer Specialist III	2	2	2	2
Director of Finance & Administrative Services	1	1	1	1
Director of Purchasing Services	1	1	1	1
Director of Technology Services	1	1	1	1
Finance Manager	1	1	1	1
Human Resources Analyst	2	2	1	1
Human Resources Assistant	1	-	-	-
Human Resources Manager	1	1	1	1
Human Resources Specialist	-	1	1	1
Senior Accountant	-	-	1	1
Senior Budget Analyst	1	1	1	1
Senior Human Resources Analyst	-	-	1	1
Storekeeper	-	-	1	1
Systems Analyst	1	1	1	1
Finance & Administrative Services Subtotal	20	20	23	24

Positions	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
POLICE SERVICES				
Administrative Assistant II	1	1	1	2
Assistant Director of Police Services	-	-	1	1
Code Enforcement Inspector I	2	2	2	3
Director of Police Services	1	1	1	1
Management Analyst II	1	1	-	-
Lead Public Safety Officer (LPSO)	4	4	3	3
Public Safety Officer Supervisor	-	-	1	1
Youth Intervention Case Worker	1	1	1	1
Youth Intervention Program Supervisor	1	1	1	1
Police Services Subtotal	11	11	11	13
FIRE-RESCUE				
Administrative Assistant II	2	2	2	3
Deputy Director of Environmental Protection Division	1	1	-	-
Environmental Programs Manager	-	-	1	1
Deputy Fire Marshall	1	1	1	1
Director of Env. Protection Div. & Fire Prevention	1	1	-	-
Env. Protection Div./Fire Prevention Specialist	1	1	1	1
Fire & Environmental Safety Inspector I	1	1	2	2
Fire & Environmental Safety Inspector II	3	3	2	2
Fire Chief	1	1	1	1
Batallion Chief	4	4	4	4
Fire Captain	12	12	12	12
Fire Engineer	12	12	12	12
Firefighter	9	9	9	9
Firefighter/Paramedic II	9	9	9	9
Management Analyst II	-	-	1	-
Fire-Rescue Subtotal	57	57	57	57
PLANNING & DEVELOPMENT				
Administrative Assistant I	1	1	1	1
Assistant Director of Planning	-	-	1	1
Assistant Planner	1	1	1	1
Associate Planner	2	2	2	2
Senior Planner	1	1	-	-
Building Permit Clerk II	1	1	1	1
Director of Planning	1	1	1	1
Program Assistant Planner	1	1	1	1
Planning & Development Subtotal	8	8	8	8

Positions	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
PUBLIC WORKS - ENGINEERING				
Assistant Civil Engineer	1	1	2	1
Associate Civil Engineer	-	-	-	1
Capital Improvements Manager	1	1	1	1
Civil Engineering Assistant I	1	1	1	1
Civil Engineering Technician II	1	1	1	1
Director of Public Works	1	1	1	1
Management Analyst I	1	-	-	-
Management Analyst II	-	1	1	1
Public Works Department Secretary	1	1	1	1
Public Works Inspector	1	1	1	1
Traffic Engineer	-	-	1	1
Public Works - Engineering Subtotal	8	8	10	10
PUBLIC WORKS - MUNICIPAL SERVICES				
Assistant Traffic Signal & Lighting Technician	-	-	2	2
Bus Driver II	1	1	1	1
Bus Driver III	1	1	1	1
Electrician	1	1	1	1
Electrician Assistant	-	-	-	1
Facility Lead Worker	-	-	1	1
Facility Section Supervisor	1	1	1	1
Facility Specialist	3	3	3	3
Fleet Supervisor	1	1	1	1
Grounds Supervisor	-	-	-	1
Maintenance Worker I	7	7	7	9
Maintenance Worker II	-	-	2	2
Mechanic I	2	1	1	2
Mechanic II	1	2	2	2
Mechanic Assistant	-	-	-	1
Municipal Services Manager	1	1	1	1
Municipal Services Supervisor	-	-	1	1
Streets & Grounds Lead Worker	1	1	1	-
Streets & Grounds Maintenance Supervisor	1	1	1	-
Streets Supervisor	-	-	-	1
Traffic Signal & Lighting Supervisor	1	1	1	1
Traffic Signal & Lighting Technician I	2	1	2	2
Traffic Signal & Lighting Technician II	1	2	1	1
Transportation Services Supervisor	1	1	-	-
Public Works - Municipal Services Subtotal	26	26	31	36
PUBLIC WORKS - WATER UTILITY				
Utility Services Manager	1	1	1	1
Water Meter Reader	-	-	2	2
Water Utility Lead Worker	2	2	2	2
Water Utility Section Supervisor	1	1	1	1
Water Utility Worker	4	4	4	4
Water Well Operator	2	2	2	2
Public Works - Water Utility Subtotal	10	10	12	12

Positions	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
COMMUNITY SERVICES - ADMINISTRATION				
Director of Community Services	1	1	1	1
Management Analyst II	1	1	1	1
Program Assistant	1	1	-	-
Administrative Assistant II	1	1	1	1
Community Services - Administration Subtotal	4	4	3	3
COMMUNITY SERVICES - PARKS & RECREATION				
Administrative Assistant II	1	1	1	1
Community Services Specialist	2	2	2	3
Community Services Supervisor	2	2	2	2
Parks & Recreation Services Manager	1	1	1	1
Program Coordinator	2	2	2	2
Community Services - Parks & Recreation Subtotal	8	8	8	9
COMMUNITY SERVICES - LIBRARY & CULTURAL SERVICES				
Administrative Assistant II	2	2	1	1
Library Services Manager	1	1	1	1
Librarian I	1	1	1	1
Librarian II	1	1	2	2
Librarian III	1	1	1	1
Library Clerk I	1	1	1	1
Program Coordinator - Library Outreach	1	1	1	1
Community Services - Library & Cultural Services Subtotal	8	8	8	8
COMMUNITY SERVICES - FAMILY & HUMAN SERVICES				
Administrative Assistant II	1	1	1	1
Community Services Specialist	1	1	1	1
Community Services Supervisor	1	1	1	1
Family & Human Services Manager	1	1	1	1
Human Services Case Worker I	1	1	1	1
Human Services Case Worker II	1	1	1	1
Program Coordinator	2	2	2	2
Community Services - Family & Human Services Subtotal	8	8	8	8

Part-Time Non-Benefitted Hours	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23*
General Government	1,300	1,300	1,300	2,860
Finance & Administrative Services	12,980	12,980	9,400	10,800
Police Services	18,304	18,304	18,304	16,640
Fire-Rescue	2,860	2,860	1,500	1,500
Planning & Development	2,080	2,080	2,080	2,080
PW - Engineering	3,744	3,744	3,744	3,744
PW - Municipal Services	28,616	28,616	18,900	16,228
PW - Water Utility	5,424	5,424	1,664	1,664
CS - Administration	-	-	-	1,300
CS - Parks & Recreation Services	61,124	61,124	61,447	63,960
CS - Library & Cultural Services	22,100	22,100	22,100	24,700
CS - Family & Human Services	25,716	25,716	25,716	28,716
Total Part-Time Non-Benefitted Hours	184,248	184,248	166,155	174,192

** Part-time equivalent positions of 134 for FY 2022-23*

Part-Time Benefitted Positions	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Community Services Leader II B	2	2	1	1
Community Services Leader I B	-	-	1	-
Total Part-Time Benefitted Positions	2	2	2	1

BUDGET DEVELOPMENT & CALENDAR

The City's annual budget is prepared on a July 1st to June 30th fiscal year. The budget process is a perpetual and iterative operation that includes phases of development, adoption, implementation, adjustment, and oversight throughout the year.

While the City uses an activity based line-item budget, there are multiple different strategies and techniques that the City employs in the development and management of the budget. At a strategic level, there are citywide organizational goals and priorities that lay the foundation on which the budget is built upon. These goals and priorities are then translated into specific activities. These activities become the cost centers that receive fund allocations and are assigned to designated departments. Within the activities are line-items or accounts that help establish internal controls that guide the day-to-day financial management. The budget sheets found within this budget book displays the line-item budget for each activity.

Throughout the development process, City staff is constantly interacting with key stakeholders which include, the City Council, the Executive Management Team, staff and the community. Interaction occurs in various ways from internal meetings to formal public hearings, Council subcommittee meetings and City Council meetings.

Mid-Year Budget Review

The budget as adopted by the City Council is subject to adjustments during the City's Mid-Year Budget Review, which typically occurs in late February/early March. The Mid-Year Budget Review consists of departments, in conjunction with the Finance Department, analyzing the different activities and their budget variances and determining which budget areas need to potentially be adjusted. The need to adjust the budget typically arises in response to unforeseen circumstances or events. For example, the Council is required to formally recognize the receipt of unanticipated revenue before the City can legally accept and spend new money. In other cases, a department may need to transfer funds to cover an unexpected shortfall in another account.

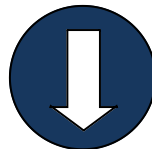
Budget Calendar

The following budget calendar indicates the months in which budget events or budget items occur. The boxed calendar lists the major activities for the month while the narrative on the monthly budget process provides a detailed description of the listed budget activities. While the monitoring and implementation of the budget is an ongoing process, the actual planning for the upcoming Fiscal Year budget begins in January.

January

Mid-Year Budget Review Items: Review of Departmental Expenditures through December and the development of the Budget Variance Form

The initial step in the City's Budget process is to review and conduct initial discussions regarding the Mid-Year Review. The City departments, in conjunction with the Finance Department, identify Mid-Year trends and/or variances to either recommend adjustments or incorporate trends into the upcoming budget.

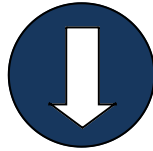


February & March

- Development of Base Budget: Position Summary, Labor Distribution, and preliminary figures for the upcoming budget
- City Manager Budget Preparation Discussions with the Leadership Team
- Initial Meetings with the City Manager and Departments regarding labor-related requests
- Departments submit preliminary budgets

The majority of the budget development takes place during the months of February and March. The City departments begin to prepare the position summary, which lists the positions within each department and usually includes any adjustments to positions that have been approved by the City Council during the fiscal year. The Labor Distributions are also updated to reflect how much time, expressed in percentages, each position will charge an activity. Additionally, the City Manager has a meeting with the City's Leadership Team (consisting of the Executive Directors and the Middle Managers) to discuss the overall direction regarding the upcoming budget. Discussion includes current economic environment, budget trends and any other items that can potentially impact the City's budget.

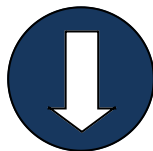
Around the same time, the City Manager meets with Departments to discuss labor-related requests. This includes additional positions that are needed to improve operations; filling of vacant positions; upgrading or downgrading vacant positions. Once these discussions have concluded, Departments begin to submit their preliminary budget to the Finance Department for review.



April & May

- Finance Department submits preliminary budgets to the City Manager
- Final Budget Meetings with the City Manager and Departments
- Council Subcommittee meetings held

In early April, Finance submits preliminary budget to the City Manager for review. The final meeting between Departments and the City Manager also occurs during a span of a couple of weeks during April. These discussions include final adjustments to the upcoming budget; discussions on current year trends; and final decisions on labor-related requests. Once the budget has been finalized, Council Subcommittee meetings are held, which usually occurs in May. There are a total of three Council Subcommittee meetings held during each year. Discussion includes: current year-end estimates, City Manager recommendations for the upcoming fiscal year, overall budget figures and recommendations from the Council Subcommittee (if applicable).



June & July

- Budget Introduction to the City Council
- City Council Adoption of the Budget
- Start of the New Fiscal Year

Once the Budget has been presented to the Council Subcommittee, the Finance Department makes the recommended adjustments (if applicable) and the budget is introduced to the City Council. The City Council discussions are similar to the Subcommittee meetings but in much more detail. The City Council may make changes to the budget at this stage of the budget process. On or before the 30th day of June, the City Council meets to adopt the proposed budget, as amended, by the affirmative vote of a majority of the five-member Council. The adopted budget becomes the authority for the various departments to expend appropriations, subject to controls established by state law and internal guidelines.

RESOLUTION NO. 9797

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA, APPROVING AND ADOPTING THE FISCAL YEAR 2022-23 CITY BUDGET AND THE FISCAL YEAR 2022-23 SALARY SCHEDULE, AND AUTHORIZING THE CARRYOVER OF CERTAIN UNSPENT APPROPRIATIONS

WHEREAS, Section 31.13(B)(2) of the Santa Fe Springs Municipal Code provides that the City Manager shall prepare and submit to the City Council an annual budget; and

WHEREAS, the proposed Fiscal Year 2022-23 City Budget was introduced to the City Council at its regular meeting on June 7, 2022, and the City Council provided direction regarding the finalization of the budget; and

WHEREAS, the City Council considered proposed position adjustments, requiring changes to the salary schedule; and

WHEREAS, labor negotiations have resulted in changes to the salary schedule; and

WHEREAS, on June 21, 2022, the City Council reviewed and considered the Fiscal Year 2022-23 City Budget and Fiscal Year 2022-23 Salary Schedule.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY RESOLVE AS FOLLOWS:

1. The City Council approves and adopts the Fiscal Year 2022-2023 City Budget attached hereto as Attachment "A" and incorporated herein by this reference.
2. The City Council approves and adopts the Fiscal Year 2022-2023 Salary Schedule attached hereto as Attachment "B" and incorporated herein by this reference.
3. The City Council authorizes the carryover unspent appropriations for vehicles/equipment and non-recurring expenditures which were not received by June 30, 2022.

APPROVED and ADOPTED this 21st day of June 2022.

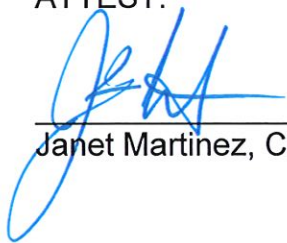
AYES: Councilmembers Martin, Mora, Sarno, Mayor Pro Tem Zamora, and Mayor Rodriguez

NOES: None

ABSENT: None

ABSTAIN: None

ATTEST:

A handwritten signature in blue ink, appearing to be "Janet Martinez", written over a horizontal line.

Janet Martinez, CMC, City Clerk

A handwritten signature in blue ink, appearing to be "Annette Rodriguez", written over a horizontal line.

Annette Rodriguez, Mayor

RESOLUTION NO. 9794

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS
ADOPTING THE ANNUAL APPROPRIATION LIMIT FOR THE FISCAL YEAR 2022-23**

WHEREAS, the City Council must annually adjust the appropriation limit based on either the change in the California per capita personal income or the percentage change in local assessment roll from the preceding year due to the addition of local non-residential construction in the City and either the City's own population growth or the population growth of the entire county; and

WHEREAS, the decision as to which of the options to select must be done by a recorded vote of the City Council;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS
DOES RESOLVE AS FOLLOWS:**

Section 1: In calculating the appropriation limit, the City has utilized the percentage change in the local assessment roll due to the addition of non-residential new construction applicable to the fiscal year 2022-23 limit of 12.23%.

Section 2: In calculating the appropriation limit, the City has utilized the population growth factor for City of Santa Fe Springs from January 1, 2021 to January 1, 2022 of 1.05%.

Section 3: The appropriation limit for Fiscal Year 2022-23 is \$3,130,472,470 as calculated on Exhibit "A" attached hereto.

Section 4: The City reserves the right to change or revise any growth factors associated with the calculation of the appropriation limit in the present or future.

Section 5: The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED and ADOPTED this 21st day of June 2022.

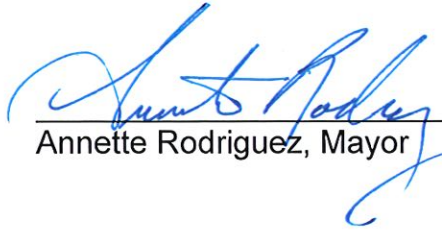
AYES: Councilmembers Martin, Mora, Sarno, Mayor Pro Tem Zamora, and Mayor Rodriguez

NOES: None

ABSENT: None

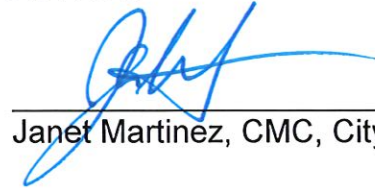
ABSTAIN: None

APPROVED: 06/21/2022
ITEM NO.: 10F



Annette Rodriguez, Mayor

ATTEST:



Janet Martinez, CMC, City Clerk

EXHIBIT A

CALCULATION OF APPROPRIATION LIMIT FISCAL YEAR 2022-23

	Amount
Fiscal Year 2021-22 Appropriation Limit	\$ 2,760,314,320
Adjustment Factor (Rounded to 4 Decimal Places)	1.1341 (A)
Adjustment	370,158,150
Fiscal Year 2022-23 Appropriation Limit	\$ 3,130,472,470 (B)

		Change
Adjustment Factor Calculation:	%	As a Ratio
Adjustment for increase in non-residential new construction:	12.23%	1.1223
Adjustment for growth in City of Santa Fe Springs population:	1.05%	1.0105
Combined Adjustment Factor	1.1223 X 1.0105	1.1341 (A)

Appropriations Subject to the Limit (2022-23 Proposed Budget Figures):

Property Tax	\$ 4,200,000
Utility User's Tax	6,300,000
Sales & Use Tax	33,600,000
Transaction & Use Tax	14,200,000
Transient Occupancy Tax	149,000
Business Operations Tax	765,000
Property Transfer Tax	260,600
Barrel Tax	288,400
Vehicle in Lieu Tax	2,266,000
Interest (50% allocated to proceeds from taxes)	250,000
Public Safety Augmentation Fund	186,000
Supplemental Law Enforcement Services Fund	150,000
Total Appropriations Subject to the Limit	62,615,000
Appropriations Limit	3,130,472,470 (B)
Amount Under the Limit	\$ 3,067,857,470

GENERAL FUND

The General Fund is the largest city fund and is the main operating fund for the City. The General Fund budget is the largest component of the total City Budget. It accounts for sources and uses of resources that (primarily) are discretionary to the City Council in the provision of activities, programs and services deemed necessary and desirable by the community. It also accounts for all general revenues of the City not specifically levied or collected for other City funds, and the related expenditures. The major revenue sources for the General Fund are sales tax, transaction and use tax (Measure Y), utility users' tax, property taxes, franchise fees and other miscellaneous income. The General Fund's expenditures are incurred for the City's essential functions including public safety (police – contracted with the City of Whittier and fire services); infrastructure improvement; recreational, cultural, social services, and city administration (City Manager's Office, Finance, Human Resources, City Attorney's Office, etc.).

Services Provided by the General Fund

Public Safety:

- Police (contracted with the City of Whittier)
- Fire

General Government:

- City Council
- City Manager
- City Attorney
- City Clerk

Community Services:

- Parks & Recreation
- Library & Cultural Services
- Family & Human Services

Community Development:

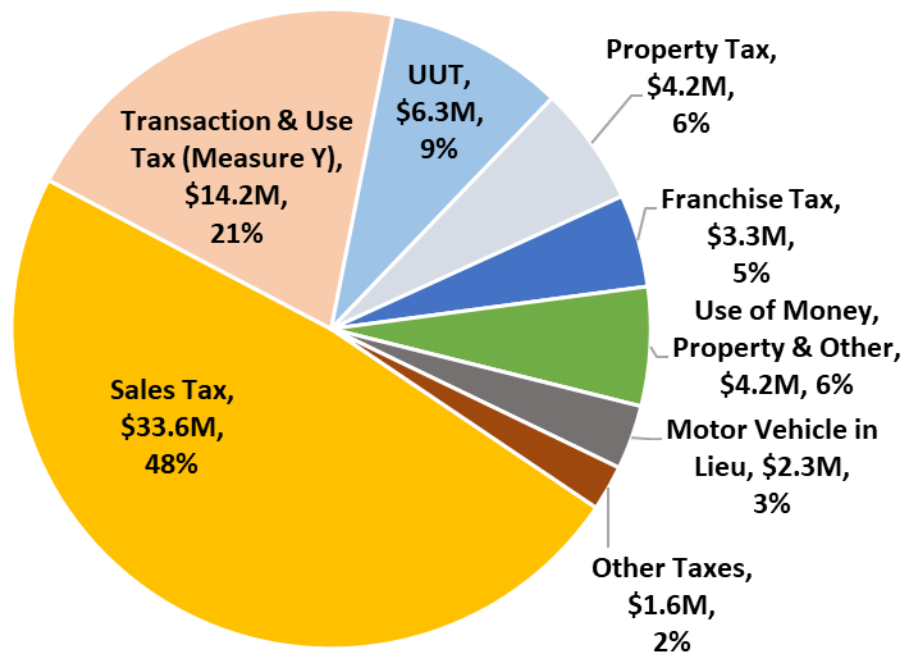
- Planning and Development
- Economic Development
- Building Regulation
- Housing

Administrative Services:

- Finance (including Purchasing and Risk Management)
- Human Resources
- Technology Services

GENERAL FUND REVENUES

FY 2022-23 GENERAL FUND REVENUE: \$69.6M



During FY 2022-23, General Fund revenues are expected to total \$69.6 million. This does not include “applied” General Fund revenues that are derived from the operations of specific departments and allocated to offset those same departmental expenditures.

The most significant increases are to the City’s largest revenue sources: sales tax (7.3%) and the transaction and use tax (7.8%), which is an approximately \$3.3 million increase. Sales tax and the transaction and use tax are proposed at \$33.6 million and \$14.2 million, respectively. These figures are budgeted based on historical trend analysis and supported by projections from the City’s sales tax consultants. Staff will continue to closely monitor the City’s revenues and any adverse fluctuations in expected trends.

The chart above illustrates an overall view of the City’s General Fund revenues for fiscal year 2022-23.

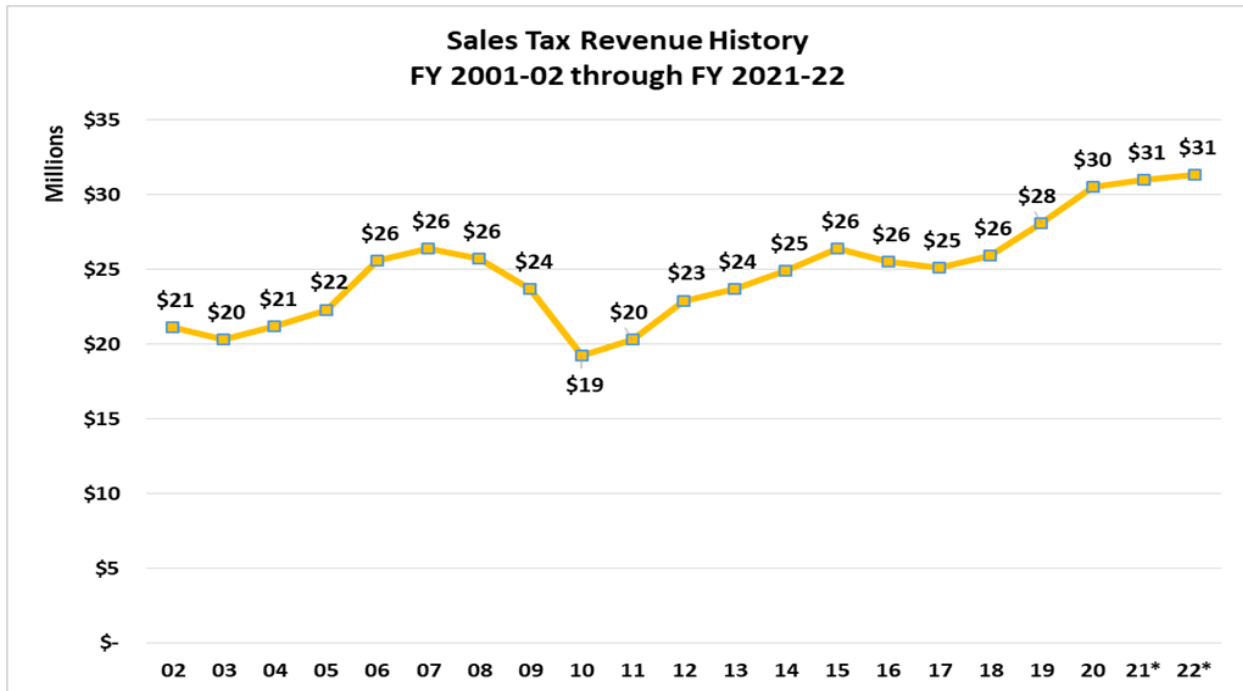
The City of Santa Fe Springs employs various techniques to project ongoing revenues and ongoing expenditures. By utilizing these techniques, multiple variable can be considered in the development of the annual operating budget. Some of the variables considered include: performance of key national, state and local economic indicators; revenue growth rate; analysis of revenue risks; payroll growth rate; actuarial reports on retirement plan rates, and a variety of other factors.

Revenue estimates are developed by the Finance Department in coordination with other City departments by utilizing trend analysis, judgmental forecasting, and expert opinion. The focus is on a three-year trend that is the basis for objective and conservative revenue estimates for the upcoming year. An emphasis is also placed on atypical occurrences that can adversely affect the estimates by expecting the revenues too high or too low. Judgmental forecasting is used to modify projections for these known past, current and predictable anomalies. The City utilizes expert opinion (i.e., governmental reports, economic reports, studies, consultants) to validate or modify any assumptions developed into the different revenue sources.

Sales Tax Revenue

The State of California's Department of Tax and Fee Administration (CDTFA) disburses monies to counties and cities on a quarterly basis with advances paid monthly. Quarterly adjustments are made to reflect the actual funds collected. The Sales Tax is charged by the retailers who sell tangible property in the state. The tax is measured by gross receipts from retail sales at a rate of 10.5%. Effective April 1, 2019 the distribution of the tax of 10.5% is as follows: 8.5% to other governmental agencies and 2.0% to the City of Santa Fe Springs – 1% for Bradley-Burns and 1% for the Transaction & Use Tax (Measure Y).

Historically, the City has benefitted greatly from the large business community and the sales tax revenue generated. During the Great Recession, however, the City's revenues were disproportionately impacted by the downturn in the economy. Since then, modest gains have generally provided for a slow but steady rise. In FY 2014-15 sales tax revenue reached the pre-recession high of \$26.4 million followed by two years of declines to \$25.1 million in FY 2016-17 and followed by consistent growth into FY 2018-19 & FY 2019-20. Sales tax received in FY 2020-21 (\$32.1 million) was the highest ever recorded and now it is anticipated that at year-end (FY 2021-22) the sales tax will experience an increase of approximately \$2.6 million to \$34.7 million.



**Estimate*

Transactions & Use Tax

In November 2018, the City of Santa Fe Springs voters approved a 1% transactions and use tax. The tax became effective April 1, 2019 with the first payment to the City beginning in June 2019. Transaction and use tax is essentially the same as the sales tax except that it is only subject to transactions delivered to customers within the City (i.e. point-of-destination) whereas sales tax applies to transactions originating within the City (i.e. point-of-sale).

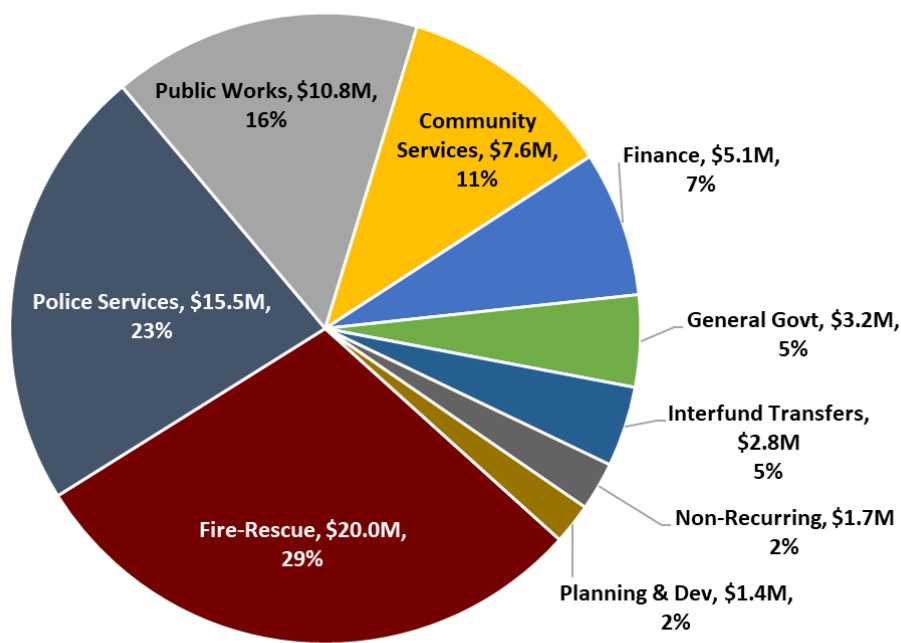
Utility Users' Tax

The Utility Users' Tax (UUT) is imposed on every individual or entity using a utility within the City. Utilities subject to the tax include electricity, gas, and telephone (including cellular telephones). Individuals and entities using these utility services pay a tax rate of 5.0% on all charges made for such services. As the third largest revenue source, the UUT is projected to account for 9% of the General Fund revenues.

A declining trend had been observed for the UUT in the past years; however, the UUT exceeded budget estimates last fiscal year and is now expected to surpass this current fiscal year's estimate as well. The projected UUT revenue is \$6.3 million for FY 2022-23 – an increase of \$200,000 or 3.3% from last fiscal year. The UUT is anticipated to remain relatively flat over the next several years.

GENERAL FUND EXPENDITURES

FY 2022-23 GENERAL FUND EXPENDITURES: \$68.1M



Overall, General Fund expenditures and operating fund transfers are expected to total approximately \$68.1 million in FY 2022-23, or about \$6.3 million greater than the FY 2021-22 Adopted Budget of \$61.8 million. This 10.2% increase is due to a variety of factors including labor negotiated increases, general rise in labor related costs – CalPERS contributions, step increases, health care increases, and minimum wage increases – and other recommended operating needs, such as:

- Replacement of various City vehicles including two fire engines;
- Funding for twenty-two (22) position adjustments including:
 - five (5) new full-time positions
 - eight (8) upgrades; and
 - nine (9) new part-time positions;
- Funding for additional traffic/police officers;
- Several IT upgrades/enhancements;
- Funding for non-recurring expenditures, which include replacements of furniture in public facilities, refurbishments of public facilities, and internal process improvements;
- Funding for inflation driven increases in operations, such as, supplies, contracts and park utilities.

The City's utmost priority is the commitment to public safety and this fiscal year's budget demonstrates it as a total of \$35.5 million, or approximately 52% of the General Fund appropriations has been allocated to uphold the City's commitment to public safety. Public safety funding includes appropriations of \$20.0 million for Fire and emergency response services and \$15.5 million for Police Services – of which \$11.9 million is for the contract with the City of Whittier to provide sworn and non-sworn Police personnel and the other \$3.6 million is allocated for other Police services such as, Public Safety Officer Patrol, Family & Youth Intervention and Code Enforcement.

The third largest share of the General Fund appropriations (\$10.8 million or 16% of the General Fund budget) is managed by the Public Works department to develop, construct and maintain the City's infrastructure. The Community Services department manages \$7.6 million or 11% of the City's General Fund budget to provide a variety of programs and services aimed at engaging with the community through leisure classes, sports, the library and social services. The remaining 21% of the City's General Fund budget is allocated as follows: Finance (7%), General Government (5%), Capital Improvement Program funding–Interfund Transfer (5%), Non-Recurring–one-time capital purchases (2%) and Planning and Development (2%).

General Fund

Sources and Uses of Funds

	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	FY 22-23 vs. FY 21-22 Variance	
					\$	%
Sources						
Estimated General Revenues	\$ 66,019,464	\$ 69,081,533	\$ 64,864,570	\$ 69,618,300	\$ 4,753,730	7.3%
Total Sources	<u>66,019,464</u>	<u>69,081,533</u>	<u>64,864,570</u>	<u>69,618,300</u>	<u>4,753,730</u>	<u>7.3%</u>
Uses						
Department Expenditures	46,015,630	47,948,829	57,337,100	63,587,100	6,250,000	10.9%
Non-Recurring Expenditures	1,161,379	1,427,711	1,663,500	1,689,900	26,400	1.6%
Capital Improvement Program Funding	<u>2,800,000</u>	<u>2,800,000</u>	<u>2,800,000</u>	<u>2,800,000</u>	-	0.0%
Total Uses	<u>49,977,010</u>	<u>52,176,540</u>	<u>61,800,600</u>	<u>68,077,000</u>	<u>6,276,400</u>	<u>10.2%</u>
Operating Surplus / (Deficit)	<u>\$ 16,042,454</u>	<u>\$ 16,904,993</u>	<u>\$ 3,063,970</u>	<u>\$ 1,541,300</u>	<u>\$ (1,522,670)</u>	<u>-49.7%</u>

General Fund Fund Balance

	Actual		Actual		Adopted		Adopted		FY 22-23 vs. FY 21-22 Variance	
	FY 2019-20		FY 2020-21		FY 2021-22		FY 2022-23		\$	%
Fund Balance:										
Beginning Unassigned Fund Balance	\$	22,675,644	\$	24,121,539	\$	24,884,524	\$	27,948,494	\$	3,063,970 12.3%
Operating Surplus / (Deficit)		16,042,454		16,904,993		3,063,970		1,541,300		(1,522,670) -49.7%
Fund Transfers:										
Equipment Replacement		(1,648,760)		(2,000,000)		-		-		- 0.0%
Employee Benefits Fund		(735,200)		(1,200,000)		-		-		- 0.0%
Capital Improvement Program Funding		(3,762,599)		(5,742,008)		-		-		- 0.0%
Other Changes in Fund Balance:										
Unfunded Liability Contributions Reserve		(6,750,000)		(6,000,000)		-		-		- 0.0%
Economic Contingency Reserve		(1,700,000)		(1,200,000)		-		-		- 0.0%
Change in Fund Balance		1,445,895		762,985		3,063,970		1,541,300		(1,522,670) -49.7%
Ending Unassigned Fund Balance	\$	24,121,539	\$	24,884,524	\$	27,948,494	\$	29,489,794	\$	1,541,300 5.5%

General Fund Department Summaries

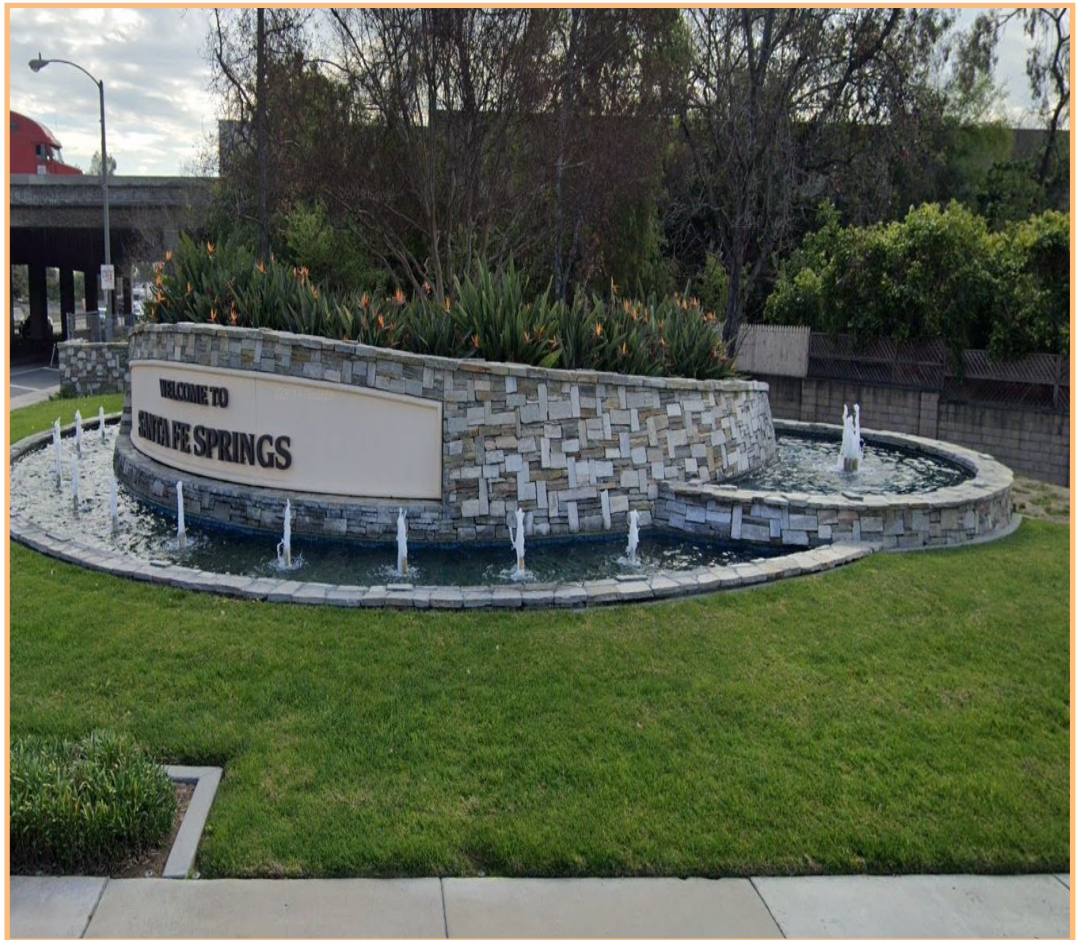
Summary By Department

Department	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
General Government	\$ 2,118,247	\$ 2,302,945	\$ 2,823,500	\$ 3,203,100
Finance and Administrative Services	3,798,205	3,656,688	4,400,100	5,074,600
Police Services	10,901,170	12,045,180	14,304,200	15,495,600
Fire-Rescue	16,530,758	15,900,320	18,425,600	20,044,900
Planning and Community Development	441,463	796,893	1,382,800	1,416,300
Public Works				
Engineering	211,340	455,416	821,900	928,900
Municipal Services	6,734,235	7,210,671	8,381,600	9,851,000
Community Services				
Administration	693,932	729,288	708,200	769,700
Parks and Recreation Services	1,900,518	1,912,050	2,393,500	2,882,800
Library and Cultural Services	1,478,902	1,587,545	2,004,800	2,066,200
Family and Human Services	<u>1,206,860</u>	<u>1,351,833</u>	<u>1,690,900</u>	<u>1,854,000</u>
Total	<u>\$ 46,015,630</u>	<u>\$ 47,948,829</u>	<u>\$ 57,337,100</u>	<u>\$ 63,587,100</u>

General Fund Revenue Summary

Account	Revenue Source	Actual		Actual		Adopted		Adopted		FY 22-23 vs. FY 21-22 Variance	
		FY 2019-20		FY 2020-21		FY 2021-22		FY 2022-23		\$	%
	<u>Taxes</u>										
411010	Property	\$	2,520,535	\$	3,050,961	\$	2,317,500	\$	2,350,000	\$	32,500 1.4%
411020	Property - Pass Thru to City		2,122,412		2,555,438		1,800,000		1,850,000		50,000 2.8%
411060	Utility User's		6,078,773		6,618,376		6,100,000		6,300,000		200,000 3.3%
411030	Sales & Use		30,497,960		32,097,995		31,300,000		33,600,000		2,300,000 7.3%
411035	Transactions & Use		13,083,262		13,682,006		13,175,000		14,200,000		1,025,000 7.8%
411500	Transient Occupancy		132,232		172,204		149,000		149,000		- 0.0%
411040	Franchise		3,346,827		3,411,092		3,165,000		3,265,000		100,000 3.2%
411050	Business Operations		743,467		754,270		765,000		765,000		- 0.0%
411530	Property Transfer		315,341		354,943		260,590		260,600		10 0.0%
411510	Oil Well		146,124		150,524		135,000		135,000		- 0.0%
411520	Barrel		148,178		138,200		288,400		288,400		- 0.0%
	Total Taxes		59,135,111		62,986,009		59,455,490		63,163,000	\$	3,707,510 6.2%
	<u>Use of Money & Property</u>										
415200	Interest Earnings		1,116,242		303,270		500,000		500,000		- 0.0%
415210	Realized Gains/Loss on Inv		98,455		217,060		-		-		- N/A
415220	Unrealized Gains/Loss on Inv		865,475		(217,060)		-		-		- N/A
415300	Rentals		307,492		326,011		304,000		304,000		- 0.0%
415310	Ground Lease		769,816		880,950		823,900		823,900		- 0.0%
415320	Development		333,875		175,299		315,180		315,200		20 0.0%
	Total Use Of Money & Property		3,491,355		1,685,530		1,943,080		1,943,100	\$	20 0.0%
	<u>State Subventions</u>										
415100	Vehicle In Lieu Taxes		2,148,113		2,297,474		2,266,000		2,266,000		- 0.0%
	Total State Subventions		2,148,113		2,297,474		2,266,000		2,266,000	\$	- 0.0%
	<u>Other</u>										
415900	Other		244,885		1,112,520		200,000		1,046,200		846,200 0.0%
415330	Water Utility Lease Payment		1,000,000		1,000,000		1,000,000		1,200,000		200,000 20.0%
	Total Other		1,244,885		2,112,520		1,200,000		2,246,200	\$	1,046,200 87.2%
	Total General Fund	\$	66,019,464	\$	69,081,533	\$	64,864,570	\$	69,618,300	4,753,730	7.3%

GENERAL GOVERNMENT



City Council: The City Council is the legislative body of the City government. It is responsible for setting general and specific municipal policy, passing ordinances and resolutions, appropriating funds, reviewing and monitoring municipal administration, adopting the City's budgets, establishing water and refuse collection rates, and other general tax and service rates, establishing a zoning plan for the City, appointing special citizen advisory committees, and fulfilling a variety of other duties prescribed by State Government Code.

The City Council conducts public meetings for the purpose of taking formal actions and reviewing staff reports on specific issues. It provides liaison to elected representatives of the state and federal government, and represents the City at formal public events.

In addition, the City Council approves all appointments to City commissions, presents proclamations and special awards, approves specialized permit requests, and appoints the City Manager and City Attorney.

City Clerk: The City Clerk plays a critical role in the decision-making process of the City Council. As the key staff for City Council meetings, the Clerk prepares the agenda, verifies legal notices are posted or published, and completes the necessary arrangements to ensure an effective meeting, consistent with local, state and federal rules and regulations. The Clerk is entrusted with the responsibility of recording the decisions of the City Council.



The City Clerk administers Federal, State, and Local procedures through which local government representatives, the City Council, are selected. The Clerk assists candidates in meeting their legal responsibilities before, during, and after an election. From election pre-planning to certification of election results, and filing of final campaign disclosure documents, the City Clerk assists in the process.

The City Clerk also oversees the preservation and protection of the public record. By law, the Clerk is required to maintain and index the Minutes, Ordinances, and Resolutions adopted by the City Council. The Clerk also maintains the City's Municipal Code, and ensures that other municipal records are readily accessible to the public.

City Attorney: The City Attorney, as chief legal advisor to the City, renders advice to the City Council, City Commissions and Committees, and to City officers and employees, as well as performs legal services for the City with the exception of criminal prosecutions, which are handled by the District Attorney of Los Angeles County under contract with the City.

City Manager: The City Manager provides direct staff support to the City Council and is responsible for implementing City Council policy. The City Manager directs the operation of all City departments through the Executive Team and makes recommendations to the City Council. The City Manager, in conjunction with the Director of Finance and Administrative Services, prepares and recommends an annual budget to the City Council, provides reports, analyses data, and presents other information to the City Council as necessary. The City Manager also represents the City in legislative actions, legal service functions and provides leadership for the entire organization.

This activity is also responsible for a variety of research, analysis, project coordination and legislative liaison activities, as well as assisting in policy development, grant seeking and government relations initiatives. It serves as the City's state and federal government liaison to assist state and federal legislators, staff members, and agencies in promoting and implementing the City's legislative interests and policies.

Community Organization Support: This activity funds requests for community organization support from non-profit agencies and/or local schools during the fiscal year. Requests are decided on their merits at the time the Council considers the budget. Re-



quests made after the budget adoption are decided by the Council on their merits, the financial condition of the City at the time, and consideration of the staff recommendation. All requests for support must be for a "Municipal Purpose" as defined by State law.

Waste Management: This activity is responsible for managing franchise agreements with various commercial and industrial solid waste haulers and ensuring compliance with AB 939 waste diversion requirements. This activity plans, promotes and administers programs relating to residential curbside recycling, construction and demolitions debris disposal, used oil recycling, beverage container recycling, universal waste roundups, and household hazardous waste roundups.

Community Promotion: The Community Promotion activity provides a positive public relations program for the City by promoting and supporting special activities and events, celebrations, and local civic and community groups.

General Government

FY 2022-23 Adopted Budget

Department Summary

Activity		Actual	Actual	Adopted	Adopted
Number	Name	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
10101110	City Council	\$ 477,563	\$ 461,503	\$ 553,800	\$ 579,900
10101115	City Clerk	228,322	308,815	365,000	524,700
10101120	City Attorney	205,621	199,235	196,200	306,000
10101125	City Manager	643,975	727,069	844,700	905,900
10101130	Community Organization Support	180,275	190,000	192,800	192,800
10101145	Waste Management	-	-	-	-
10101140	Community Promotion	382,491	416,323	671,000	693,800
Department Totals		\$ 2,118,247	\$ 2,302,945	\$ 2,823,500	\$ 3,203,100

General Government				
Positions	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
City Manager	1	1	1	1
City Clerk	1	1	1	1
City Clerk Technician	1	1	-	-
Communications Specialist	-	-	-	1
Deputy City Clerk	-	-	1	1
Executive Assistant to the City Manager & City Council	-	-	1	1
Municipal Affairs Manager	-	-	1	1
Secretary to the City Manager & City Council	1	1	-	-
Senior Management Analyst	1	1	-	-
Program Assistant	-	-	1	-
Public Information Officer	-	-	1	1
Public Relations Specialist	1	1	-	-
Total FT Positions	6	6	7	7

Part-Time Non-Benefitted Hours

Total Number of Hours	1,300	1,300	1,300	2,860
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City Council (10101110)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CC - Regular Salaries	\$ 58,564	\$ 54,463	\$ 58,300	\$ 58,300
510010	CM - Regular Salaries	46,400	53,417	57,400	61,400
512310	CC - Applied Benefits	109,630	122,032	134,200	136,000
512310	CM - Applied Benefits	87,326	92,547	96,200	106,200
	Total Salaries and Benefits	301,920	322,459	346,100	361,900
521000	Supplies	2,683	1,688	2,500	3,000
540030	Travel and Meetings	39,390	30,225	50,000	50,000
540010	Memberships	-	-	1,000	1,000
542050	Contractual Services	124,570	98,131	145,200	155,000
592000	Equipment Usage	9,000	9,000	9,000	9,000
	Total Maintenance and Operations	175,643	139,044	207,700	218,000
	- Activity Total -	\$ 477,563	\$ 461,503	\$ 553,800	\$ 579,900

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Additional detail on following page(s)

City Council - Account Number Detail

Acct #542050	FY 2021-22	FY 2022-23
City Audit/Agreed Upon Procedures	\$ 66,000	\$ 66,000
Legislative Representative	30,200	40,000
Annual Financial Report	13,000	13,000
Team Building	20,000	20,000
Council Goal Setting	10,000	10,000
Special Events	6,000	6,000
	\$ 145,200	\$ 155,000

City Clerk (10101115)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actuals FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CM - Regular Salaries	\$ 84,728	\$ 99,090	\$ 98,600	\$ 108,200
510040	CM - OT Pay	92	-	-	-
510040	CM - PT Pay	249	235	-	23,300
512310	CM - Applied Benefits	111,827	127,890	136,300	158,500
512310	CM - PT Applied Benefits	-	-	-	<u>1,600</u>
	Total Salaries and Benefits	196,896	227,214	234,900	291,600
521000	Supplies	2,087	2,666	4,000	5,000
534000	Utilities - Telephone	-	271	-	1,200
542010	Advertising	780	750	2,000	2,000
540030	Travel and Meetings	609	415	2,000	3,000
540010	Memberships	1,283	781	1,800	1,800
540020	Training - SFS University	2,566	300	4,300	5,000
542050	Contractual Services	25,003	39,407	116,000	145,100
544020	Intergovernmental Charges	-	<u>37,011</u>	-	<u>70,000</u>
	Total Maintenance and Operations	32,328	81,601	130,100	233,100
470090	Miscellaneous Fees	<u>(902)</u>	-	-	-
	Total Applied Revenues	(902)	-	-	-
	- Activity Total -	<u>\$ 228,322</u>	<u>\$ 308,815</u>	<u>\$ 365,000</u>	<u>\$ 524,700</u>

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Additional detail on following page(s)
City Clerk - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
General Office	\$ 500	\$ 1,000
Election Supplies	1,000	1,000
Records Retention Supplies	<u>2,500</u>	<u>3,000</u>
	\$ 4,000	\$ 5,000

Acct #542050	FY 2021-22	FY 2022-23
Records Retention & Management Services	25,000	54,100
City Code	3,000	3,000
eSignature Application	8,000	8,000
Tax Consultant	70,000	70,000
Equipment Maintenance	<u>10,000</u>	<u>10,000</u>
	\$ 116,000	\$ 145,100

City Attorney (10101120)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
542050	Contractual Services	<u>205,621</u>	<u>199,235</u>	<u>196,200</u>	<u>306,000</u>
	Total Maintenance and Operations	205,621	199,235	196,200	306,000
	- Activity Total -	<u>\$ 205,621</u>	<u>\$ 199,235</u>	<u>\$ 196,200</u>	<u>\$ 306,000</u>

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Additional detail on following page(s)

City Attorney - Account Number Detail

Acct #542050	FY 2021-22	FY 2022-23
City Attorney - Contract	\$ 176,200	\$ 276,000
Legal Services - Miscellaneous	<u>20,000</u>	<u>30,000</u>
	\$ 196,200	\$ 306,000

City Manager (10101125)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CM - Regular Salaries	\$ 247,701	\$ 276,900	\$ 281,000	\$ 297,900
510040	CM - OT Pay	137	-	-	-
510020	CM - PT Salaries	-	4,608	16,800	21,000
512310	CM - Applied Benefits	355,978	409,697	441,800	477,300
512310	CM - PT Applied Benefits	-	310	1,200	1,500
	Total Salaries and Benefits	603,816	691,515	740,800	797,700
521000	Supplies	10,050	9,728	10,000	15,000
534000	Telephone	1,344	1,910	1,700	1,700
540030	Travel and Meetings	10,905	782	15,000	15,000
540010	Memberships	4,098	7,547	3,800	3,100
540020	Training - SFS University	149	1,290	2,900	2,900
542050	Contractual Services	5,613	6,298	62,500	62,500
592000	Equipment Usage	8,000	8,000	8,000	8,000
	Total Maintenance and Operations	40,159	35,554	103,900	108,200
	- Activity Total -	<u>\$ 643,975</u>	<u>\$ 727,069</u>	<u>\$ 844,700</u>	<u>\$ 905,900</u>

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Additional details on following page(s)
City Manager - Account Number Detail

Acct #540010	FY 2021-22	FY 2022-23
CSMFO	\$ 500	\$ -
California City Management Foundation	400	400
League of California Cities-City Manager's	600	600
ICMA	1,400	1,400
ICMA - Hispanic Network	500	500
Municipal Mgmt Assoc. of Southern California	200	200
International Institute of Municipal Clerks	<u>200</u>	<u>-</u>
	\$ 3,800	\$ 3,100

Acct #542050	FY 2021-22	FY 2022-23
Copier Lease	\$ 3,500	\$ 3,500
Grant Consulting	13,000	13,000
Tax Consultant	15,000	15,000
SFS University	25,000	25,000
Contracts	<u>6,000</u>	<u>6,000</u>
	\$ 62,500	\$ 62,500

Community Organization Support (10101130)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
593000	Contributions	\$ 180,275	\$ 188,000	\$ 190,800	\$ 190,800	*
593500	Contributions - Mayor's Authority	-	2,000	2,000	2,000	*
	Total Maintenance and Operations	180,275	190,000	192,800	192,800	
	- Activity Total -	\$ 180,275	\$ 190,000	\$ 192,800	\$ 192,800	

Additional detail on following page(s)

Community Organization Support - Account Number Detail

Acct #593000	FY 2021-22	FY 2022-23
Chamber Annual Funding	\$ 98,500	\$ 98,500
SASSFA Local Funding	20,000	20,000
Little Lake City School District - Crossing Guard	15,000	15,000
Lake Center School Washington D.C. Trip	14,000	14,000
Lakeside Middle School Washington D.C. Trip	2,500	2,500
LACADA	12,500	12,500
Youth Enrichment Fund	6,500	6,500
Interfaith Food Bank	5,000	5,000
Santa Fe High Foundation	5,000	5,000
Los Nietos Washington D.C. Trip	2,800	2,800
Silver Shield Award	2,500	2,500
Destiny Dinner Sponsorship	2,500	2,500
Burn Quest	1,500	1,500
Little Lake - Leaf Invitational Golf Tournament	2,500	2,500
	<u>\$ 190,800</u>	<u>\$ 190,800</u>

Acct #593500	FY 2021-22	FY 2022-23
Mayor's Authority	<u>\$ 2,000</u>	<u>\$ 2,000</u>
	<u>\$ 2,000</u>	<u>\$ 2,000</u>

Waste Management (10101145)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CM - Regular Salaries	\$ 72,449	\$ 46,025	\$ 39,600	\$ 43,400
510010	PS Adm - Regular Salaries	7,450	-	7,200	-
510010	FA - Regular Salaries	27,962	23,973	23,900	21,000
510010	PW Adm - Regular Salaries	11,548	23,759	36,700	39,700
510010	PW Mtc - Regular Salaries	65,238	88,697	77,000	74,300
510010	PLN Adm - Regular Salaries	26,584	32,500	35,300	38,000
510040	PW Mtc - OT Pay	9,125	2,214	12,000	12,000
510050	PW Mtc - PT OT Pay	211	-	100	100
510020	PW Mtc - PT Salaries	36,101	33,210	21,900	17,600
511010	CM - Lump Sum Payment	494	-	-	-
511010	PW Mtc - Lump Sum Payment	3,202	-	-	-
512310	CM - Applied Benefits	110,626	77,681	70,200	79,200
512310	PS Adm - Applied Benefits	8,325	-	9,800	-
512310	FA - Applied Benefits	37,084	25,503	33,900	33,600
512310	PW Adm - Applied Benefits	20,978	38,018	55,200	62,200
512310	PW Mtc - Applied Benefits	137,223	152,508	130,900	129,600
512310	PLN Adm - Applied Benefits	52,269	66,300	65,300	67,400
512310	PW Mtc - PT Applied Benefits	-	7,568	5,200	5,900
	Total Salaries and Benefits	626,869	617,956	624,200	624,000
521000	Supplies	6,329	5,602	6,000	10,000
534000	Telephone	273	366	300	300
540030	Travel and Meetings	210	2,479	-	1,500
542050	Contractual Services	439,465	435,001	430,000	460,000
541040	Liability Insurance	21,619	27,516	26,900	32,300
544020	Intergovernmental Charges	-	-	2,000	2,000
591000	Overhead	313,217	308,978	312,100	312,000
592000	Equipment Usage	900	900	900	900
	Total Maintenance and Operations	782,013	780,841	778,200	819,000

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Additional detail on following page(s)

Waste Management (10101145) - continued
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
	continued -				
470090	Miscellaneous Fees	(1,010)	(470)	-	-
454010	Recyclable Material - Dealer Permit	(10,059)	(6,671)	-	-
810000	Transfer from Waste Management	(1,397,813)	(1,391,656)	(1,402,400)	(1,443,000)
	Total Applied Revenues	(1,408,882)	(1,398,797)	(1,402,400)	(1,443,000)
	- Activity Total -	\$ -	\$ -	\$ -	\$ -

Waste Management (10101145) - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Recycling Information/Promotion	\$ 6,000	\$ 10,000
	\$ 6,000	\$ 10,000

Acct #542050	FY 2021-22	FY 2022-23
Streets - Annual Contract	\$ 145,000	\$ 145,000
Streets - Composting/Dump Fees	180,000	210,000
Waste Management Consultant Services	105,000	105,000
	\$ 430,000	\$ 460,000

Community Promotion (10101140)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actuals FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CM - Regular Salaries	\$ 38,771	\$ 42,533	\$ 86,500	\$ 87,100
510010	PW Mtc - Regular Salaries	30,030	32,477	44,700	38,800
510010	CS Fam - Regular Salaries	1,281	-	-	-
510040	CM - OT Pay	874	16	-	-
510040	PW Mtc - OT Pay	52,648	46,750	49,500	49,500
510050	CM - PT OT Pay	212	-	-	-
510050	PW Mtc - PT OT Pay	5,539	7,170	4,100	4,100
510020	CM - PT Salaries	-	1,333	5,600	7,000
510020	PW Mtc - PT Salaries	4,692	5,397	500	400
510020	CS Rec - PT Salaries	1,205	-	-	-
510020	CS FHS - PT Salaries	2,058	-	-	-
511010	CM - Lump Sum Payment	196	-	-	-
512310	CM - Applied Benefits	49,540	53,308	136,500	124,700
512310	PW Mtc - Applied Benefits	57,455	54,582	73,700	66,400
512310	CS Fam - Applied Benefits	2,526	-	-	-
512310	CM - PT Applied Benefits	-	-	400	500
512310	PW Mtc - PT Applied Benefits	-	1,210	100	100
512310	CS Rec - PT Applied Benefits	236	-	-	-
	Total Salaries and Benefits	247,263	244,776	401,600	378,600
521000	Supplies	29,393	87,461	54,900	54,400
542010	Advertising	-	-	1,500	1,500
540030	Travel and Meetings	70	100	1,500	2,300
540010	Memberships	38,902	33,185	36,500	36,500
542050	Contractual Services	113,613	81,801	118,200	166,200
593000	Contributions	450	10,500	89,500	89,500
	Total Maintenance and Operations	182,428	213,047	302,100	350,400
470090	Miscellaneous Fees	(2,500)	(2,500)	-	(2,500)
430100	Memorial Scholarship Fund Contribution	(21,000)	(10,500)	(10,500)	(10,500)
430200	Private Enterprise Contribution	(8,700)	(13,500)	(7,200)	(7,200)
810000	Transfer from Waste Management Fund	(15,000)	(15,000)	(15,000)	(15,000)
	Total Applied Revenues	(47,200)	(41,500)	(32,700)	(35,200)
	- Activity Total -	\$ 382,491	\$ 416,323	\$ 671,000	\$ 693,800

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Additional detail on following page(s)

Community Promotion - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Memorial Scholarship Program Supplies	\$ 1,000	\$ 1,000
Miscellaneous	1,500	1,500
Christmas Tree/Holiday Decorations	14,500	12,500
City Promotional Items	1,500	3,000
Frames/Commendations	5,500	5,500
Relay for Life Supplies	4,000	4,000
Retirement Recognition Awards	4,000	4,000
Holiday Breakfast	1,500	1,500
Street Flags	5,000	5,000
Holiday Décor Awards	600	600
Award Application Fees	500	500
Coffee/Sugar/Cream	500	500
Conference Room Supplies	500	500
Office Supplies	500	500
Tile Plaques	3,300	3,300
Fashion Friday	3,000	3,000
Business Expo Supplies	2,500	2,500
Christmas Lighting Exterior	5,000	5,000
	<u>\$ 54,900</u>	<u>\$ 54,400</u>

Acct #542010	FY 2021-22	FY 2022-23
Public Outreach	\$ 1,500	\$ 1,500
	<u>\$ 1,500</u>	<u>\$ 1,500</u>

Acct #540010	FY 2021-22	FY 2022-23
League of California Cities	\$ 7,000	\$ 7,000
California Contract Cities Association	3,200	3,200
Gateway Cities Association	17,900	17,900
National League of Cities	1,500	1,500
League of California Cities - L.A. County Division	1,300	1,300
Independent Cities Association	800	800
Music Licensing - BMI	600	600
Music Licensing - ASCAP	400	400
California Assoc. of Public Information Officers	300	300
Southern California Assoc. of Governments	1,900	1,900
Economic Forecast - Chamber	<u>1,600</u>	<u>1,600</u>
	<u>\$ 36,500</u>	<u>\$ 36,500</u>

Community Promotion - Account Number Detail continued

Acct #542050	FY 2021-22	FY 2022-23
Quarterly Activities Brochure Printing	18,500	54,500
Quarterly Activities Brochure Design	17,500	22,000
Newsletter Printing	11,000	11,000
Art Services - Newsletter	11,000	11,000
Postage - Newsletter	8,500	10,000
Public Meetings & Events	6,000	6,000
Holiday Breakfast (Catering, Entertain/Décor/Prizes)	15,000	15,000
Citizen of the Year Luncheon	6,500	6,500
Photography	5,000	8,000
Printing - Miscellaneous	5,000	5,000
Professional Services - Miscellaneous	2,000	2,000
Postage	2,500	2,500
Equipment Rental	2,200	2,200
Certificates	7,000	10,000
Dry Cleaning Services (Table Cloths & Linen)	500	500
	<u>\$ 118,200</u>	<u>\$ 166,200</u>

Acct #593000	FY 2021-22	FY 2022-23
Goldline MOU	\$ 75,000	\$ 75,000
Chamber Destiny Dinner Sponsorship	1,500	1,500
Chamber Golf Sponsorship	2,500	2,500
Memorial Scholarship - Mora	3,500	3,500
Memorial Scholarship - Sandoval	3,500	3,500
Memorial Scholarship - Sharp	3,500	3,500
	<u>\$ 89,500</u>	<u>\$ 89,500</u>

Non-City Events Supported by City Staff	FY 2021-22	FY 2022-23
Paint the Town Pink	\$ 9,000	\$ 9,000
Pow Wow	4,300	4,300
Ms. Santa Fe Springs Pageant	1,600	1,600
Aloha Festival	2,700	2,700
	<u>\$ 17,600</u>	<u>\$ 17,600</u>

FINANCE & ADMINISTRATIVE SERVICES



Human Resources: The Human Resources division is responsible for: Recruitment, testing and selection for all open and promotional full-time and part time City positions; administration of employee benefit programs; administration of the City's workers' compensation program; employee-employer labor relations including contract negotiations; mandated employee training required by law; special events for employees such as employee service recognition awards and innovation awards. Historically, the division will recruit and test for approximately 40 positions. About 2,000 applications will be received and processed, and about 20 full-time and 65 part-time positions will be filled. Processes will be completed for about 50 employee injuries, and about 100 volunteers.

Finance: The Finance division is responsible for all accounting, cashiering, financial planning, and investment activities of the City. It accounts for all financial transactions of the City, Successor Agency, Water Utility Authority, Public Finance Authority, manages the City's investment portfolio, and oversees all debt and bond issues. The division is also responsible for projecting and monitoring revenues, projecting long-term financial conditions, coordinating annual audits by various agencies, and preparing the City's budget and Comprehensive Annual Financial Report (CAFR). With day-to-day financial transactions, the division is responsible for accounts payable, accounts receivable, payroll and other finance subsystems. Each year, the Finance division provides accounting for over \$80 million in revenues and expenditures, preparing over 100 reports to various state and federal agencies. In addition, the activity also coordinates inventory management for the City's general fixed assets.



Administrative Services: The Administrative Services division oversees some of the City's organization-wide operations, providing technical assistance and management support to all City departments. Specifically, the division is responsible for the City receptionist, and the administration of the City's central telephone and mail function operations. The City Receptionist directs both walk-in and telephone inquiries to appropriate City staff or departments who can assist with their requests.

Technology Services: The Technology Services activity oversees the City's overall computer systems. This includes network systems, electronic security, web site, document imaging, audio/visual, an array of data connections and the City's Enterprise Resource Planning applications. Technology Services is also responsible for ensuring the integrity of the hardware, security on the network and the safety of the City's electronic records. The activity oversees the Citywide standardized PC hardware and applications. This fiscal year there are plans in place to upgrade the city's network hardware infrastructure. One of the core functions of Technology Services is to program and maintain the City's customized Enterprise Resource Planning applications such as: payroll, general ledger, water utility billing, child care billing, fixed assets, business license, and accounts payable & receivable systems. City Hall houses the City's email system, web site, file and print servers, and the mini-computer system that runs the Enterprise Resource Planning applications. The activity manages the data communication and fiber optic lines connecting the City's facilities. The City campus which consists of City Hall, Town Center Hall, Library, Clarke Estate and the Aquatic Center is connected by fiber optic connections. Later this fiscal year, technology staff will manage the rest of the City's remote sites utilizing fiber technology.



Purchasing & Warehousing: This division is responsible for overseeing the acquisition of goods and storage of merchandise. It manages the requisition process with all departments for the purchase of goods or services. It is also responsible for maintaining appropriate stock levels for goods used by most City staff at the central warehouse located at the Municipal Services Yard. This division will also provide for the funding of the equipment and services related to duplicating with the personnel component provided by each individual department. In FY 2012-13, Duplicating was merged with the Purchasing & Warehousing. Items that were identified in Duplicating have been incorporated into this activity.

Risk Management: The Risk Management division is responsible for the City's property and liability insurance programs. It includes monitoring internal and external activities that may affect the City's risk exposure.

Finance and Administrative Services

FY 2021-22 Adopted Budget

Department Summary

Activity		Actual	Actual	Adopted	Adopted
Number	Name	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
10101135	Human Resources	\$ 1,112,965	\$ 1,153,011	\$ 1,207,600	\$ 1,385,900
10101210	Finance	1,847,404	1,740,892	2,343,600	2,574,800
10101299	Administrative Services	206,400	121,082	270,400	308,700
10101215	Technology Services	1,085,255	1,262,850	1,396,600	1,324,400
10101220	Purchasing, Warehousing & Duplicating	312,497	281,027	395,900	436,000
10101225	Risk Management	902,452	987,517	1,067,200	1,192,800
10101230	Overhead Recovery	(1,668,768)	(1,889,691)	(2,281,200)	(2,148,000)
Department Totals		\$ 3,798,205	\$ 3,656,688	\$ 4,400,100	\$ 5,074,600

Finance & Administrative Services				
Positions	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Account Clerk III	4	4	3	3
Account Clerk II	-	-	-	1
Account Clerk I	1	1	1	-
Account Clerk Supervisor	-	-	1	1
Accountant	2	2	2	2
Administrative Assistant II	1	1	1	2
Administrative Assistant I/Receptionist	-	-	1	1
Computer Specilaist III	2	2	2	2
Director of Finance & Administrative Services	1	1	1	1
Director of Purchasing Services	1	1	1	1
Director of Technology Services	1	1	1	1
Finance Manager	1	1	1	1
Human Resources Analyst	2	2	1	1
Human Resources Assistant	1	-	-	-
Human Resources Manager	1	1	1	1
Human Resources Specialist	-	1	1	1
Senior Accountant	-	-	1	1
Senior Budget Analyst	1	1	1	1
Senior Human Resources Analyst	-	-	1	1
Storekeeper	-	-	1	1
Systems Analyst	1	1	1	1
Total FT Positions	20	20	23	24

Part-Time Non-Benefitted Hours

Total Number of Hours	12,980	12,980	9,400	10,800
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Human Resources (10101135)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	FA - Regular Salaries	297,828	294,089	322,000	398,000
510040	FA - OT Pay	188	3,007	-	-
510020	FA - PT Salaries	11,064	20,029	25,400	-
512310	FA - Applied Benefits	431,728	481,551	434,800	550,600
512310	FA - PT Applied Benefits	-	1,616	5,700	-
512410	Eyeglass Reimbursement	38,150	54,251	61,200	65,000
512510	Employee Service Awards	-	12,000	25,000	25,000
	Total Salaries and Benefits	778,958	866,543	874,100	1,038,600
521000	Supplies	13,701	7,342	35,000	35,000
534000	Telephone	-	1,486	-	1,800
542010	Advertising	4,060	1,294	6,000	8,000
540030	Travel and Meetings	236	2,867	6,000	8,000
540010	Memberships	830	1,755	3,000	3,000
540020	Training - SFS University	25,269	31,913	28,000	35,000
542050	Contractual Services	285,806	235,396	250,000	250,000
544020	Intergovernmental Charges	4,105	4,414	5,500	6,500
	Total Maintenance and Operations	334,007	286,468	333,500	347,300
	- Activity Total -	<u>\$ 1,112,965</u>	<u>\$ 1,153,011</u>	<u>\$ 1,207,600</u>	<u>\$ 1,385,900</u>

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Additional detail on following page(s)

Human Resources (10101135) - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Test Supplies	\$ 8,000	\$ 8,000
Employee Benefit Fair	2,000	2,000
Employee Events	4,000	4,000
Awards, Plaques, Etc.	3,500	3,500
Employee Performance Recognition	4,000	4,000
Selection Panels	4,000	4,000
Office Supplies	4,000	4,000
Informational Pamphlets	2,000	2,000
Department Shirts	500	500
Refreshments - Training	3,000	3,000
	<u>\$ 35,000</u>	<u>\$ 35,000</u>

Acct #540020	FY 2021-22	FY 2022-23
Tuition Reimbursement	15,000	22,000
Departmental/Citywide Training	7,000	7,000
Supervisor/Management Training	4,000	4,000
Management & Leadership Training	2,000	2,000
	<u>\$ 28,000</u>	<u>\$ 35,000</u>

Acct #542050	FY 2021-22	FY 2022-23
Medical Consultants	\$ 35,000	\$ 35,000
Contractual Services - Various	12,000	12,000
Legal Services	150,000	150,000
Test Rentals	12,000	12,000
Printing Services - Miscellaneous	6,000	6,000
Unemployment Insurance	8,500	8,500
Departmental Retirement Events	4,500	4,500
Background Checks	16,000	16,000
Employee Assistance Program Services	3,000	3,000
Training Videos/Seminars	3,000	3,000
	<u>\$ 250,000</u>	<u>\$ 250,000</u>

Acct #544020	FY 2021-22	FY 2022-23
Fingerprinting	\$ 5,500	\$ 6,500
	<u>\$ 5,500</u>	<u>\$ 6,500</u>

Finance (10101210)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actuals FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	FA - Regular Salaries	\$ 472,000	\$ 522,490	\$ 606,100	\$ 632,900
510040	FA - OT Pay	16,880	8,704	17,500	17,500
510050	FA - PT Salaries	43,040	29,413	36,500	68,700
511010	FA - Lump Sum Payment	1,260	-	-	-
512310	FA - Applied Benefits	576,506	650,009	851,800	936,100
512310	FA - PT Applied Benefits	-	4,126	6,200	9,700
	Total Salaries and Benefits	1,109,686	1,214,742	1,518,100	1,664,900
521000	Supplies	18,612	21,209	19,400	20,000
534000	Telephone	951	2,164	1,500	3,200
540030	Travel and Meetings	2,068	1,115	5,000	6,000
540010	Memberships	1,380	1,805	3,000	3,000
540020	Training - SFS University	6,015	5,721	7,000	8,000
542050	Contractual Services	385,596	427,600	376,600	522,700
544020	Intergovernmental Charges	469,941	287,759	563,000	494,000
	Total Maintenance and Operations	884,564	747,372	975,500	1,056,900
470090	Miscellaneous Fees	(146,846)	(221,223)	(150,000)	(147,000)
	Total Applied Revenues	(146,846)	(221,223)	(150,000)	(147,000)
	- Activity Total -	1,847,404	\$ 1,740,892	\$ 2,343,600	\$ 2,574,800

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Additional detail on following page(s)

Finance (10101210) - Account Number Detail

Acct #542050	FY 2021-22	FY 2022-23
Sales Tax Audit Commission	\$ 150,000	\$ 180,000
Business License Contract Services	\$ -	100,000
Project Management	15,000	15,000
UUT Monitoring Services	40,000	40,000
Investment Advisory Services	40,000	40,000
UUT Legal Services	15,000	15,000
Banking Services	30,000	30,000
Actuarial Services	32,200	32,200
Cost Recovery Services	5,000	6,000
Property Tax Information Service	14,500	14,500
Sales Tax Information Service	7,500	15,000
Accounting Services	5,000	5,000
Copier Lease Agreement	10,000	10,500
Equipment Maintenance/Repair	1,500	1,500
Document Storage	7,100	12,000
Document Destruction	2,500	2,500
Printing - CAFR and Budget	<u>1,300</u>	<u>3,500</u>
	\$ 376,600	\$ 522,700

Acct #544020	FY 2021-22	FY 2022-23
Sales Tax Administration	\$ 350,000	\$ 350,000
Transaction Tax Administration (Measure Y)	169,000	100,000
Property Tax Administration	35,000	35,000
Pension Reporting Charges	4,500	4,500
LA County Assessment Service	500	500
LAFCO Assessment	<u>4,000</u>	<u>4,000</u>
	\$ 563,000	\$ 494,000

Acct #470090	FY 2021-22	FY 2022-23
BOTC Processing Fee	\$ (100,000)	\$ (100,000)
Refuse Collection Charge	(40,000)	(40,000)
Rebates/Refunds	(8,000)	(5,000)
COBRA Billing Administration	(1,000)	(1,000)
Returned Check Processing Fee	<u>(1,000)</u>	<u>(1,000)</u>
	\$ (150,000)	\$ (147,000)

Administrative Services (10101299)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	FA - Regular Salaries	\$ 18,452	\$ 19,917	\$ 36,300	\$ 39,700
510020	FA - PT Salaries	18,034	22,474	28,100	42,700
512310	FA - Applied Benefits	27,364	35,179	52,100	59,200
512310	FA - PT Applied Benefits	-	2,719	2,800	4,300
	Total Salaries and Benefits	63,850	80,290	119,300	145,900
521000	Supplies	617	672	3,500	3,500
534000	Telephone	40,400	40,120	45,000	45,000
542050	Contractual Services	101,534	-	102,600	114,300
	Total Maintenance and Operations	142,551	40,792	151,100	162,800
	- Activity Total -	<u>\$ 206,400</u>	<u>\$ 121,082</u>	<u>\$ 270,400</u>	<u>\$ 308,700</u>

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Additional detail on following page(s)

Administrative Services (10101299) - Account Number Detail

Acct #542050	FY 2021-22	FY 2022-23
Telephone - Software/Hardware Upgrades	\$ 25,000	\$ 25,000
Telephone - Switch Maintenance All Sites	21,000	21,000
Telephone - Move/Add/Change Orders	5,000	5,000
Telephone - 911 Database Maintenance	2,700	6,200
Avaya - IP Office Support (IPOSS) GVNC	1,275	1,275
Avaya - IP Office Support (IPOSS) Activity Center	1,275	1,275
Avaya - IP Office Support (IPOSS) Heritage Park	1,275	1,275
Avaya - IP Office Support (IPOSS) City Yard	1,275	1,275
Avaya - IP Office Support (IPOSS) Police Services	1,275	1,275
Avaya - IP Office Support (IPOSS) Fire	1,275	1,275
Avaya - IP Office Support & Licensing City Hall	4,000	11,000
Postage	30,000	30,000
Postage Machine Lease & Maintenance - Quadient	3,150	3,300
USPS Postage Due Account (as needed)	2,000	2,000
USPS P.O. Box 2120 (Renews June)	1,600	1,600
USPS Presorted Mail Permit #1 (Renews June)	250	300
USPS - Business Reply Mail Permit #2000	250	250
Ricoh MPC307 Copier Lease		800
Ricoh Copier Maintenance	-	200
	<u>\$ 102,600</u>	<u>\$ 114,300</u>

Technology Services (10101215)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	FA - Regular Salaries	\$ 332,370	\$ 359,741	\$ 349,200	\$ 334,500
510040	FA - OT Pay	2,903	2,549	2,900	2,900
510040	PW Mtc - OT Pay	-	-	1,000	1,000
510020	FA - PT Salaries	9,160	23,668	34,700	26,100
510060	FA - Standby Pay	16,845	17,454	16,000	16,000
511010	FA - Lump Sum Payment	1,160	-	-	-
512310	FA - Applied Benefits	428,022	487,311	530,500	467,100
512310	FA - PT Applied Benefits	-	1,910	8,000	6,500
	Total Salaries and Benefits	790,460	892,633	942,300	854,100
521000	Supplies	16,493	14,697	16,000	16,000
534000	Telephone	204,614	241,069	261,000	264,500
540030	Travel and Meetings	1,516	9	2,000	2,000
540010	Memberships	440	392	1,000	1,000
540020	Training - SFS University	3,787	8,877	10,000	10,000
542050	Contractual Services	240,770	283,466	312,700	325,200
592000	Equipment Usage	9,600	9,600	9,600	9,600
	Total Maintenance and Operations	477,220	558,110	612,300	628,300
421005	Water Billing Charge	(158,000)	(158,000)	(158,000)	(158,000)
444000	Federal Grants (eRate Discount Rebate)	(25,920)	(29,468)	-	-
812000	Sale of Property	1,495	(425)	-	-
	Total Applied Revenues	(182,425)	(187,893)	(158,000)	(158,000)
	- Activity Total -	\$ 1,085,255	\$ 1,262,850	\$ 1,396,600	\$ 1,324,400

Additional detail on following page(s)

Technology Services (10101215) - Account Number Detail

Acct #534000	FY 2021-22	FY 2022-23
Data Circuits Maintenance Contract	\$ 183,500	\$ 185,000
Internet Circuits Maintenance Contract	36,000	38,000
Library Data Circuits Contract	33,000	33,000
Mobile Data Circuit Maintenance Contract	500	500
Mobile Phone Maintenance Contract	3,500	3,500
Other Landline Circuits Contract	4,500	4,500
	\$ 261,000	\$ 264,500

Acct #542050	FY 2021-22	FY 2022-23
Hardware Maintenance Contracts		
Uptime - N-Class - Payroll & Water	\$ 11,500	\$ 12,500
HP - RX5670 - Database Server	11,000	11,000
HP - Servers - Blade Chassis and Servers	13,000	13,000
HP - Backup Devices	5,000	5,000
Software Maintenance Contracts		
MiniSoft Software	2,000	2,000
Adager - HP Database Utility	2,700	2,700
Superdex - HP Database Utility	4,500	4,500
Sybase Powerbuilder Programming Software	-	-
Microsoft Support	1,500	1,500
Vmware Licensing	5,000	5,000
Internet/Intranet Maintenance Contracts		
Website Annual Maintenance	-	10,000
Laserfiche Records Retention	10,000	10,000
Mobile Application	-	10,000
Disaster Recovery Maintenance Contracts		
IronMountain Tape Backup	4,500	6,000
Backup System Annual Maintenance	17,000	17,000
Geographical Information System Maintenance Contracts		
LARIAC - 2D/3D Photos Layers	12,000	12,000
TeleAtlas - Map Layer Subscription	4,500	4,500
ESRI - Arcserve	3,200	3,200
Consulting Services		
Network Engineer	5,000	5,000
Network Security Maintenance Contracts		
Anti-Malware 3 yr Subscription	-	-
Email Archiver - 3 yr Energize Update and Instant Replacement	14,600	-
Load Balancer - 3 yr Subscription	10,600	-
Web Security - 3 yr Subscription	16,000	-
Other Contracts		
Adobe Annual Licenses	20,000	22,000
Document/Collaboration Services		15,000
Co-location of DR Servers	12,000	12,000
Munis Maintenance - 6th Year	85,600	92,000
Backup Appliance	33,300	33,300
IT Infrastructure Monitoring		5,000
Conference Meetings	3,000	4,000
Remote Software	1,200	3,000
Miscellaneous Contracts	4,000	4,000
	\$ 312,700	\$ 325,200

Purchasing, Warehousing & Duplicating (10101220)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
510010	FA - Regular Salaries	\$ 96,977	\$ 83,146	\$ 133,100	\$ 144,400	
510020	FA - PT Salaries	26,737	26,462	-	-	
510050	Salary - PT OT	-	178	-	-	
511010	FA - Lump Sum Payment	120	-	-	-	
512310	FA - Applied Benefits	140,382	119,938	201,700	230,000	
512310	FA - PT Applied Benefits	-	4,662	-	-	
	Total Salaries and Benefits	\$ 264,217	234,386	334,800	374,400	
521000	Supplies	9,261	11,492	14,000	14,000	*
531000	Electricity	9,359	10,899	12,000	12,000	
532000	Natural Gas	366	383	400	600	
533000	Water	1,116	1,396	1,500	1,500	
540010	Memberships	2,755	1,773	2,300	2,300	*
540020	Training - SFS University	299	199	500	500	
542050	Contractual Services	19,959	16,011	23,900	24,200	*
592000	Equipment Usage	6,500	6,500	6,500	6,500	
	Total Maintenance and Operations	\$ 49,615	48,653	61,100	61,600	
812000	Sale of Property	(1,335)	(2,013)	-	-	
	Total Applied Revenues	(1,335)	(2,013)	-	-	
	- Activity Total -	\$ 312,497	\$ 281,027	\$ 395,900	\$ 436,000	

Additional detail on following page(s)

Purchasing, Warehousing & Duplicating (10101220) - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Warehouse Supplies	\$ 5,000	\$ 5,000
Duplicating Supplies	<u>9,000</u>	<u>9,000</u>
	\$ 14,000	\$ 14,000

Acct #540010	FY 2021-22	FY 2022-23
(ISM) Institute for Supply Management (Renews Sep)	\$ 200	\$ 200
(NIGP) National Institute of Gov. Purchasing (July)	200	200
(CAPPO) Assn. of Public Procrmnt Officials (Feb)	200	200
Costco (Renews June)	100	100
Sams Club (Renews Oct)	100	100
Amazon Prime for Business (Renews Sep)	<u>1,500</u>	<u>1,500</u>
	\$ 2,300	\$ 2,300

Acct #542050	FY 2020-21	FY 2021-22
High Speed Duplicator Lease (Ricoh)	\$ 5,400	\$ 5,500
High Speed Duplicator Maintenance Cost Per Copy	7,800	7,800
Duplicating Small Copier Lease (Ricoh)	2,200	2,100
Duplicating Small Copier Maintenance Cost Per Copy	1,200	1,200
Warehouse Office Printer Lease (Ricoh)	500	900
Warehouse Office Printer Maintenance	100	200
Purchase Office Printer Maintenance	200	200
Laminator Maintenance - ACCO	3,200	3,600
MP 2000 Electrical Punch Maintenance ACCO	700	700
Facility Repairs	<u>2,000</u>	<u>2,000</u>
	\$ 23,300	\$ 24,200

Risk Management (10101225)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	FA - Regular Salaries	\$ 30,505	\$ 30,582	\$ 29,000	\$ 30,200
510010	PW Adm - Regular Salaries	-	-	16,000	23,400
511010	PW Eng - Lump Sum Payment	20	-	-	-
512310	FA - Applied Benefits	42,487	44,493	46,300	51,600
512310	PW Adm - Applied Benefits	-	-	25,600	38,900
	Total Salaries and Benefits	73,012	75,075	116,900	144,100
521000	Supplies	2,413	-	-	-
542050	Contractual Services	7,267	7,268	7,500	7,500
541010	Crime Insurance/Bonds	6,009	6,310	6,600	7,200
541020	Property Insurance	166,442	186,861	218,900	215,600
541030	Earthquake Insurance	197,592	214,067	256,900	269,100
541040	Liability Insurance	452,130	497,936	460,400	549,300
	Total Maintenance and Operations	829,440	912,442	950,300	1,048,700
	- Activity Total -	\$ 902,452	\$ 987,517	\$ 1,067,200	\$ 1,192,800

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Additional detail on following page(s)

Risk Management (10101225) - Account Number Detail

Acct #542050	FY 2021-22	FY 2022-23
MSDS Safety Data	\$ 7,500	\$ 7,500
	\$ 7,500	\$ 7,500

Acct #541040	FY 2021-22	FY 2022-23
JPIA Contribution	\$ 446,700	\$ 536,000
Environmental Insurance	13,700	13,300
	\$ 460,400	\$ 549,300

Overhead Recovery (10101230)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
591000	Overhead	\$ (1,668,768)	\$ (1,889,691)	\$ (2,281,200)	\$ (2,148,000)	*
	- Activity Total -	\$ (1,668,768)	\$ (1,889,691)	\$ (2,281,200)	\$ (2,148,000)	

Additional detail on following page(s)

Overhead Recovery (10101230) - Account Number Detail

Acct #591000	FY 2021-22	FY 2022-23
Water Utility	\$ 1,659,700	\$ 1,606,000
Transit	140,400	148,200
Waste Management	312,100	312,000
Capital Improvement Projects (CIPs)	50,000	-
Successor Agency	86,900	64,000
Housing Successor	32,100	17,800
	<u>\$ 2,281,200</u>	<u>\$ 2,148,000</u>

POLICE SERVICES



Police Administration: The Police Administration activity funds two (2) full-time positions responsible for overseeing and managing the day-to-day operation of the department. In addition, one (1) full time and two (2) part-time clerical position are accounted for under this activity.

General office supplies, employee training, office equipment, maintenance, contractual services, and regulatory permit functions are also funded and administered under this account.

Family & Youth Intervention Program: The Family and Youth Intervention Program (FYIP) is a City of Santa Fe Springs service to the community through the Department of Police Services. Its mission is to positively engage youths, between the ages of seven and seventeen years old who are exhibiting “high-risk” behaviors, in a multidisciplinary intervention strategy that infuses the critical attributes or “assets” needed to thrive as young adults.

This activity also coordinates outreach programs such as Red Ribbon Week for anti-drug awareness, Every 15 Minutes, which combats teen drinking and driving, and Diversity Summit educating and promoting competence among students through speakers, workshops, and cultural programs. Two (2) full-time positions are funded through this activity.

Contract Patrol: The Contract Patrol activity funds the contract for police sworn and non-sworn personnel with the City of Whittier. Patrol units, supplies, contractual services and equipment for the day-to-day operation of the patrol services are funded from this activity.

PSO Patrol: This account funds four (4) full-time and nine (9) part-time Public Safety Officers who provide support for

sworn law enforcement activities and security at all City facilities and City sponsored events. Public Safety Officers represent a large portion of the law enforcement service level and handle a significant amount of calls for service that range from crime, traffic, collision, and missing person reports, to parking enforcement and front counter customer service.

Equipment lease agreements and supplies for public safety personnel along with routine maintenance on equipment and supplies for Public Safety Officers are also funded by this activity.

This account also reflects funds generated from fines and parking citation fees.



Animal Control: This account funds supplies and contractual service such as animal control services with the Southeast Area Animal Control Authority (SEAACA), including yearly canvassing and a rabies clinic.

Emergency Preparedness: This activity funds provides funding for the City's Residential Emergency Preparedness Programs. In addition, this account also provides funding for emergency supplies, emergency equipment and contractual services such as the Rapid Notify System (RNS).

Code Enforcement: Code Enforcement ensures that properties throughout the City are maintained in conformance with applicable zoning and property maintenance codes in order to preserve a safe and attractive living and working environment.

One (1) commercial and one (1) residential code enforcement inspector are funded under this activity.

Typical issues handled by the Code Enforcement are:

- * Property Maintenance and Zoning violations.
- * Construction without a permit.
- * Activities or land uses occurring without proper permits or city approvals.
- * Illegal signs and banners.
- * Inoperative vehicles.
- * Concerns raised by the City's Beautification Committee.

Facility Operations: The Facility Operations activity funds two department facilities: the Police Services Center and the Police Staging Facility. All utilities for these facilities are funded by this activity which includes gas, water, and electricity. The department's contractual services such as landscape maintenance, janitorial services, equipment leases, alarm service, and other operational maintenance areas are also funded in this activity.



Police Services

FY 2022-2023 Adopted Budget

Department Summary

Activity		Actual	Actual	Adopted	Adopted
Number	Name	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
10102299	Police Administration	\$ 675,950	\$ 693,180	\$ 770,100	\$ 883,800
10102210	Program	399,622	271,422	428,500	452,200
10102215	Contract Patrol	8,857,112	9,800,864	11,243,500	11,991,600
10102220	Public Safety Officer Patrol	521,586	668,649	1,045,200	1,112,400
10102225	Animal Control	37,189	56,005	62,700	75,700
10102230	Emergency Preparedness	26,074	20,145	37,400	39,400
10102235	Code Enforcement	249,363	372,670	508,100	695,300
10102240	Facility Operations	134,274	162,245	208,700	245,200
Department Total		<u>\$ 10,901,170</u>	<u>\$ 12,045,180</u>	<u>\$ 14,304,200</u>	<u>\$ 15,495,600</u>

POLICE SERVICES				
Positions	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Administrative Assistant II	1	1	1	2
Assistant Director of Police Services	-	-	1	1
Code Enforcement Inspector I	2	2	2	3
Director of Police Services	1	1	1	1
Management Analyst II	1	1	-	-
Lead Public Safety Officer (LPSO)	4	4	3	3
Public Safety Officer Supervisor	-	-	1	1
Youth Intervention Case Worker	1	1	1	1
Youth Intervention Program Supervisor	1	1	1	1
Total FT Positions	11	11	11	13

Part-Time Non-Benefitted Hours

Total Number of Hours	18,304	18,304	18,304	16,640
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Police Administration (10102299)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PS Adm - Regular Salaries	\$ 239,345	\$ 246,365	\$ 251,600	\$ 316,800
510040	PS Adm - OT Pay	482	-	-	-
510050	PS Adm - PT OT Pay	-	349	-	-
510020	PS Adm - PT Salaries	32,012	43,030	49,900	26,700
511010	PS Adm - Lump Sum Payment	760	-	-	-
512310	PS Adm - Applied Benefits	355,638	351,080	392,600	471,400
512310	PLN Adm - Applied Benefits	-	-	-	-
512310	PS Adm - PT Applied Benefits	-	14,534	10,200	5,300
	Total Salaries and Benefits	628,237	655,358	704,300	820,200
521000	Supplies	18,431	7,265	19,500	19,500
534000	Telephone	24,561	23,195	25,000	27,000
540030	Travel and Meetings	713		2,000	2,000
540010	Memberships	177	187	500	500
540020	Training - SFS University	877	75	2,000	2,000
542050	Contractual Services	11,878	8,351	18,100	18,100
592000	Equipment Usage	15,000	15,000	15,000	15,000
	Total Maintenance and Operations	71,637	54,072	82,100	84,100
451000	Regulatory Permits	(15,476)	(9,110)	(8,800)	(13,000)
452050	Entertainment Permits	(6,887)	(6,468)	(6,400)	(6,400)
470090	Miscellaneous Fees	(1,561)	(672)	(1,100)	(1,100)
	Total Applied Revenues	(23,924)	(16,250)	(16,300)	(20,500)
	- Activity Total -	\$ 675,950	\$ 693,180	\$ 770,100	\$ 883,800

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Additional detail on following page(s)

Police Administration - Account Number Detail

Acct #542050	FY 2021-22	FY 2022-23
Copier Lease	\$ 8,100	\$ 8,100
Vehicle Cleaning	2,000	2,000
Copier/Fax Maintenance	2,000	2,000
Document Maintenance	2,000	2,000
Printing	4,000	4,000
	<u>\$ 18,100</u>	<u>\$ 18,100</u>

Family and Youth Intervention Program (10102210)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
510010	PS Adm - Regular Salaries	\$ 111,147	\$ 103,599	\$ 139,000	\$ 149,000	
511010	PS Adm - Lump Sum Payment	800	-	-	-	
512310	PS Adm - Applied Benefits	267,494	163,208	249,000	266,700	
	Total Salaries and Benefits	379,441	266,808	388,000	415,700	
521000	Supplies	10,298	9,699	17,800	17,800	*
534000	Telephone	649	1,415	700	700	
540030	Travel and Meetings	142	-	500	500	
540010	Memberships	-	-	600	600	
540020	Training - SFS University	-	-	1,000	1,000	
542050	Contractual Services	15,592	-	32,400	32,400	*
	Total Maintenance and Operations	26,681	11,115	53,000	53,000	
430100	Contributions	(6,500)	(6,500)	(6,500)	(6,500)	
442000	State Grants/Subventions	-	-	(6,000)	(10,000)	
	Total Applied Revenues	(6,500)	(6,500)	(12,500)	(16,500)	
	- Activity Total -	\$ 399,622	\$ 271,422	\$ 428,500	\$ 452,200	

Additional detail on following page(s)

Family and Youth Intervention Program - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Program Supplies	\$ 3,100	\$ 3,100
Youth Community Service	1,000	1,000
Parent Education	3,000	3,000
Red Ribbon Week	3,000	3,000
Youth Education	3,700	3,700
Nutrition	1,500	1,500
Diversity Program	1,000	1,000
Every 15 Minutes Supplies	1,000	1,000
Cesar Chavez Celebration	<u>500</u>	<u>500</u>
	\$ 17,800	\$ 17,800

Acct #542050	FY 2021-22	FY 2022-23
Every 15 Minutes	\$ 14,400	\$ 14,400
Diversity Program	6,000	6,000
Transportation (Museum of Tolerance)	5,000	5,000
Cesar Chavez Celebration	4,000	4,000
Red Ribbon Week	<u>3,000</u>	<u>3,000</u>
	\$ 32,400	\$ 32,400

Contract Patrol (10102215)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
521000	Supplies	\$ 39,085	\$ 31,260	\$ 38,500	\$ 38,500	*
534000	Telephone	4,075	3,980	6,500	6,500	
542050	Contractual Services	69,259	60,671	194,200	252,000	*
544020	Intergovernmental Charges	9,023,049	10,013,187	11,215,700	11,898,600	*
593000	Contributions	6,450	-	9,800	9,800	
581000	Principal	90,152	93,752	97,500	97,500	*
582000	Interest	15,289	11,688	8,000	8,000	*
592000	Equipment Usage	88,000	88,000	88,000	88,000	
	Total Maintenance and Operations	9,335,359	10,302,538	11,658,200	12,398,900	
470010	Citation Processing Fee	(85)	(34)	(200)	(100)	
470090	Miscellaneous/Alarm Response Fees	(197,124)	(174,244)	(196,000)	(170,000)	
470020	Miscellaneous/Police Reports	(11,645)	(1,574)	(1,000)	(10,000)	
422040	Restitution/Emergency Response	(13,611)	(6,644)	(10,000)	(10,000)	
462010	Fines/Impounds	(18,758)	(19,025)	(26,000)	(20,000)	
812000	Sale of Property	-	-	(5,000)	(5,000)	
810000	Trans from Public Safety Augmentation Fund	(237,023)	(97,134)	(76,500)	(92,200)	
810000	Trans from Suppl Law Enf Svc Fund (COPS)	-	(203,020)	(100,000)	(100,000)	
	Total Applied Revenues	(478,247)	(501,674)	(414,700)	(407,300)	
	- Activity Total -	\$ 8,857,112	\$ 9,800,864	\$ 11,243,500	\$ 11,991,600	

Additional detail on following page(s)

Contract Patrol - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Police Equipment/Supplies	\$ 38,500	\$ 38,500
	\$ 38,500	\$ 38,500

Acct #542050	FY 2021-22	FY 2022-23
Misc. Equipment Maintenance/Replacement	\$ 15,000	\$ 15,000
ICI Subscriber Lease	\$28,000	\$44,000
MDC Services	38,000	38,000
ALPR Lease	\$60,000	\$60,000
Sensera Camera Lease	-	40,000
False Alarm Service/DUI Restitution	31,000	32,000
Copier Lease	3,600	3,600
Copier Service	600	1,400
Web-Based Crime Data	4,000	4,000
Hazardous Waste Clean-up	2,000	2,000
Graffiti Tracker Service	12,000	12,000
	\$ 194,200	\$ 252,000

Acct #544020	FY 2021-22	FY 2022-23
Sworn Personnel	\$ 9,659,800	\$ 9,332,700
Non-Sworn Personnel	446,000	448,100
Additional Sworn Personnel	-	500,000
Traffic Enforcement Overtime	54,400	56,100
Overtime Residential	-	100,000
Contract Personnel - OT Operations	810,700	1,200,000
Contract Personnel - Traffic Officer	233,900	250,400
Contract Personnel - Discretionary	10,900	11,300
	\$ 11,215,700	\$ 11,898,600

Acct #581000	FY 2021-22	FY 2022-23
Lease Principal - 4th of 5 years	\$ 97,500	\$ 97,500
	\$ 97,500	\$ 97,500

Acct #582000	FY 2021-22	FY 2022-23
Lease Interest - 4th of 5 years	\$ 8,000	\$ 8,000
	\$ 8,000	\$ 8,000

Public Safety Officer Patrol (10102220)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PS Adm - Regular Salaries	\$ 223,124	\$ 270,023	\$ 274,600	\$ 296,800
510040	PS Adm - OT Pay	8,895	14,832	29,500	29,500
510050	PS Adm - PT OT Pay	6,968	6,625	8,000	10,000
510020	PS Adm - PT Salaries	115,930	109,372	305,800	318,000
510060	PS Adm - Standby Pay	35	35	500	500
510060	PS Adm - PT Standby Pay	-	-	500	500
511010	PS Adm - Lump Sum Payment	1,600	-	-	-
512310	PS Adm - Applied Benefits	361,410	399,327	464,000	494,000
512310	PS Adm - PT Applied Benefits	-	22,270	62,700	62,900
	Total Salaries and Benefits	717,962	822,483	1,145,600	1,212,200
521000	Supplies	25,556	23,375	44,500	44,500
534000	Telephone	2,412	2,674	2,000	2,600
542050	Contractual Services	121,444	66,157	129,200	130,200
592000	Equipment Usage	34,000	34,000	34,000	34,000
	Total Maintenance and Operations	183,412	126,206	209,700	211,300
422045	Guard Fees	(11,480)	(800)	(10,100)	(10,100)
444000	OP - Federal Funding	(971)	(1,087)	-	(1,000)
462010	Fines/Other	(367,338)	(278,153)	(300,000)	(300,000)
	Total Applied Revenues	(379,789)	(280,040)	(310,100)	(311,100)
	- Activity Total -	521,586	\$ 668,649	\$ 1,045,200	\$ 1,112,400

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Additional detail on following page(s)

Public Safety Officer Patrol - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Parking Citations	\$ 4,500	\$ 4,500
Uniforms	10,000	10,000
Vehicle Supplies	5,200	5,200
Batteries	4,500	4,500
Miscellaneous Supplies	14,500	14,500
Safety Vest	<u>5,800</u>	<u>5,800</u>
	\$ 44,500	\$ 44,500

Acct #542050	FY 2021-22	FY 2022-23
Radio Frequency Lease	\$ 7,000	\$ 7,000
Active Net	700	700
GPS Service	4,500	5,500
Vehicle Maintenance/Repairs	7,000	7,000
Parking Citation Services	<u>110,000</u>	<u>110,000</u>
	\$ 129,200	\$ 130,200

Animal Control (10102225)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
521000	Supplies	1,036	597	2,000	2,000
542050	Contractual Services/Animal Control	1,887	4,352	13,700	13,700
544020	Intergovernmental Charges - SEAACA	<u>89,747</u>	<u>94,420</u>	<u>98,000</u>	<u>104,000</u>
	Total Maintenance and Operations	92,670	99,369	113,700	119,700
452060	Animal Licenses	<u>(55,481)</u>	<u>(43,364)</u>	<u>(51,000)</u>	<u>(44,000)</u>
	Total Applied Revenues	(55,481)	(43,364)	(51,000)	(44,000)
	- Activity Total -	<u>\$ 37,189</u>	<u>\$ 56,005</u>	<u>\$ 62,700</u>	<u>\$ 75,700</u>

Emergency Preparedness (10102230)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
510010	PS Adm - Regular Salaries	\$ 2,852	\$ -	\$ -	\$ -	
510040	PW Mtc - OT Pay	1,446	-	-	-	
512310	PS Adm - Applied Benefits	<u>4,325</u>	-	-	-	
	Total Salaries and Benefits	8,623	-	-	-	
521000	Supplies	3,063	1,812	15,500	17,500	*
542050	Contractual Services	14,688	16,633	18,300	18,300	*
544020	Intergovernmental Charges	1,500	1,500	3,400	3,400	*
592000	Equipment Usage	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	
	Total Maintenance and Operations	19,451	20,145	37,400	39,400	
430100	Contributions	<u>(2,000)</u>	-	-	-	
	Total Applied Revenues	(2,000)	-	-	-	
	- Activity Total -	<u>\$ 26,074</u>	<u>\$ 20,145</u>	<u>\$ 37,400</u>	<u>\$ 39,400</u>	

Additional detail on following page(s)

Emergency Preparedness - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
SNT/BEPN/EOC Supplies	\$ 6,000	\$ 6,000
Public Safety Awareness Events	6,000	8,000
SNT/BEPN Promotional Materials	<u>3,500</u>	<u>3,500</u>
	\$ 15,500	\$ 17,500

Acct #542050	FY 2021-22	FY 2022-23
Emergency Notification Sysytem	\$ 12,300	\$ 12,300
Public Safety Awareness Events	3,000	3,000
SNT/BEPN/EOC Maintenance	<u>3,000</u>	<u>3,000</u>
	\$ 18,300	\$ 18,300

Acct #544020	FY 2021-22	FY 2022-23
Area E Dues	<u>\$ 3,400</u>	<u>\$ 3,400</u>
	\$ 3,400	\$ 3,400

Code Enforcement (10102235)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PS - Regular Salaries	\$ 80,144	\$ 140,582	\$ 143,100	\$ 212,500
510040	PS - OT Pay	160	-	-	4,000
511010	PS - Lump Sum Payment	400	-	-	-
512310	PS - Applied Benefits	118,771	191,985	224,400	341,200
	Total Salaries and Benefits	199,475	332,566	367,500	557,700
521000	Supplies	2,881	3,359	8,500	8,500
534000	Telephone	1,688	1,686	2,000	2,000
542010	Advertising	1,492	506	2,000	2,000
540010	Membership	475	285	500	500
540020	Training - SFS University	509	2,063	4,000	4,000
542050	Contractual Services	35,800	18,704	110,400	110,400
592000	Equipment Usage	20,200	20,200	20,200	20,200
	Total Maintenance and Operations	63,045	46,803	147,600	147,600
462010	Fines/Other	(13,157)	(6,700)	(7,000)	(10,000)
	Total Applied Revenues	(13,157)	(6,700)	(7,000)	(10,000)
	- Activity Total -	\$ 249,363	\$ 372,670	\$ 508,100	\$ 695,300

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Code Enforcement (3185) - Account Number Detail

Acct #542050	FY 2021-22	FY 2022-23
Case Management Software	\$ 5,400	\$ 5,400
Administrative Citation Services	3,000	3,000
Equipment Maintenance/Replacement	2,000	2,000
Environmental Cleanups	100,000	100,000
	\$ 110,400	\$ 110,400

Facility Operations (10102240)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Mtc - Regular Salaries	-	-	11,100	18,700
510040	PW Mtc - OT Pay	-	-	10,000	10,000
510050	PW Mtc - PT OT Pay	-	-	-	-
511010	PW Mtc - Lump Sum Payment	68	-	-	-
512310	PW Mtc - Applied Benefits	-	-	20,800	34,000
	Total Salaries and Benefits	68	-	41,900	62,700
521000	Supplies	4,456	13,131	10,400	12,400
531000	Electricity	15,913	16,099	19,500	24,000
532000	Natural Gas	636	1,160	600	1,200
533000	Water	3,168	2,847	3,500	3,500
534000	Telephone	2,428	2,327	2,300	2,800
542050	Contractual Services	100,505	119,581	123,400	131,500
592000	Equipment Usage	7,100	7,100	7,100	7,100
	Total Maintenance and Operations	134,206	162,245	166,800	182,500
	- Activity Total -	<u>\$ 134,274</u>	<u>\$ 162,245</u>	<u>\$ 208,700</u>	<u>\$ 245,200</u>

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Facility Operations - Account Number Detail

Acct #542050	FY 2021-22	FY 2022-23
Alarm Monitoring	\$ 23,100	\$ 28,400
Alarm Services - Citywide	16,000	16,000
Janitorial Services	40,000	42,400
Landscape Services	16,700	16,700
Building Maintenance - Extraordinary	12,000	12,000
Laundry	3,000	3,000
Communication Services	3,400	3,600
Elevator Maintenance	2,800	2,800
Window Cleaning Services	2,900	2,900
Exterminator Service	2,300	2,500
Fire Sprinkler Test/Inspection	1,200	1,200
	<u>\$ 123,400</u>	<u>\$ 131,500</u>

FIRE-RESCUE



Fire Administration: The Fire Administration activity consists of the Fire Chief and his Administrative Staff. The Fire Chief, under the direction of the City Manager and the City Council, is responsible for long-range planning, budgeting, personnel development, and for setting and meeting specific goals and objectives related to maintaining and improving levels of service to the community.

The Fire Chief achieves these standards by providing leadership and employing a variety of modern management techniques. The Fire Chief recruits, selects, and provides continuous development to ensure a high level of competence and integrity in his staff. The Fire Department's service objectives are currently achieved by maintaining four strategically-located fire stations within the City, staffed by 45 dedicated personnel. All residents benefit from prompt response by emergency service units.

The Fire Chief and his administrative staff are constantly seeking out new programs and innovations to maintain the highest level of service at the most reasonable cost. One such area is in the upgrading and refining of mutual and automatic aid agreements with other agencies facing the same economic challenges. With these comprehensive automatic aid agreements in place, the department has additional resources available for response for each agency and greater flexibility in determining the closest fire engine or paramedic unit for response. The City has automatic aid agreements with Downey, Compton, La Habra Heights, Vernon, Long Beach and the Los Angeles County Fire Department.

Suppression: The Fire Suppression Activity is charged with the responsibility of providing fast and efficient emergency response to fires, hazardous conditions, rescues, illnesses, or any other conditions where the health, safety and welfare of the public is in jeopardy. One measurement of the capabilities of this activity has been the grade assigned to the Fire Department by the Insurance Service Organization (ISO). The grading schedule also considers the water system, communications, staffing, training, and facilities. This grading is used by the insurance industry to determine fire insurance rates for homeowners and businesses within the City. On a scale of one to ten, with one being the most desirable, the City of Santa Fe Springs currently maintains a Class Two rating.

Command and control emergency operations are provided on a daily basis by three Division Chiefs on a shift schedule. In addition to daily emergency operations, each Division Chief performs several different staff assignments. These duties include: Administration & Special Operations (Hazardous Materials Response, Emergency Medical Services and Urban Search and Rescue), Emergency Operations and Training, and Support Services (Building and Grounds and Fleet Maintenance).



The Fire Suppression Activity strives to achieve the highest quality of dependable economical services possible. This is accomplished through the use of clearly established standard operational guidelines and by employing and developing the most highly motivated and skilled personnel.

Paramedics: The Paramedics Activity is charged with the responsibility of providing fast and efficient emergency medical care. This objective is currently met with a two-person Paramedic Squad, and when paramedic manpower allows, up to three Paramedic assessment engines are placed into service on a daily basis.

The Activity's specific service objectives are as follows:

- Maintain advance life support (ALS) service in a timely manner to all areas of the community using state-of-the-art equipment, and personnel trained in the most modern emergency medical techniques.
- Maintain the highest level of emergency medical services to the community using training, education, and re-evaluation of these skills through our Quality Improvement Program.
- Prepare and maintain reports on the use of the emergency paramedic ambulance service and manage the program in an effective and efficient manner.
- Market enrollment in the paramedic advanced life support response fee subscription program to residents and business owners.

Fire Prevention: The Fire Prevention Activity is tasked with protecting the community through education and prevention efforts to find and eliminate hazards before they become an emergency. The efforts of this Activity are divided into two major programs, which focus on Fire Safety and Environmental Safety. The Fire Safety Programs mitigate hazards associated with life or property loss and includes the responsibility for plan checks, issuing permits, inspections, investigations, and community relations.

This Activity is also responsible for recovering costs for inspection services, plan checks, annual permits required by the California Fire code or other regulations and investigations.

Environmental Protection: The Environmental Protection Services activity is designed to protect the public and worker safety as well as the environment. This activity focuses on the State designated Certified Unified Program Agency (CUPA) responsible for hazardous waste, underground storage tanks, aboveground storage tanks, industrial wastewater, hazardous materials, community right-to-know, and accidental release prevention programs. The activity also oversees the cleanup of contaminated properties.

Environmental Protection Services personnel respond and work as a team with personnel from the Fire Suppression Activity on hazardous material releases. The Environmental Protection Services activity investigates improper waste disposal practices and nuisance odors. This activity's primary objective is to prevent harmful exposures to the public and the environment from hazardous substances through education and enforcement, and maintain the economic viability of the regulated community.

Buildings & Grounds Maint.: The Buildings & Grounds Activity in the Fire Department is responsible for maintaining the four Fire Stations throughout the City. These City-owned buildings require maintenance such as electrical, plumbing, lighting, painting, air conditioning, landscaping, cleaning supplies, tools and many other maintenance related items. This section supervises City contractors and Fire-Rescue personnel who assist in maintaining these buildings and the grounds surrounding them. All costs associated with Fire Station maintenance are managed through these activities, such as electricity, natural gas, water, station repairs, contractual services, equipment usage, construction, intergovernmental charges, furniture/equipment and supplies.



Fire-Rescue

FY 2022-23 Adopted Budget

Department Summary

Activity		Actual	Actual	Adopted	Adopted
Number	Name	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
10102199	Administration	\$ 283,991	\$ 283,841	\$ 549,200	\$ 429,100
10102110	Suppression	13,237,451	12,783,045	14,306,700	16,201,600
10102115	Paramedics	1,886,569	1,998,966	2,068,400	2,145,200
10102120	Fire Prevention	316,969	248,582	414,200	588,500
10102125	Environmental Protection Services	619,641	386,833	884,400	464,600
10102135	Buildings and Grounds Maintenance	186,138	199,054	202,700	215,900
Department Total		<u>\$ 16,530,758</u>	<u>\$ 15,900,320</u>	<u>\$ 18,425,600</u>	<u>\$ 20,044,900</u>

FIRE-RESCUE				
Positions	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Administrative Assistant II	2	2	2	2
Deputy Director of Environmental Protection Division	1	1	-	-
Environmental Programs Manager	-	-	1	1
Deputy Fire Marshall	1	1	1	1
Director of Env. Protection Div. & Fire Prevention	1	1	-	-
Env. Protection Div./Fire Prevention Specialist	1	1	1	1
Fire & Environmental Safety Inspector I	1	1	2	2
Fire & Environmental Safety Inspector II	3	3	2	2
Fire Chief	1	1	1	1
Batallion Chief	4	4	4	4
Fire Captain	12	12	12	12
Fire Engineer	12	12	12	12
Firefighter	9	9	9	9
Firefighter/Paramedic II	9	9	9	9
Management Analyst II	-	-	1	1
Total FT Positions	57	57	57	57

Part-Time Non-Benefitted Hours

Total Number of Hours	2,860	2,860	1,500	1,500
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Fire Administration (10102199)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	FD - Regular Salaries	69,648	69,523	144,000	110,100
510020	FD - PT Salaries	7,574	10,912	-	-
510040	FD - Salary Full Time	202	-	-	-
511010	FD - Lump Sum Payment	80	-	-	-
512310	FD - Applied Benefits	166,926	164,614	360,200	265,700
512310	FD - PT Applied Benefits	-	761	-	-
	Total Salaries and Benefits	244,430	245,809	504,200	375,800
521000	Supplies	8,785	8,328	10,000	10,700
534000	Telephone	24,639	23,346	24,000	27,200
540030	Travel and Meetings	618	1,287	3,000	3,000
540010	Memberships	120	1,000	1,000	4,000
542050	Contractual Services	331	97	-	-
542020	Printing/Postage	-	-	500	600
543069	Office Furniture/Equipment Rep.	754	1,197	2,000	3,000
542030	Photocopier Lease/Maintenance	4,328	3,097	4,500	4,800
	Total Maintenance and Operations	39,576	38,351	45,000	53,300
470090	Miscellaneous Fees	(15)	(320)	-	-
	Total Applied Revenues	(15)	(320)	-	-
	- Activity Total -	\$ 283,991	\$ 283,841	\$ 549,200	\$ 429,100

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Fire Administration - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Office Supplies	\$ 3,300	\$ 3,530
Printers/Ink	2,700	2,890
Books/Pamphlets/Subscriptions	1,000	1,070
Other Supplies	3,000	3,210
	\$ 10,000	\$ 10,700

Acct #534000	FY 2021-22	FY 2022-23
Landline	\$ 22,300	\$ 26,000
Cellular Phones	1,700	1,200
	\$ 24,000	\$ 27,200

Fire Suppression (10102110)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
510010	PW Mtc - Regular Salaries	\$ -	\$ -	\$ 43,800	\$ 80,000	
510010	FD Sup - Regular Salaries	3,798,297	3,844,290	4,086,200	4,467,900	
510070	FD Sup - Acting Pay	1,040	1,239	-	-	
510040	FD - OT Pay	1,616,516	2,297,197	1,300,000	1,300,000	
510020	PW Mtc - PT Salaries	724	-	-	-	
512310	PW Mtc - Applied Benefits	-	-	64,500	130,400	
512310	FD - Applied Benefits	7,248,785	6,783,051	7,454,300	8,430,100	
	Total Salaries and Benefits	12,665,363	12,925,777	12,948,800	14,408,400	
521000	Supplies	43,628	37,539	39,600	42,300	*
522010	Safety Clothing	48,533	33,711	45,000	47,900	
522015	Uniforms	39,256	38,607	42,000	44,600	
521005	Gasoline	12,848	11,180	16,000	16,000	
521015	Diesel	62,740	72,449	70,000	86,000	
523025	Mechanical Parts	46,198	65,208	80,000	80,000	*
522025	Miscellaneous Small Tools	8,071	10,626	12,000	13,000	
522030	Training Supplies	23,987	28,179	25,000	27,000	
522040	Explorer Post	-	1,050	2,000	2,000	
523030	Firefighting Equipment Replacement	14,973	20,783	14,000	16,500	
522035	Computer Supplies	450	90	2,200	2,500	
523015	HAZ MAT Equipment/Supplies	22,795	20,814	20,000	22,000	
523020	USAR Equipment/Supplies	1,492	6,601	6,000	8,000	
534000	Telephone	21,541	18,957	20,200	20,200	*
540030	Travel and Meetings	3,007	3,576	3,600	3,600	
540010	Memberships	550	1,000	1,600	2,400	
540020	Training - SFS University	29,987	29,271	35,000	35,000	
542050	Contractual Services	3,703	3,813	6,000	6,000	
542020	Printing/Postage	529	664	500	800	
542040	Mobile/Portable Radio/Pager Service	7,769	9,577	9,000	9,500	
543077	Air Compressor Maintenance	3,782	451	3,200	3,600	
543071	Test/Repair Air Regs/Bottles	5,834	7,994	10,000	12,000	
543067	Miscellaneous Vehicle Repairs	119,220	100,543	138,000	130,000	

Additional detail on following page(s)

Fire Suppression (10102110) - continued

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
	continued -				
543069	Appliance/Furniture/Carpet Repairs	14,653	8,552	14,000	14,000
543073	Ladder Testing	2,265	3,249	5,000	4,500
543079	Annual Hurst Tool Service	1,559	-	1,500	1,500
544030	Communication/Dispatch Center	219,333	207,459	258,300	270,000
573400	Furniture/Equipment	-	5,849	-	-
581000	Principal	175,689	83,116	533,700	806,000
582000	Interest	14,546	9,649	65,000	186,800
592000	Equipment Usage	10,500	10,500	10,500	10,500
	Total Maintenance and Operations	959,483	853,670	1,492,900	1,928,200
422040	Emergency Response Reimbursement	(276,739)	(886,523)	(25,000)	(25,000)
810000	Transfer From P.S.A.F.	(110,657)	(109,879)	(110,000)	(110,000)
	Total Applied Revenues	(387,396)	(996,402)	(135,000)	(135,000)
	- Activity Total -	13,237,451	\$ 12,783,045	\$ 14,306,700	\$ 16,201,600

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Additional detail on following page(s)

Fire Suppression - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Office Supplies	\$ 3,745	\$ 3,900
Printers/Ink	3,210	3,400
Books/Pamphlets/Subscriptions	2,140	2,370
Cleaning/Soap/Restroom Supplies	7,000	7,800
Kitchen Supplies	4,280	4,280
Cleaning Appliances - Mops/Brooms/Vacuums	4,280	4,450
Apparatus/Vehicle Cleaning/Maintenance Supplies	3,745	3,800
Linen and Shop Rags	2,680	3,000
Mechanic Shop Tools/Supplies	2,140	2,300
Other Supplies	<u>6,420</u>	<u>7,000</u>
	\$ 39,640	\$ 42,300

Acct #523025	FY 2021-22	FY 2022-23
Vehicle/Apparatus Parts	\$ 44,000	\$ 44,000
Tires	25,000	25,000
Batteries	5,000	5,000
Lubricants	4,500	4,500
Welding Material	1,000	1,000
Repair/Re-chrome Equipment	<u>500</u>	<u>500</u>
	\$ 80,000	\$ 80,000

Acct #534000	FY 2021-22	FY 2022-23
Landline	\$ 5,000	\$ 5,000
Cellular/Broadband/Smart Classroom	2,600	2,600
Satellite Phone	2,000	2,000
Mobile Data Communication Broadband	7,200	7,200
Apparatus/Assigned Staff Cell Phones	<u>3,400</u>	<u>3,400</u>
	\$ 20,200	\$ 20,200

Acct #581000	FY 2021-22	FY 2022-23
Lease Principal - 6th of 7 years	85,500	87,900
Lease Principal - 1st of 7 years	-	262,100
Lease Principal - 2nd of 7 years	<u>448,200</u>	<u>456,000</u>
	\$ 533,700	\$ 806,000

Acct #582000	FY 2021-22	FY 2022-23
Lease Interest - 6th of 7 years	7,400	5,000
Lease Interest - 1st of 7 years	-	132,000
Lease Interest - 2nd of 7 years	<u>57,600</u>	<u>49,800</u>
	\$ 65,000	\$ 186,800

Paramedics (10102115)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Mtc - Regular Salaries	\$ -	\$ -	\$ 3,100	\$ 2,400
510010	FD - Regular Salaries	710,652	669,578	736,300	771,800
510040	FD - OT Pay	334,797	512,502	350,000	350,000
510020	PW Mtc - PT Salaries	-	-	1,400	1,100
510020	FD - PT Salaries	1,624	2,218	-	-
511010	FD - Lump Sum Payment	120	-	-	-
512310	PW Mtc - Applied Benefits	-	-	4,600	3,700
512310	FD - Applied Benefits	1,068,266	966,275	1,120,100	1,171,800
512310	PW Mtc - PT Applied Benefits	-	-	400	300
512310	FD - PT Applied Benefits	-	155	-	-
	Total Salaries and Benefits	2,115,459	2,150,727	2,215,900	2,301,100
523025	Mechanical Parts	-	4,366	5,000	5,000
523000	Medical Supplies	57,848	70,469	72,500	77,600
534000	Telephone	4,483	4,245	4,500	4,500
540030	Travel and Meetings	-	-	1,500	1,500
540020	Training - SFS University	4,375	8,324	9,000	9,000
542050	Contractual Services	9,927	19,825	22,200	22,200
543067	Miscellaneous Vehicle Repairs	-	2,552	5,000	5,000
543100	Medical Equipment Repairs	123	4,718	5,000	5,000
543025	Medical Oxygen	2,085	1,207	1,800	1,800
543030	EMS Nurse Educator	65,000	65,000	67,000	53,000
544020	Intergovernmental - Paramedic Recertification	3,449	4,232	4,000	4,500
	Total Maintenance and Operations	147,290	184,938	197,500	189,100
422050	Emergency Med Assessment Fee Program	(202,515)	(172,809)	(190,000)	(190,000)
422055	ALS Cost Recovery Program	(146,418)	(136,346)	(130,000)	(130,000)
422060	Paramedic Subscription Fees	(27,250)	(27,545)	(25,000)	(25,000)
	Total Applied Revenues	(376,182)	(336,700)	(345,000)	(345,000)
	- Activity Total -	\$ 1,886,569	\$ 1,998,966	\$ 2,068,400	\$ 2,145,200

Additional detail on following page(s)

Paramedics - Account Number Detail

Acct #523000	FY 2021-22	FY 2022-23
Medical Pharmaceuticals	\$ 37,450	\$ 41,250
Bandages/Dressings	8,450	9,050
IV Bags/Tubing	4,240	4,550
Oxygen Masks	4,240	4,550
Medical Gloves	5,445	5,800
Medical Hardware	6,405	6,400
Other Medical Supplies	<u>6,270</u>	<u>6,000</u>
	\$ 72,500	\$ 77,600

Acct #542050	FY 2021-22	FY 2022-23
Digital EMS - ePCR Annual Fees	\$ 12,000	\$ 12,000
Zoll Maintenance Contract	\$ 9,200	\$ 9,200
Other Services	<u>1,000</u>	<u>1,000</u>
	\$ 22,200	\$ 22,200

Fire Prevention (10102120)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Mtc - Regular Salaries	\$ -	\$ -	\$ 3,100	\$ 2,400
510010	FD - Regular Salaries	191,669	175,927	267,200	345,700
510040	FD - OT Pay	2,074	2,404	-	-
510020	PW Mtc - PT Salaries	-	-	1,400	1,100
510020	FD - PT Salaries	2,285	852	2,400	2,400
511010	FD - Lump Sum Payment	1,050	-	-	-
512310	PW Mtc - Applied Benefits	-	-	4,600	3,700
512310	FD - Applied Benefits	413,439	320,852	378,500	473,600
512310	PW Mtc - PT Applied Benefits	-	-	400	-
512310	FD - PT Applied benefits	-	60	200	200
	Total Salaries and Benefits	610,517	500,094	657,800	829,100
521000	Supplies	3,206	8,056	5,500	5,500
522015	Uniforms	1,281	958	1,000	1,000
521005	Gasoline	2,961	2,604	3,200	3,200
523025	Mechanical Parts	-	-	2,000	2,000
522035	Computer Supplies	-	-	500	500
534000	Telephone	2	1	200	200
540030	Travel and Meetings	-	38	1,000	1,000
540010	Memberships	329	120	500	500
540020	Training - SFS University	49	1,886	3,000	3,000
542050	Contractual Services	3,095	25,021	12,000	12,000
542020	Printing/Postage	57	109	500	500
543067	Miscellaneous Vehicle Repairs	-	-	2,000	2,000
	Total Maintenance and Operations	10,981	38,793	31,400	31,400
452040	Plan Review and Inspection Fees	(133,799)	(134,630)	(110,000)	(110,000)
452070	Plan Review	(119,890)	(150)	-	-
422021	New Business Inspection Fees	(215)	(44,015)	(50,000)	(50,000)
422020	FD Permits	(50,625)	(111,210)	(110,000)	(110,000)
462050	Enforcement Penalties	-	(300)	(5,000)	(2,000)
	Total Applied Revenues	(304,529)	(290,305)	(275,000)	(272,000)
	- Activity Total -	\$ 316,969	\$ 248,582	\$ 414,200	\$ 588,500

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Additional detail on following page(s)

Fire Prevention - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Office Supplies	\$ 3,000	\$ 3,000
Fire Prevention Educational Supplies	1,500	1,500
Fire Rescue Open House	<u>1,000</u>	<u>1,000</u>
	\$ 5,500	\$ 5,500

Acct #542050	FY 2021-22	FY 2022-23
Plan Review	\$ 7,500	\$ 7,500
Credit Card Merchant Fee	3,500	3,500
Other Services	<u>1,000</u>	<u>1,000</u>
	\$ 12,000	\$ 12,000

Environmental Protection Services (10102125)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Mtc - Regular Salaries	\$ -	\$ -	\$ 12,500	\$ -
510010	FD - Regular Salaries	774,690	754,668	843,300	722,900
510040	FD - OT Pay	4,338	3,704	6,000	6,000
510020	FD - PT Salaries	26,335	16,040	21,500	21,500
510060	FD - Standby OT Pay	25,735	25,256	-	-
511010	FD - Lump Sum Payment	2,550	-	-	-
512310	PW Mtc - Applied Benefits	-	-	18,400	-
512310	FD - Applied Benefits	1,451,250	1,203,207	1,523,700	1,262,100
512310	FD - PT Applied Benefits	-	1,119	1,500	1,500
	Total Salaries and Benefits	2,284,898	2,003,994	2,426,900	2,014,000
521000	Supplies	1,478	8,605	3,000	4,000
522015	Uniforms	2,169	6,573	4,500	6,000
521005	Gasoline	4,935	4,340	6,000	6,500
523025	Apparatus/vehicle Maintenance Parts	3,149	67	5,000	5,000
523035	Vehicle Equip/Supplies	6,283	1,878	7,000	7,000
522035	Computer Supplies	322	1,710	2,000	4,000
523015	Haz Mat Cleanup Supplies	1,243	2,728	3,000	3,000
534000	Telephone	1,552	4,064	4,800	6,200 *
543102	Instrument Calibration/Repair	-	1,210	1,200	1,200
540030	Travel and Meetings	318	-	2,000	2,000
540010	Memberships	403	-	1,000	1,000
540020	Training - SFS University	50	7,601	5,000	5,000
542050	Contractual Services	21,836	20,110	16,900	17,600 *
542020	Printing/Postage	882	711	500	500
543010	File Warehousing	3,042	6,284	6,600	6,600
543067	Miscellaneous Vehicle Repair	20	-	2,000	2,000
543035	UST Designated Operator	1,820	1,748	3,000	4,500
543045	Hazardous Waste Cleanup	228	-	3,000	3,000
544020	Intergovernmental Charges	503	474	1,000	1,000
	Total Maintenance and Operations	50,232	68,102	77,500	86,100

Additional detail on following page(s)

Environmental Protection Services (10102125) - continued
Activity Detail

Object No.	Description	Actual FY 2018-19	Actual FY 2019-20	Adopted FY 2020-21	Adopted FY 2022-23
	continued -				
444000	OP - Federal Fund	(9,274)	(7,170)	-	-
452000	Annual Industrial Waste Permit Fee	(126,330)	(127,313)	(125,000)	(125,000)
452080	Industrial Waste Plan Check Fee	(11,999)	(14,351)	(9,000)	(9,000)
452090	AST Plan Check Fee	(7,015)	(3,355)	(2,000)	(2,000)
452100	Hazardous Materials Business Plan Fee	(860,054)	(856,578)	(830,000)	(830,000)
452010	CAL ARP Permit Fee	(67,157)	(60,791)	(60,000)	(61,000)
452020	Hazardous Waste Generator Permit Fee	(481,899)	(461,254)	(450,000)	(460,000)
422010	Site Mitigation	-	-	(500)	(500)
452110	Hazardous Waste Tiered Permit	(20,566)	(24,178)	(20,000)	(20,000)
422015	Underground Storage Tank Fee	(47,270)	(47,270)	(46,000)	(46,000)
422020	Inspection Fee	-	-	(500)	-
452030	APSA Permit Fee	(16,718)	(16,373)	(15,000)	(17,000)
422030	Storm Water Inspection	(59,446)	(58,346)	(57,000)	(58,000)
425225	Underground Tank Plan Check	(7,238)	(8,254)	(4,000)	(6,000)
470090	Miscellaneous Fees	(523)	(31)	(500)	(500)
422040	Restitution Emergency Response	-	-	(500)	(500)
	Total Applied Revenues	(1,715,489)	(1,685,264)	(1,620,000)	(1,635,500)
	- Activity Total -	<u>619,641</u>	<u>\$ 386,833</u>	<u>\$ 884,400</u>	<u>\$ 464,600</u>

Environmental Protection Services - Account Number Detail

Acct #534000	FY 2021-22	FY 2022-23
Cellular	\$ 1,400	\$ 3,500
Broadband	<u>3,400</u>	<u>2,700</u>
	\$ 4,800	\$ 6,200

Acct #542050	FY 2021-22	FY 2022-23
EPD Database System Maintenance	\$ 13,900	\$ 14,600
Other Services	<u>3,000</u>	<u>3,000</u>
	\$ 16,900	\$ 17,600

Fire Buildings and Grounds Maintenance (10102135)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
521000	Supplies	28,877	29,274	29,500	31,500	*
531000	Electricity	48,938	56,071	54,000	54,000	*
532000	Natural Gas	6,441	7,421	7,200	8,300	*
533000	Water	9,387	10,223	10,000	10,300	*
542050	Contractual Services	30,992	34,876	42,000	49,300	*
542055	Landscaping	7,702	7,900	-	-	
573400	Office Furniture / Equip. Replacement	-	-	7,000	7,000	
543081	Cleaning	1,927	1,432	2,000	2,000	
543015	Extinguisher Servicing	-	966	1,500	1,500	
543085	UST Testing/Maintenance/Repair	10,860	1,488	8,000	8,000	
543083	Station Repairs and Maintenance	48,901	57,846	49,400	51,900	*
544040	AQMD Fuel Tank / Generator Permits	1,513	956	1,500	1,500	
592000	Equipment Usage	600	600	600	600	
	Total Maintenance and Operations	196,138	209,054	212,700	225,900	
422035	Contracted Services / Rio Hondo	(10,000)	(10,000)	(10,000)	(10,000)	
	Total Applied Revenues	(10,000)	(10,000)	(10,000)	(10,000)	
	- Activity Total -	\$ 186,138	\$ 199,054	\$ 202,700	\$ 215,900	

Additional detail on following page(s)

Fire Buildings and Grounds Maintenance - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Heavy Duty Cleaners	\$ 8,700	\$ 9,200
Fertilizer/Pesticides	750	850
Appliances	8,000	9,000
Other Supplies	<u>12,050</u>	<u>12,450</u>
	\$ 29,500	\$ 31,500

Acct #531000	FY 2021-22	FY 2022-23
Station One	\$ 32,500	\$ 32,500
Station Two	5,600	5,600
Station Three	6,600	6,600
Station Four	<u>9,300</u>	<u>9,300</u>
	\$ 54,000	\$ 54,000

Acct #532000	FY 2021-22	FY 2022-23
Station One	\$ 3,650	\$ 4,200
Station Two	1,050	1,200
Station Three	1,050	1,200
Station Four	<u>1,450</u>	<u>1,700</u>
	\$ 7,200	\$ 8,300

Acct #533000	FY 2021-22	FY 2022-23
Station One	\$ 4,000	\$ 4,100
Station Two	1,500	1,600
Station Three	1,500	1,600
Station Four	<u>3,000</u>	<u>3,000</u>
	\$ 10,000	\$ 10,300

Acct #5420050	FY 2021-22	FY 2022-23
Apparatus/Vehicle Deionizer	\$ 3,400	\$ 3,400
Chief Pond Maintenance	1,300	1,300
Pest Control	4,600	6,000
Water	4,400	4,400
Landscape Maintenance Contract	12,200	14,700
HQ Hazardous Waste Disposal/Clarifier	1,500	2,500
Janitorial Services - HQ	12,000	12,000
Other Services	1,600	2,500
Alarm Service - HQ	<u>1,000</u>	<u>2,500</u>
	\$ 42,000	\$ 49,300

Fire Buildings and Grounds Maintenance - Account Number Detail

Acct #543083	FY 2021-22	FY 2022-23
Overhead Rollup Door Maintenance/Repair	\$ 9,975	\$ 10,000
Landscape Repair/Improvements	4,410	4,000
Plumbing Repairs	4,200	4,200
Painting/Cleaning	8,610	11,000
Plymovent Maintenance/Repair	3,200	3,000
HVAC Maintenance/Repair	5,250	5,500
Emergency Generator Maintenance/Repair	2,100	2,000
Electrical Improvements	2,625	2,600
Station Paging/Alerting System Maint/Repair	3,675	3,600
Other Building/Grounds Maintenance/Repair	<u>5,355</u>	<u>6,000</u>
	\$ 49,400	\$ 51,900

PLANNING & DEVELOPMENT



Administration: Planning Administration provides staff support to the City Planning Commission, Housing Successor, Successor Agency, and the City Council, and other development related activities. Primarily focused on the review and issuance of land use entitlements, the Planning Administration activity also generates applied revenue through application and service fees.

Planning Commission: The Planning Commission budget shows the cost for staff support to the Planning Commission.

Economic Development: Economic Development staff support the City's Economic Development vision to:

Retain, attract and expand the business community; Support existing business through a variety of economic efforts, partnerships, business outreach and special events; Assist in the creation of new retail opportunities and commercial development, and Support the expansion of additional hospitality development.

Building Regulation: The Building Regulation Division provides building and safety services to property owners and the development community. The City contracts with the Los Angeles County Department of Public Works to provide plan checking and building inspection services. This contract includes a Plan Checker for basic plan check services, and also a Building Inspector that visits jobsites to confirm compliance with applicable codes and requirements. The Building Division is responsible for checking development plans, issuing permits for construction work, inspecting said work, and granting final approval, all the while answering Building Code related inquiries.



Planning

FY 2022-23 Adopted Budget

Department Summary

Activity		Actual	Actual	Adopted	Adopted
Number	Name	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
10103199	Administration and Current Planning	\$ 484,715	\$ 381,700	\$ 627,200	\$ 628,700
10103110	Planning Commission	338,174	392,195	422,100	444,500
10103115	Economic Development	152,413	171,792	273,100	351,800
10103120	Building Regulation	(533,839)	(148,794)	60,400	(8,700)
Department Totals		<u>\$ 441,463</u>	<u>\$ 796,893</u>	<u>\$ 1,382,800</u>	<u>\$ 1,416,300</u>

PLANNING & DEVELOPMENT				
Positions	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Administrative Assistant I	1	1	1	1
Assistant Director of Planning	-	-	1	1
Assistant Planner	1	1	1	1
Associate Planner	2	2	2	2
Senior Planner	1	1	-	-
Building Permit Clerk II	1	1	1	1
Director of Planning	1	1	1	1
Program Assistant Planner	1	1	1	1
Total FT Positions	8	8	8	8

Part-Time Non-Benefitted Hours

Total Number of Hours	2,080	2,080	2,080	2,080
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Planning Administration and Current Planning (10103199)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PLN Adm - Regular Salaries	\$ 99,117	\$ 151,349	\$ 157,500	\$ 168,200
510040	PLN Adm - OT Pay	17	35	-	-
510020	PLN Adm - PT Salaries	17,190	16,224	20,300	21,100
511010	PLN Adm - Lump Sum Payment	280	-	-	-
512310	PLN Adm - Applied Benefits	193,311	260,052	285,000	294,200
512310	PLN Adm - PT Applied Benefits	-	1,270	1,600	1,600
	Total Salaries and Benefits	309,915	428,931	464,400	485,100
521000	Supplies	4,567	6,786	5,500	7,500
522000	Books/Subscriptions	526	361	600	600
534000	Telephone	1,018	1,363	1,100	1,400
542010	Advertising	16,876	11,861	20,000	20,000
540030	Travel and Meetings	3,261	-	10,000	10,000
540010	Memberships	1,613	1,471	1,600	1,600
540020	Training - SFS University	247	105	3,000	3,000
542050	Contractual Services	309,722	143,814	288,000	258,000
544020	Intergovt/LA County Mapping Services	1,283	900	3,500	5,000
592000	Equipment Usage	4,500	4,500	4,500	4,500
	Total Maintenance and Operations	343,613	171,160	337,800	311,600
423000	Tentative Map Filing Fee	(17,743)	(36,958)	(40,000)	(30,000)
453020	Final Map Checking Fees	-	-	(10,000)	-
423005	Plan Check & Inspection Fees	(31,043)	(38,468)	(30,000)	(33,000)
423010	Maps & Publications	(20,520)	(19,867)	(15,000)	(15,000)
470090	Miscellaneous Fees / Initial Studies	(17,162)	(20,161)	(15,000)	(15,000)
423015	Planning & Zoning Fees	(82,345)	(102,938)	(65,000)	(75,000)
	Total Applied Revenues	(168,813)	(218,392)	(175,000)	(168,000)
	- Activity Total -	\$ 484,715	\$ 381,700	\$ 627,200	\$ 628,700

Additional detail on following page(s)

Planning Administration and Current Planning - Account Number Detail

Acct #540010	FY 2021-22	FY 2022-23
APA	\$ 1,100	\$ 1,100
AEP	500	500
	<u>\$ 1,600</u>	<u>\$ 1,600</u>

Acct #542050	FY 2021-22	FY 2022-23
Miscellaneous Contractual Services	\$ 20,000	\$ 20,000
Architectual Consultant Services	20,000	20,000
LRPMP-Property Transfer, Etc.	10,000	10,000
Real Estate Ownership Search	2,000	2,000
Copier	16,000	16,000
VMT Methodology CEQA	75,000	75,000
Planning Consultant Services	35,000	35,000
Housing Element Annual Progress	10,000	10,000
Advanced Planning-Various Code Amendments	20,000	20,000
Legal Services for Planning	<u>80,000</u>	<u>50,000</u>
	<u>\$ 288,000</u>	<u>\$ 258,000</u>

Planning Commission (10103110)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PLN Adm - Regular Salaries	\$ 109,504	\$ 140,934	\$ 143,100	\$ 155,000
510040	PLN Adm - OT Pay	456	-	1,300	2,000
510020	PLN Adm - PT Salaries	10,759	8,191	10,700	11,100
511010	PLN Adm - Lump Sum Payment	140	-	-	-
512310	PLN Adm - Applied Benefits	213,964	239,645	258,300	265,500
512310	PLN Adm - PT Applied Benefits	-	641	800	900
	Total Salaries and Benefits	334,823	389,411	414,200	434,500
521000	Supplies	109	234	400	1,000
540030	Travel and Meetings	-	-	2,500	3,000
540010	Memberships	461	-	500	500
540020	Training - SFS University	-	-	500	1,500
542050	Contractual Services/Stipends	2,780	2,550	4,000	4,000
	Total Maintenance and Operations	3,350	2,784	7,900	10,000
	- Activity Total -	\$ 338,174	\$ 392,195	\$ 422,100	\$ 444,500

Economic Development (10103115)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PLN Adm - Regular Salaries	\$ 32,418	\$ 33,355	\$ 40,300	\$ 42,400
510020	PLN Adm - PT Salaries	-	-	1,100	1,100
512310	PLN Adm - Applied Benefits	67,093	62,423	80,300	83,900
512310	PLN Adm - PT Applied Benefits	-	-	100	100
	Total Salaries and Benefits	99,511	95,777	121,800	127,500
521000	Supplies	-	2,983	4,000	4,000
522000	Books and Subscriptions	75	75	500	500
542010	Advertising	-	-	1,000	4,000
540030	Travel and Meetings	3,330	-	10,000	10,000
540010	Memberships	2,850	2,850	4,800	4,800
540020	Training - SFS University	-	1,300	1,000	1,000
542050	Contractual Services	52,117	68,806	130,000	200,000
	Total Maintenance and Operations	58,372	76,014	151,300	224,300
470090	Misc Fees	(5,468)	-	-	-
	Total Applied Revenues	(5,468)	-	-	-
	- Activity Total -	\$ 152,413	\$ 171,792	\$ 273,100	\$ 351,800

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Additional detail on following page(s)

Economic Development - Account Number Detail

Acct #540030	FY 2021-22	FY 2022-23
ICSC - Las Vegas	\$ 10,000	\$ 10,000
	\$ 10,000	\$ 10,000

Acct #540010	FY 2021-22	FY 2022-23
RMDZ	\$ 1,500	\$ 1,500
LAEDC	2,500	2,500
CALED	400	400
ICSC	400	400
	\$ 4,800	\$ 4,800

Acct #542050	FY 2021-22	FY 2022-23
Economic Consultants	\$ 100,000	\$ 125,000
EDE Implementation	30,000	75,000
	\$ 130,000	\$ 200,000

Building Regulation (10103120)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CM - Regular Salaries	\$ 20,451	\$ 21,592	\$ 9,900	\$ 10,200
510010	PLN Adm - Regular Salaries	172,194	207,776	213,500	229,700
510040	PLN Adm - OT Pay	243	-	900	2,700
510020	PLN Adm - PT Salaries	4,114	2,879	3,600	3,700
511010	PLN Adm - Lump Sum Payment	624	-	-	-
512310	CM - Applied Benefits	25,516	27,927	14,000	14,600
512310	PLN Adm - Applied Benefits	339,807	360,288	393,200	405,100
512310	PLN Adm - PT Applied Benefits	300	225	300	300
	Total Salaries and Benefits	563,249	620,688	635,400	666,300
521000	Supplies	1,329	1,352	1,500	1,500
540020	Training - SFS University	-	-	100	100
542050	Contractual Services	17,050	15,467	17,000	17,000
544020	Intergovernmental Charges	706,223	733,588	700,000	800,000
592000	Equipment Usage	6,400	6,400	6,400	6,400
	Total Maintenance and Operations	731,002	756,806	725,000	825,000
453010	Building Inspection Fees	(1,828,090)	(1,526,288)	(1,300,000)	(1,500,000)
	Total Applied Revenues	(1,828,090)	(1,526,288)	(1,300,000)	(1,500,000)
	- Activity Total -	\$ (533,839)	\$ (148,794)	\$ 60,400	\$ (8,700)

Building Regulation - Account Number Detail

Acct #542050	FY 2021-22	FY 2022-23
Records Management	17,000	17,000
	17,000	17,000

PUBLIC WORKS



Public Works

FY 2022-23 Adopted Budget

Department Summary

Activity Name	Actual	Actual	Adopted	Adopted
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Engineering	\$ 211,340	\$ 455,416	\$ 821,900	\$ 928,900
Municipal Services	6,734,235	7,210,671	8,381,600	9,851,000
Department Totals	<u>\$ 6,945,575</u>	<u>\$ 7,666,086</u>	<u>\$ 9,203,500</u>	<u>\$ 10,779,900</u>

ADMINISTRATION: Administration sets policies and standards for the department and provides guidance and direction to the individual divisions and sections of the department. Administration prepares and monitors the department's budget and performance standards and prepares special reports for the City Council and Traffic Commission. Administration establishes goals, policies and procedures; provides long range public works planning; and conducts employee safety training. Administration also coordinates the department's response to over 4,000 citizen requests each year.

NPDES: National Pollutant Discharge Elimination System (NPDES) is a program that mitigates pollutant discharge to bodies of water from the storm drain system. The State of California issues permits to local agencies and counties that allow them to discharge water through the storm drain system into larger bodies of water, such as lakes and oceans. Strict guidelines and regulations are in place to limit pollutants from entering into the larger bodies of water. There are a myriad of requirements associated with the NPDES Permit and ongoing environmental checkpoints that must be adhered to.

BUILDING REGULATION: In conjunction with development within the City, certain public improvements are required by property owners. The requirements imposed vary by location, type of project and necessity for public infrastructure within the given area. In order to ensure that all improvements are in accordance with given local, state and federal statutes, plan checking services are provided by City staff as well as subsequent inspection of such installations.

TRAFFIC ENGINEERING: The Traffic Engineering activity oversees traffic control facilities within the City. This includes the plans and designs of traffic signals, street lights and other warning lighting to provide efficient operations of the City's traffic control system. Also included is the participation in the 91/605 Major Corridor Study.

TRAFFIC COMMISSION: The Traffic Commission is an advisory committee comprised of residents appointed by the City Council. The Traffic Commission meets on a monthly basis to discuss traffic-related matters within the City, such as traffic accidents, traffic-related capital projects, business-requested parking prohibitions and speeding concerns. Support for the Traffic Commission is provided by both the Public Works Department, as well as Whittier Police Officers, through the Police Services Center.

Engineering

FY 2022-23 Adopted Budget Department Summary

Activity		Actual	Actual	Adopted	Adopted
Number	Name	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
10104299	Administration	\$ 70,644	\$ 265,142	\$ 317,500	\$ 383,800
10104220	NPDES	33,822	94,765	217,700	238,100
10104230	Building Regulation / Public Improvement	(67,451)	(76,318)	(15,600)	(77,700)
10423501	Traffic Engineering	163,805	161,533	277,600	357,800
10423502	Traffic Commission	10,520	10,295	24,700	26,900
Division Total		<u>\$ 211,340</u>	<u>\$ 455,416</u>	<u>\$ 821,900</u>	<u>\$ 928,900</u>

PUBLIC WORKS - ENGINEERING SERVICES				
Positions	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Assistant Civil Engineer	1	1	2	1
Associate Civil Engineer	-	-	-	1
Capital Improvements Manager	1	1	1	1
Civil Engineering Assistant I	1	1	1	1
Civil Engineering Technician II	1	1	1	1
Director of Public Works	1	1	1	1
Management Analyst I	1	-	-	-
Management Analyst II	-	1	1	1
Public Works Department Secretary	1	1	1	1
Public Works Inspector	1	1	1	1
Traffic Engineer	-	-	1	1
Total FT Positions	8	8	10	10

Part-Time Non-Benefitted Hours

Total Number of Hours	3,744	3,744	3,744	3,744
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Engineering Administration (10104299)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2021-22	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Adm - Regular Salaries	\$ 74,530	\$ 75,442	\$ 124,500	\$ 115,300
510040	PW Mtc - PT OT Pay	47	-	-	-
510020	PW Adm - PT Salaries	6,854	10,076	14,600	16,000
510020	CS Rec - PT Salaries	280	-	-	-
511010	PW Adm - Lump Sum Payment	520	-	-	-
512310	PW Adm - Applied Benefits	119,390	132,604	193,400	192,600
512310	PW Adm - PT Applied Benefits	958	775	1,500	1,600
512310	CS Rec - PT Applied Benefits	25	-	-	-
	Total Salaries and Benefits	202,604	218,898	334,000	325,500
522020	Postage	42	-	200	200
521000	Supplies	14,131	19,241	16,000	20,000
534000	Telephone	1,368	2,306	2,200	2,200
542010	Advertising	431	20,447	5,000	12,000
540030	Travel and Meetings	604	-	1,000	1,000
540010	Memberships	960	1,024	1,200	2,000
540020	Training - SFS University	275	150	2,000	3,000
542050	Contractual Services	35,624	36,039	38,000	75,000
592000	Equipment Usage	4,500	4,500	4,500	4,500
	Total Maintenance and Operations	57,935	83,707	70,100	119,900
423010	Maps & Publications	(252)	-	(100)	(100)
470090	Miscellaneous Fees	(2,311)	(7,535)	(1,500)	(1,500)
470040	CMP Mitigation Contributions	(176,545)	(18,662)	(75,000)	(50,000)
810000	Trans from Comm Fac Distr 2002-1	(7,590)	(3,532)	(6,700)	(6,700)
810000	Trans from Comm Fac Distr 2004-1	(3,197)	(7,735)	(3,300)	(3,300)
	Total Applied Revenues	(189,895)	(37,463)	(86,600)	(61,600)
	- Activity Total -	\$ 70,644	\$ 265,142	\$ 317,500	\$ 383,800

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Engineering Administration - Account Number Detail

Acct #542050	FY 2021-22	FY 2022-23
Lanier Copier	\$ 3,500	\$ 3,500
Engineering Assistance	-	20,000
Heritage Springs Assess District Services	8,500	8,500
Community Facilities District Services	14,000	14,000
Records Management	1,000	1,000
Computer Software License Renewals	8,000	25,000
Various Equipment Maintenance	3,000	3,000
	\$ 38,000	\$ 75,000

NPDES (10104220)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Adm - Regular Salaries	\$ 18,741	\$ 16,733	\$ 24,400	\$ 31,300
510010	PW Mtc - Regular Salaries	13,992	17,491	30,700	29,700
510040	PW Mtc - OT Pay	188	-	-	-
510050	PW Mtc - PT OT Pay	-	-	-	-
510020	PW Mtc - PT Salaries	367	2,092	500	400
511010	PW Adm - Lump Sum Payment	162	-	-	-
512310	PW Adm - Applied Benefits	31,441	30,622	39,000	54,400
512310	PW Mtc - Applied Benefits	25,065	29,244	50,400	49,600
512310	PW Mtc - PT Applied Benefits	87	475	100	100
	Total Salaries and Benefits	90,043	96,656	145,100	165,500
521000	Supplies	5,803	139	2,500	2,500
540030	Travel and Meetings	-	-	200	200
540020	Training - SFS University	-	-	2,000	2,000
542050	Contractual Services	29,077	46,652	45,000	45,000
544020	Intergovernmental Charges	61,527	104,108	177,000	177,000
592000	Equipment Usage	600	600	600	600
	Total Maintenance and Operations	97,007	151,499	227,300	227,300
422020	Inspection Fees/Storm Drain Connection	(8,528)	(8,691)	(10,000)	(10,000)
810000	Transfer from Waste Management	(6,000)	(6,000)	(6,000)	(6,000)
810000	Transfer from Water Utility	(138,700)	(138,700)	(138,700)	(138,700)
	Total Applied Revenues	(153,228)	(153,391)	(154,700)	(154,700)
	- Activity Total -	\$ 33,822	\$ 94,765	\$ 217,700	\$ 238,100

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NPDES - Account Number Detail

Acct #544020	FY 2021-22	FY 2022-23
Catch Basin Cleaning	\$ 32,000	\$ 32,000
Litigation	3,000	3,000
Lower San Gabriel River Watershed Mgmt	27,000	27,000
MS4 Permit & TMDL	105,000	105,000
NPDES City Permit	10,000	10,000
	\$ 177,000	\$ 177,000

Building Regulation/Public Improvements (10104230)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Adm - Regular Salaries	\$ 158,607	\$ 141,356	\$ 154,800	\$ 163,400
510010	PW Mtc - Regular Salaries	-	93	-	-
510040	PW Adm - OT Pay	9,302	10,194	10,000	10,000
510040	PW Mtc - OT Pay	297	45	500	500
510020	PW Adm - PT Salaries	2,559	5,143	7,300	8,000
511010	PW Adm - Lump Sum Payment	480	-	-	-
512310	PW Adm - Applied Benefits	262,837	260,775	243,900	272,600
912310	PW Mtc - Applied Benefits	-	186	-	-
512310	PW Adm - PT Applied Benefits	275	396	900	800
	Total Salaries and Benefits	434,357	418,187	417,400	455,300
521000	Supplies	11	166	1,400	1,400
542050	Contractual Services	32,820	10,598	10,000	30,000
544020	Intergovernmental Charges	-	-	-	-
592000	Equipment Usage	3,600	3,600	3,600	3,600
	Total Maintenance and Operations	36,431	14,364	15,000	35,000
453000	Excavation Permits	(256,031)	(323,358)	(240,000)	(360,000)
453020	Final Map Checking Fees	(13,789)	(9,114)	(8,000)	(8,000)
423005	Plan Check & Inspection Fees	(266,094)	(176,398)	(200,000)	(200,000)
470035	Property Owner Contribution	(2,325)	-	-	-
	Total Applied Revenues	(538,239)	(508,870)	(448,000)	(568,000)
	- Activity Total -	\$ (67,451)	\$ (76,318)	\$ (15,600)	\$ (77,700)

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* Additional detail on following page(s)

Building Regulation/Public Improvements - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Uniforms	\$ 600	\$ 600
Photo Supplies	200	200
Misc.	<u>600</u>	<u>600</u>
	\$ 1,400	\$ 1,400

Acct #542050	FY 2021-22	FY 2022-23
Engineering Assistance	\$ -	\$ 20,000
Sewer Flow Study/Monitoring	6,000	6,000
Misc.	<u>4,000</u>	<u>4,000</u>
	\$ 10,000	\$ 30,000

Traffic Engineering (10423501)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Adm - Regular Salaries	\$ 16,266	\$ 16,037	\$ 46,000	\$ 83,500
510040	PW Adm - OT Pay	-	-	100	100
510040	PW Mtc - OT Pay	173	562	500	500
510050	PW Mtc - PT OT Pay	-	-	-	-
510020	PW Adm - PT Salaries	1,095	2,253	2,800	3,000
511010	PW Adm - Lump Sum Payment	60	-	-	-
512310	PW Adm - Applied Benefits	26,404	29,092	69,400	125,400
512310	PW Adm - PT Applied Benefits	180	173	400	400
	Total Salaries and Benefits	44,178	48,116	119,200	212,900
521000	Supplies	903	113	3,500	-
540030	Travel and Meetings	-	292	400	400
542050	Contractual Services	108,990	108,690	110,000	110,000
544020	Intergovernmental Charges	50,000	50,000	70,000	70,000
592000	Equipment Usage	4,500	4,500	4,500	4,500
	Total Maintenance and Operations	164,393	163,595	188,400	184,900
470090	Miscellaneous Fees	(44,766)	(50,178)	(30,000)	(40,000)
	Total Applied Revenues	(44,766)	(50,178)	(30,000)	(40,000)
	- Activity Total -	\$ 163,805	\$ 161,533	\$ 277,600	\$ 357,800

* Additional detail on following page(s)

Traffic Engineering - Account Number Detail

Acct #542050	FY 2021-22	FY 2022-23
Traffic Engineering Assistance	\$ 110,000	\$ 110,000
	\$ 110,000	\$ 110,000

Acct #544020	FY 2021-22	FY 2022-23
LA County Partnership Projects	\$ 15,000	\$ 15,000
GC COG 91/605/405 Membership	20,000	20,000
I-5 Consortium JPA Membership	35,000	35,000
	\$ 70,000	\$ 70,000

Traffic Commission (10423502)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Adm - Regular Salaries	\$ 2,985	\$ 3,064	\$ 7,400	\$ 8,000
510040	PW Adm - OT Pay	358	-	400	400
510040	PW Admin - PT OT Pay	24	-	-	-
510020	PW Adm - PT Salaries	606	1,113	1,200	1,300
512310	PW Adm - Applied Benefits	5,009	5,732	11,500	13,000
512310	PW Adm - PT Applied Benefits	138	86	300	300
	Total Salaries and Benefits	9,120	9,995	20,800	23,000
521000	Supplies	-	-	200	200
540030	Travel and Meetings	-	-	400	400
540020	Training - SFS University	-	-	300	300
542050	Contractual Services	1,400	300	3,000	3,000
	Total Maintenance and Operations	1,400	300	3,900	3,900
	- Activity Total -	\$ 10,520	\$ 10,295	\$ 24,700	\$ 26,900

ADMINISTRATION: The Maintenance Administration activity provides the administrative and financial support for the maintenance activities.

EQUIPMENT MAINTENANCE: The Equipment Maintenance activity maintains and repairs all the City equipment, which are approximately 200 vehicles. This includes the repairs on a diverse range of conventional and alternate fueled vehicles and equipment.

MUNICIPAL SERVICES YARD: The Municipal Services Yard activity provides for the maintenance of the Municipal Services Yard and buildings, including landscape and janitorial services.

GRAFFITI REMOVAL: The Graffiti Removal activity provides for the removal of graffiti within the City. City facilities and parks are routinely inspected for graffiti and when found, graffiti is removed. The activity includes graffiti removal on private property that can be seen from the street. It also includes graffiti on light poles, utility boxes, sidewalks, and curb faces. Graffiti is removed from all the City's major corridors (streets) on a regularly scheduled basis. The City also maintains a 24-hour graffiti hotline where residents can call to report graffiti.

TRANSIT SERVICES: The Transit Service activity administers the City's Dial-a-Ride service, which provides free transportation for Santa Fe Springs' seniors 60 years and older, and Santa Fe Springs' residents with disabilities, for medical appointments and to the City's Senior Center. Other transportation services include: Program-related transportation to and from City facilities and a variety of excursion outing locations. This activity is funded entirely through Local Return Propositions A & C, and Measure R funds.

STREET MAINTENANCE/GENERAL: The Street Maintenance/General activity provides for maintaining the streets, alleys, sidewalks, parking lots, overpasses, underpasses, catch basins and right-of-way throughout the City. They assist in traffic control, set-up for special events and emergencies, spills, maintenance of traffic collisions, emergencies, etc. They provide catch basin inspection, maintenance, City sewer problems, etc.

STREET MAINTENANCE/TREE MAINT.: The Street Maintenance/ Tree Maintenance activity provides for the maintenance of trees within the City public right-of-way (parkways and medians). Tree trimming is done on a three-year cycle, as well as removing and replacing trees that are damaged.



LANDSCAPE MAINT.: The Landscape Maintenance activity provides maintenance of landscape areas such as the median/greenbelts, slopes, underpasses, open space, sound walls and fountains.

STREET MAINT./SIGNS & STRIPING: The Street Maintenance / Signs and Striping activity oversees the installation and maintenance of traffic signs, traffic striping, pedestrian crosswalks, bike lanes, school zones, red, yellow and green curb maintenance, City parking lots, stencils and traffic control for special events and emergencies.

TRAFFIC SIGNAL MAINT.—SANTA FE SPRINGS: The Traffic Signals Maintenance - Santa Fe Springs activity provides for the maintenance of existing traffic signals within the City of Santa Fe Springs, some of which are joint with other jurisdictions. This includes the maintenance of poles, wires, signals conduits, etc.

TRAFFIC SIGNAL MAINT.—CONTRACT CITIES: The Traffic Signal Maintenance - Contract Cities activity provides for routine and emergency repair of traffic signals of several surrounding cities that have contracted with the City of Santa Fe Springs for these services.

STREET LIGHTING MAINT.: The Street Lighting Maintenance activity provides for the maintenance and costs of street lights, including replacement, relocation, and new installations, within the City of Santa Fe Springs.

PARK MAINTENANCE: The Park Maintenance activity provides for janitorial services, tree trimming, utilities, repairs, landscape maintenance and facility maintenance of the City parks.

BUILDING & GROUNDS MAINT.: The Building and Grounds Maintenance activity provides for the janitorial services, utilities, repairs, landscape maintenance, and facility maintenance of the various City facilities.

PARK MAINTENANCE—BALL FIELDS: The Park Maintenance-Ball Fields Program is responsible for maintaining and prepping the fields located at Jersey Athletic Fields, Lake Center Athletic Park, Los Nietos Park, and Little Lake Park for softball, little leagues, and soccer programs. The preparation includes dragging, chalking, leveling, and watering the fields to maintain a safe and competitive playing field.



Municipal Services

FY 2022-23 Proposed Budget Department Summary

Activity		Actual	Actual	Adopted	Adopted
Number	Name	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
10104399	Administration	\$ 101,081	\$ 113,369	\$ 138,400	\$ 143,800
10431001	Equipment Maintenance	312,823	398,120	571,600	888,400
10431002	Municipal Services Yard	192,556	200,276	173,300	213,400
10104330	Graffiti Removal	375,186	268,810	343,100	345,000
10434002	Transit Services	-	-	-	-
10434001	Norwalk/SFS Transportation Center	-	-	-	-
10432001	Street Maintenance/General	543,714	829,353	978,900	1,389,000
10432002	Street Maintenance/Tree Maintenance	-	-	-	-
10432003	Landscape Mtc.	894,295	868,011	869,000	887,700
10432004	Street Maintenance/Signs & Striping	134,557	134,514	90,800	121,800
10433501	Traffic Signal Mtc.-Santa Fe Springs	452,251	492,887	555,600	574,400
10433502	Traffic Signal Mtc.-Contract Cities	19,242	101,596	321,900	329,300
10433503	Street Lighting Maintenance	625,515	819,203	711,200	986,500
Various	Park Maintenance Summary	1,395,160	1,335,844	1,561,400	1,722,400
Various	Buildings & Ground Maintenance Summary	1,562,326	1,574,165	1,930,500	1,896,500
10432509	Park Maintenance-Ball Fields	125,529	74,524	135,900	352,800
Division Totals		\$ 6,734,235	\$ 7,210,671	\$ 8,381,600	\$ 9,851,000

PUBLIC WORKS - MUNICIPAL SERVICES

Positions	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Assistant Traffic Signal & Lighting Technician	-	-	2	2
Bus Driver II	1	1	1	1
Bus Driver III	1	1	1	1
Electrician	1	1	1	1
Electrician Assistant	-	-	-	1
Facility Lead Worker	-	-	1	1
Facility Section Supervisor	1	1	1	1
Facility Specialist	3	3	3	3
Fleet Supervisor	1	1	1	1
Grounds Supervisor	-	-	-	1
Maintenance Worker I	7	7	7	9
Maintenance Worker II	-	-	2	2
Mechanic I	2	1	1	2
Mechanic II	1	2	2	2
Mechanic Assistant	-	-	-	1
Municipal Services Manager	1	1	1	1
Municipal Services Supervisor	-	-	1	1
Streets & Grounds Lead Worker	1	1	1	-
Streets & Grounds Maintenance Supervisor	1	1	1	-
Streets Supervisor	-	-	-	1
Traffic Signal & Lighting Supervisor	1	1	1	1
Traffic Signal & Lighting Technician I	2	1	2	2
Traffic Signal & Lighting Technician II	1	2	1	1
Transportation Services Supervisor	1	1	-	-
Total FT Positions	26	26	31	36

Part-Time Non-Benefitted Hours

Total Number of Hours	28,816	28,616	18,900	16,228
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Maintenance Administration (10104399)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Mtc - Regular Salaries	\$ 21,685	\$ 27,153	\$ 31,600	\$ 33,500
510040	PW Mtc - OT Pay	831	-	800	800
510060	PW Mtc - Standby Pay	17,160	17,349	20,000	20,000
511010	PW Mtc - Lump Sum Payment	160	-	-	-
512310	PW Mtc - Applied Benefits	45,253	51,802	59,100	61,100
	Total Salaries and Benefits	85,089	96,304	111,500	115,400
521000	Supplies	5,471	6,918	6,000	6,000
534000	Telephone	4,056	3,852	12,400	12,400
540030	Travel and Meetings	367	477	500	500
540010	Memberships	95	95	500	500
540020	Training - SFS University	-	390	1,500	1,500
542050	Contractual Services	4,003	3,332	4,000	5,500
592000	Equipment Usage	2,000	2,000	2,000	2,000
	Total Maintenance and Operations	15,992	17,064	26,900	28,400
	- Activity Total -	<u>\$ 101,081</u>	<u>\$ 113,369</u>	<u>\$ 138,400</u>	<u>\$ 143,800</u>

Equipment Maintenance (10431001)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Mtc - Regular Salaries	\$ 107,415	\$ 144,601	\$ 206,100	\$ 288,900
510040	PW Mtc - OT Pay	8,482	9,613	10,000	10,000
510050	FA - PT OT Pay	13	-	-	-
510050	PW Mtc - PT OT Pay	309	800	1,000	1,000
510020	PW Mtc - PT Salaries	13,283	11,408	42,800	20,700
510060	PW Mtc - Standby Pay	16,573	17,447	20,000	20,000
511010	PW Mtc - Lump Sum Payment	840	-	-	-
512310	PW Mtc - Applied Benefits	211,605	248,627	364,100	473,300
512310	PW Mtc - PT Applied Benefits	3,217	953	9,700	1,500
	Total Salaries and Benefits	361,737	433,450	653,700	815,400
521000	Supplies	305,220	351,292	50,000	50,000 *
521005	Gasoline	-	-	355,000	510,000 *
532000	Natural Gas	156	156	200	200
533000	Water	1,116	1,396	1,300	1,400
534000	Telephone	307	917	-	-
540030	Travel and Meetings	138	500	500	500
540010	Memberships	502	-	500	500
540020	Training - SFS University	-	-	3,000	3,000
542050	Contractual Services	325,468	275,395	200,000	200,000 *
544020	Intergovernmental Charges	6	-	2,400	2,400 *
592000	Equipment Usage	(658,462)	(649,225)	(690,000)	(690,000)
	Total Maintenance and Operations	(25,549)	(19,568)	(77,100)	78,000
470090	Miscellaneous Revenue	(1,700)	-	-	-
470080	Insurance Proceeds	(21,515)	(15,457)	-	-
812000	Sale of Property	(150)	(305)	(5,000)	(5,000)
	Total Applied Revenues	(23,365)	(15,762)	(5,000)	(5,000)
	- Activity Total -	\$ 312,823	\$ 398,120	\$ 571,600	\$ 888,400

* Additional detail on following page(s)

Equipment Maintenance - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Repair Parts, Oil, Tires, Misc. Supplies - General Govt	18,000	18,000
Repair Parts, Oil, Tires, Misc. Supplies - Fire	16,000	16,000
Repair Parts, Oil, Tires, Misc. Supplies - Police	16,000	16,000
	<u>\$ 50,000</u>	<u>\$ 50,000</u>

Acct #521005	FY 2021-22	FY 2022-23
Fuel only - General Government	\$ 175,000	\$ 250,000
Fuel only - Police	180,000	260,000
	<u>\$ 355,000</u>	<u>\$ 510,000</u>

Acct #542050	FY 2021-22	FY 2022-23
Accident Repairs	\$ 20,000	\$ 20,000
Smogs	3,000	3,000
Garage Software Programs	5,000	5,000
Towels (Wash Rack)	3,000	3,000
Safety Clean	2,900	2,900
Towing	600	600
Mechanical Repair Work	110,000	110,000
Fire Extinguisher	1,500	1,500
UST Inspections	3,500	3,500
Radio Frequency Lease	1,500	1,500
Transmission Repairs, Repaint		
Trucks, Broken Windshields, etc.	49,000	49,000
	<u>\$ 200,000</u>	<u>\$ 200,000</u>

Acct #544020	FY 2021-22	FY 2022-23
UST,Board of Equalization,ARB-PERB,CHP	\$ 2,400	\$ 2,400
	<u>\$ 2,400</u>	<u>\$ 2,400</u>

Municipal Services Yard (10431002)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Mtc - Regular Salaries	\$ 15,081	\$ 18,385	\$ 21,000	\$ 31,600
510040	PW Mtc - OT Pay	4,312	7,578	5,000	5,000
510050	PW Mtc - PT OT Pay	242	1,730	200	200
510060	FA - PT OT Pay	-	229	-	-
510050	FA - PT Salaries	-	51	-	-
510020	PW Mtc - PT Salaries	8,504	14,056	4,000	1,900
511010	PW Mtc - Lump Sum Payment	108	-	-	-
512310	PW Mtc - Applied Benefits	30,225	33,177	38,900	55,800
512310	FA - PT Applied Benefits	-	9	-	-
512310	PW Mtc - PT Applied Benefits	<u>2,120</u>	<u>1,554</u>	<u>900</u>	<u>600</u>
	Total Salaries and Benefits	60,592	76,769	70,000	95,100
521000	Supplies	19,664	33,489	25,000	25,000
531000	Electricity	28,076	32,697	28,000	32,000
532000	Natural Gas	1,031	1,075	800	1,100
533000	Water	2,232	2,792	2,300	3,200
534000	Telephone	17,395	15,474	15,500	17,000
542050	Contractual Services	58,566	33,726	26,700	35,000
592000	Equipment Usage	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
	Total Maintenance and Operations	131,964	124,254	103,300	118,300
470090	Miscellaneous Fees	<u>-</u>	<u>(747)</u>	<u>-</u>	<u>-</u>
	Total Applied Revenues	-	(747)	-	-
	- Activity Total -	<u>\$ 192,556</u>	<u>\$ 200,276</u>	<u>\$ 173,300</u>	<u>\$ 213,400</u>

* Additional detail on following page(s)

Municipal Services Yard - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Irrigation Supplies	\$ -	\$ -
Holiday Supplies	6,000	6,000
Operating Supplies	9,500	9,500
Locks and Cores	5,500	5,500
Lamps & Electrical	4,000	4,000
	<u>\$ 25,000</u>	<u>\$ 25,000</u>

Acct #542050	FY 2021-22	FY 2022-23
Misc Equipment	\$ 1,000	\$ 3,000
HVAC Maintenance	2,000	4,000
Landscape Maintenance Contract	4,300	4,300
Misc Contracts	800	800
Hazardous Waste Pickup	-	4,300
Janitorial Services	15,000	15,000
Alarm Monitoring	1,600	1,600
Copier Maintenance	2,000	2,000
	<u>\$ 26,700</u>	<u>\$ 35,000</u>

Graffiti Removal (10104330)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Mtc - Regular Salaries	\$ 51,807	\$ 52,263	\$ 84,200	\$ 82,400
510020	PW Mtc - PT Salaries	127,920	67,024	52,000	48,700
510040	PW Mtc - OT Pay	784	467	500	1,000
510050	PW Mtc - PT OT Pay	4,823	1,139	4,000	3,000
511010	PW Mtc - Lump Sum Payment	352	-	-	-
512310	PW Mtc - Applied Benefits	101,205	85,179	146,900	146,200
512310	PW Mtc - PT Applied Benefits	29,770	15,040	5,200	10,900
	Total Salaries and Benefits	316,661	221,114	292,800	292,200
521000	Supplies	39,256	30,644	30,000	30,000
534000	Telephone	2,144	2,449	-	2,500
542050	Contractual Services	8,725	6,203	12,000	12,000
592000	Equipment Usage	8,400	8,400	8,400	8,400
	Total Maintenance and Operations	58,525	47,696	50,400	52,900
470030	Damage to City Property	-	-	(100)	(100)
	Total Applied Revenues	-	-	(100)	(100)
	- Activity Total -	\$ 375,186	\$ 268,810	\$ 343,100	\$ 345,000

* Additional detail on following page(s)

Graffiti Removal - City Area - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Graffiti Supplies	\$ 8,000	\$ 8,000
Misc. Supplies	6,000	6,000
Paint	6,000	6,000
Graffiti Remover Compound	<u>10,000</u>	<u>10,000</u>
	\$ 30,000	\$ 30,000

Acct #542050	FY 2021-22	FY 2022-23
Tinting	\$ 8,000	\$ 8,000
Special Events & Emergencies	<u>4,000</u>	<u>4,000</u>
	\$ 12,000	\$ 12,000

Transit Services (10434002)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Mtc - Regular Salaries	\$ 89,769	\$ 127,187	\$ 120,600	\$ 130,900
510040	PW Mtc - OT Pay	2,890	1,003	500	500
510050	PW Mtc - PT OT Pay	502	-	2,000	2,000
510020	PW Mtc - PT Salaries	4,281	3,192	43,400	44,200
511010	PW Mtc - Lump Sum Payment	760	-	-	-
512310	PW Mtc - Applied Benefits	151,339	210,773	204,400	216,500
512310	PW Mtc - PT Applied Benefits	809	724	3,700	3,200
	Total Salaries and Benefits	250,350	342,878	374,600	397,300
521000	Supplies	5,677	5,711	5,000	5,000
534000	Telephone	2,931	3,650	5,000	5,000
540030	Travel and Meetings	460	292	500	500
540010	Memberships	535	535	600	600
540020	Training - SFS University	-	-	-	1,500
542050	Contractual Services	59,218	25,165	74,000	74,000
544020	Intergovernmental Charges	888	-	5,000	5,000
573400	Furniture/Equipment	-	-	1,500	1,500
592000	Equipment Usage	13,962	4,725	44,000	44,000
	Total Maintenance and Operations	83,671	40,078	135,600	137,100
470090	Misc Revenue / Taxi Vouchers	(283)	-	(800)	-
810000	Trans from County Transit Prop A	(333,738)	(382,957)	(509,400)	(534,400)
	Total Applied Revenues	(334,021)	(382,957)	(510,200)	(534,400)
	- Activity Total -	-	-	\$ -	\$ -

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* Additional detail on following page(s)

Transit Services - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Misc. Supplies	\$ 2,500	\$ 2,500
Uniforms	2,000	2,000
Vehicle Cleaning	<u>500</u>	<u>500</u>
	\$ 5,000	\$ 5,000

Acct #534000	FY 2021-22	FY 2022-23
Vehicle #5521	\$ 650	\$ 650
Vehicle #5523	650	650
Office / Vehicle #5525	700	700
Part-Time/ #0652	<u>3,000</u>	<u>3,000</u>
	\$ 5,000	\$ 5,000

Acct #542050	FY 2021-22	FY 2022-23
Bus Maintenance	\$ 1,500	\$ 1,500
Charter Services	60,000	60,000
Software Maintenance	<u>12,500</u>	<u>12,500</u>
	\$ 74,000	\$ 74,000

Street Maintenance/General (10432001)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
510010	PW Adm - Regular Salaries	\$ 4,468	\$ 1,761	\$ 3,400	\$ 3,500	
510010	PW Mtc - Regular Salaries	252,876	301,719	375,200	447,600	
510040	PW Mtc - OT Pay	24,964	30,876	30,000	30,000	
510050	PW Mtc - PT OT Pay	1,309	295	2,000	2,000	
510020	PW Adm - PT Salaries	387	1,124	1,200	1,300	
510020	PW Mtc - PT Salaries	9,245	10,599	15,000	12,400	
510060	PW Mtc - Standby Pay	350	17,132	20,000	20,000	
511010	PW Mtc - Lump Sum Payment	1,628	-	-	-	
512310	PW Adm - Applied Benefits	7,496	3,238	6,800	5,100	
512310	PW Mtc - Applied Benefits	499,577	499,953	601,700	738,900	
512310	PW Adm - PT Applied Benefits	88	86	300	300	
512310	PW Mtc - PT Applied Benefits	<u>2,230</u>	<u>2,416</u>	<u>3,600</u>	<u>4,200</u>	
	Total Salaries and Benefits	804,618	869,199	1,059,200	1,265,300	
521000	Supplies	89,625	75,374	90,000	100,000	*
531000	Electricity	3,326	4,282	-	8,000	
534000	Telephone	687	944	-	1,000	
540030	Travel and Meetings	-	578	500	500	
540010	Memberships	-	-	500	500	
540020	Training - SFS University	-	-	3,000	3,000	
542050	Contractual Services	136,521	64,694	100,000	100,000	*
543060	Construction	-	-	25,000	100,000	
592000	Equipment Usage	<u>51,500</u>	<u>51,500</u>	<u>51,500</u>	<u>51,500</u>	
	Total Maintenance and Operations	281,659	197,372	270,500	364,500	

* Additional detail on following page(s)

Street Maintenance/General (10432001) - continued

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
	(Continued)				
470030	Damage to City Property	(6,960)	(5,793)	(10,000)	(10,000)
426000	Greenwaste Host Fees	-	-	(30,000)	-
462030	Fines/Vehicle Code	-	-	(80,000)	-
462090	Other Fines and Forfeitures	(276,297)	-	-	-
810000	Trans from State Gas Tax	(228,000)	(200,000)	(200,000)	(200,000)
810000	Trans from Comm Fac Distr 2002-1	(6,306)	(6,426)	(5,800)	(5,800)
810000	Transfer from Waste Management	(12,500)	(12,500)	(12,500)	(12,500)
810000	Transfer from Water Utility	(12,500)	(12,500)	(12,500)	(12,500)
	Total Applied Revenues	(542,563)	(237,219)	(350,800)	(240,800)
	- Activity Total -	<u>\$ 543,714</u>	<u>\$ 829,353</u>	<u>\$ 978,900</u>	<u>\$ 1,389,000</u>

* Additional detail on following page(s)

Street Maintenance/General - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Asphaltic Concrete	\$ 30,000	\$ 30,000
Concrete	20,000	30,000
Lumber and Stakes	5,000	5,000
Barricades	1,000	1,000
Uniforms, Boots, Safety Eqpt	6,000	6,000
Hand and Small Power Tools	3,000	3,000
Aggregate Base	7,000	7,000
Emergencies	4,000	4,000
Crack Seal Supp	1,000	1,000
Misc Supplies	<u>13,000</u>	<u>13,000</u>
	\$ 90,000	\$ 100,000

Acct #542050	FY 2021-22	FY 2022-23
Asphalt Concrete Repair and Replacement	\$ 50,000	\$ 50,000
Underpass Vault Clean/Repair	40,000	40,000
Guardrail Repair/Replacement	5,000	5,000
Tree Removals/Trim Rt of Way	<u>5,000</u>	<u>5,000</u>
	\$ 100,000	\$ 100,000

Street Maintenance/Tree Maintenance (10432002)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Mtc - Regular Salaries	\$ 79,683	\$ 53,694	\$ 70,900	\$ 61,200
510040	PW Mtc - OT Pay	5,539	7,076	7,000	7,000
510050	PW Mtc - PT OT Pay	10	102	500	500
510020	PW Mtc - PT Salaries	2,340	146	-	-
511010	PW Mtc - Lump Sum Payment	64	-	-	-
512310	PW Mtc - Applied Benefits	129,932	84,564	122,400	114,700
512310	PW Mtc - PT Applied Benefits	<u>561</u>	<u>34</u>	<u>-</u>	<u>-</u>
	Total Salaries and Benefits	218,129	145,617	200,800	183,400
521000	Supplies	21,608	17,770	27,000	27,000
540030	Travel and Meetings	-	500	1,000	1,000
540010	Memberships	230	-	500	500
540020	Training - SFS University	145	-	1,000	1,000
542050	Contractual Services	248,374	268,778	300,000	300,000
592000	Equipment Usage	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
	Total Maintenance and Operations	290,357	307,048	349,500	349,500
470030	Damage to City Property	-	-	(500)	(500)
430100	Contributions	-	(2,003)	(2,000)	(2,000)
810000	Transfer from Waste Management	<u>(508,486)</u>	<u>(450,662)</u>	<u>(547,800)</u>	<u>(530,400)</u>
	Total Applied Revenues	(508,486)	(452,665)	(550,300)	(532,900)
	- Activity Total -	<u>\$ -</u>	<u>\$ 0</u>	<u>\$ -</u>	<u>\$ -</u>

* Additional detail on following page(s)

Street Maintenance/Tree Maintenance - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Chemicals	\$ 5,000	\$ 5,000
Hand and Small Power Tools	2,000	2,000
Uniforms	1,000	1,000
Plants, Flowers, and Trees	15,000	15,000
Misc. Supplies	<u>4,000</u>	<u>4,000</u>
	\$ 27,000	\$ 27,000

Acct #542050	FY 2021-22	FY 2022-23
Tree Trimming (3 Year Cycle)	\$ 250,000	\$ 250,000
Tree Spraying	20,000	20,000
Tree Removals	<u>30,000</u>	<u>30,000</u>
	\$ 300,000	\$ 300,000

Landscape Mtc (10432003)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Adm - Regular Salaries	\$ 354	\$ -	\$ -	\$ -
510010	PW Mtc - Regular Salaries	55,506	50,124	50,800	40,300
510040	PW Adm - OT Pay	616	-	-	-
510040	PW Mtc - OT Pay	11,561	20,079	20,000	20,000
510050	PW Mtc - PT OT Pay	585	583	1,500	15,000
510020	PW Mtc - PT Salaries	897	2,215	3,500	2,900
511010	PW Mtc - Lump Sum Payment	112	-	-	-
512310	PW Adm - Applied Benefits	643	-	-	-
512310	PW Mtc - Applied Benefits	90,985	78,563	87,000	72,700
512310	PW Mtc - PT Applied Benefits	213	503	800	1,000
	Total Salaries and Benefits	161,472	152,067	163,600	151,900
521000	Supplies	40,315	10,683	16,000	16,000
531000	Electricity	30,150	34,235	34,500	38,000
533000	Water	219,915	274,581	260,000	280,000
534000	Telephone	776	836	-	-
540030	Travel and Meetings	-	421	800	800
540010	Memberships	-	120	400	400
540020	Training - SFS University	-	240	400	400
542050	Contractual Services	452,197	397,089	401,100	401,100
592000	Equipment Usage	22,000	22,000	22,000	22,000
	Total Maintenance and Operations	765,353	740,203	735,200	758,700
426010	Landscaping Fees	(600)	-	(1,000)	(500)
470030	Damage to City Property	(8,198)	-	(5,000)	(5,000)
441000	City of Whittier Participation	(6,332)	(6,860)	(6,400)	-
810000	Transfer from Waste Management	(17,400)	(17,400)	(17,400)	(17,400)
	Total Applied Revenues	(32,530)	(24,260)	(29,800)	(22,900)
	- Activity Total -	\$ 894,295	\$ 868,011	\$ 869,000	\$ 887,700

* Additional detail on following page(s)

Landscape Mtc - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Irrigation Supplies	\$ -	\$ -
Uniform, Boots, & Safety Equip	5,000	5,000
Computer Supplies	1,000	1,000
Misc. Supplies	<u>10,000</u>	<u>10,000</u>
	\$ 16,000	\$ 16,000

Acct #542050	FY 2021-22	FY 2022-23
Landscape Maintenance Contract	\$ 377,100	\$ 377,100
Fountain Maintenance	<u>24,000</u>	<u>24,000</u>
	\$ 401,100	\$ 401,100

Street Maintenance/Signs and Striping (10432004)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Mtc - Regular Salaries	\$ 40,753	\$ 57,267	\$ 44,500	\$ 45,200
510040	PW Mtc - OT Pay	2,097	7,497	10,000	10,000
510050	PW Mtc - PT OT Pay	-	-	1,000	1,000
510020	PW Mtc - PT Salaries	481	-	-	-
511010	PW Mtc - Lump Sum Payment	188	-	-	-
512310	PW Mtc - Applied Benefits	78,587	96,048	73,200	74,200
512310	PW Mtc - PT Applied Benefits	<u>112</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Salaries and Benefits	122,218	160,813	128,700	130,400
521000	Supplies	36,888	26,834	32,000	32,000
542050	Contractual Services	62,826	5,505	45,000	45,000
592000	Equipment Usage	<u>20,500</u>	<u>20,500</u>	<u>20,500</u>	<u>20,500</u>
	Total Maintenance and Operations	120,214	52,839	97,500	97,500
470090	Miscellaneous Fees	-	-	(400)	(100)
470030	Damage to City Property	(412)	(1,413)	(2,000)	(2,000)
470035	Property Owner Contribution	(5,600)	(1,200)	(3,000)	(3,000)
430300	Contributions	(2,917)	(1,137)	(5,000)	(1,000)
462030	Fines/Vehicle Code	<u>(98,946)</u>	<u>(75,388)</u>	<u>(125,000)</u>	<u>(100,000)</u>
	Total Applied Revenues	(107,875)	(79,138)	(135,400)	(106,100)
	- Activity Total -	<u>\$ 134,557</u>	<u>\$ 134,514</u>	<u>\$ 90,800</u>	<u>\$ 121,800</u>

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* Additional detail on following page(s)

Street Maintenance/Signs and Striping - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Paint	\$ 13,000	\$ 13,000
Street Signs	10,000	10,000
Tools	4,000	4,000
Barricades/Cones	2,000	2,000
Misc. Supplies	<u>3,000</u>	<u>3,000</u>
	\$ 32,000	\$ 32,000

Acct #542050	FY 2021-22	FY 2022-23
Striping/Stenciling	\$ 35,000	\$ 35,000
Bridge Repairs	5,000	5,000
Extraordinary Maintenance	<u>5,000</u>	<u>5,000</u>
	\$ 45,000	\$ 45,000

Traffic Signals Mtc - Santa Fe Springs (10433501)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Adm - Regular Salaries	\$ 1,174	\$ 1,239	\$ 19,200	\$ 11,400
510010	PW Mtc - Regular Salaries	57,503	63,500	81,400	93,100
510040	PW Mtc - OT Pay	14,304	20,611	15,000	15,000
510050	PW Mtc - PT OT Pay	1,709	2,061	2,000	2,000
510020	PW Adm - PT Salaries	653	1,142	1,200	1,300
510020	PW Mtc - PT Salaries	16,464	16,182	-	-
510060	PW Mtc - Standby Pay	17,161	17,349	20,000	20,000
511010	PW Mtc - Lump Sum Payment	380	-	-	-
512310	PW Adm - Applied Benefits	2,133	-	27,800	17,400
512310	PW Mtc - Applied Benefits	105,731	106,064	133,700	158,900
512310	PW Adm - PT Applied Benefits	149	88	300	300
512310	PW Mtc - PT Applied Benefits	2,895	3,680	-	-
	Total Salaries and Benefits	220,256	231,915	300,600	319,400
521000	Supplies	85,793	140,745	104,000	104,000
531000	Electricity	37,487	51,572	57,000	57,000
534000	Telephone	2,635	4,644	5,000	5,000
540010	Memberships	500	500	500	500
540020	Training - SFS University	-	-	2,000	2,000
542050	Contractual Services	35,715	31,415	29,000	29,000
543060	Construction	18,000	-	-	-
544020	Intergovernmental Charges	51,088	55,122	55,000	55,000
592000	Equipment Usage	20,000	20,000	20,000	20,000
	Total Maintenance and Operations	251,218	303,999	272,500	272,500
470090	Miscellaneous Fees	-	-	(500)	(500)
470030	Damage to City Property	(12,223)	(36,027)	(10,000)	(10,000)
810000	Trans from St Light MTC Fund	(7,000)	(7,000)	(7,000)	(7,000)
	Total Applied Revenues	(19,223)	(43,027)	(17,500)	(17,500)
	- Activity Total -	\$ 452,251	\$ 492,887	\$ 555,600	\$ 574,400

* Additional detail on following page(s)

Traffic Signal Mtc - Santa Fe Springs - Account Number Detail

Acct #542050	FY 2021-22	FY 2022-23
Misc Services	\$ 17,500	\$ 17,500
Crane Service	8,000	8,000
Loop Replacement	<u>3,500</u>	<u>3,500</u>
	\$ 29,000	\$ 29,000

Acct #544020	FY 2021-22	FY 2022-23
Signals Joint with Norwalk	\$ 6,000	\$ 6,000
Signals Joint with LACO & La Mirada	27,000	27,000
Signals Joint with State	<u>22,000</u>	<u>22,000</u>
	\$ 55,000	\$ 55,000

Traffic Signal Mtc - Contract Cities (10433502)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Adm - Regular Salaries	\$ 4,431	\$ 4,387	\$ 21,700	\$ 9,300
510010	PW Mtc - Regular Salaries	124,589	135,821	177,000	186,100
510040	PW Mtc - OT Pay	54,001	59,999	50,000	50,000
510050	PW Mtc - PT OT Pay	5,431	5,415	7,000	7,000
510020	PW Adm - PT Salaries	363	1,062	1,200	1,300
510020	PW Mtc - PT Salaries	23,580	22,670	-	-
511010	PW Mtc - Lump Sum Payment	848	-	-	-
512310	PW Adm - Applied Benefits	8,049	8,075	32,100	15,400
512310	PW Mtc - Applied Benefits	225,926	227,255	290,600	317,900
512310	PW Adm - PT Applied Benefits	83	82	300	300
512310	PW Mtc - PT Applied Benefits	<u>5,561</u>	<u>5,148</u>	<u>-</u>	<u>-</u>
	Total Salaries and Benefits	452,862	469,914	579,900	587,300
521000	Supplies	164,729	150,569	210,000	210,000
540020	Training -SFS University	-	-	-	-
542050	Contractual Services	31,701	3,742	42,000	42,000
592000	Equipment Usage	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
	Total Maintenance and Operations	216,430	174,311	272,000	272,000
441000	Other City Participation	<u>(650,050)</u>	<u>(542,629)</u>	<u>(530,000)</u>	<u>(530,000)</u>
	Total Applied Revenues	(650,050)	(542,629)	(530,000)	(530,000)
	- Activity Total -	<u>\$ 19,242</u>	<u>\$ 101,596</u>	<u>\$ 321,900</u>	<u>\$ 329,300</u>

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* Additional detail on following page(s)

Traffic Signal Mtc - Contract Cities - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Misc Supplies	\$ 5,000	\$ 5,000
Poles	25,000	25,000
Radar Feedback Signs	30,000	30,000
Lamps, Heads, Filters, Etc.	85,000	85,000
Uniforms	3,000	3,000
Knockdowns	<u>62,000</u>	<u>62,000</u>
	\$ 210,000	\$ 210,000

Acct #542050	FY 2021-22	FY 2022-23
Misc Services	\$ 3,200	\$ 3,000
Pole Replacement	20,000	20,000
Crane Service	10,400	11,000
Loop Replacement	<u>8,400</u>	<u>8,000</u>
	\$ 42,000	\$ 42,000

Street Lighting Maintenance (10433503)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Adm - Regular Salaries	\$ 14,263	\$ 14,430	\$ 23,700	\$ 23,300
510010	PW Mtc - Regular Salaries	58,679	57,945	70,800	74,400
510020	PW Adm - PT Salaries	378	826	1,200	1,300
510040	PW Mtc - OT Pay	20,767	20,913	28,000	28,000
510050	PW Mtc - PT OT Pay	2,518	4,570	3,000	3,000
510020	PW Mtc - PT Salaries	13,391	13,550	-	-
511010	PW Mtc - Lump Sum Payment	392	-	-	-
512310	PW Adm - Applied Benefits	23,095	25,655	37,500	38,800
512310	PW Mtc - Applied Benefits	110,466	94,044	116,300	127,200
512310	PW Adm - PT Applied Benefits	87	64	300	300
512310	PW Mtc - PT Applied Benefits	3,132	3,079	-	-
	Total Salaries and Benefits	247,168	235,077	280,800	296,300
521000	Supplies	43,032	107,301	45,000	85,000
531000	Electricity	402,072	521,864	400,000	600,000
542010	Advertising	-	-	2,000	4,000
542050	Contractual Services	28,726	30,847	32,000	32,000
591000	Overhead	91,344	98,677	140,400	148,200
592000	Equipment Usage	7,000	7,000	7,000	7,000
	Total Maintenance and Operations	572,174	765,689	626,400	876,200
470030	Damage to City Property	(17,827)	(5,563)	(20,000)	(10,000)
810000	Trans from St Light MTC Fund	(176,000)	(176,000)	(176,000)	(176,000)
	Total Applied Revenues	(193,827)	(181,563)	(196,000)	(186,000)
	- Activity Total -	\$ 625,515	\$ 819,203	\$ 711,200	\$ 986,500

* Additional detail on following pages(s)

Street Lighting Maintenance - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Poles, Conduit, Lamps, Wires	\$ 15,000	\$ 15,000
Luminaries, Photocells	10,000	10,000
Misc Supplies	4,000	4,000
Anti-theft Pullboxes	-	40,000
Knockdowns	15,000	15,000
Uniforms	<u>1,000</u>	<u>1,000</u>
	\$ 45,000	\$ 85,000

Acct #542050	FY 2021-22	FY 2022-23
Professional Services-Lighting Assessment	\$ 5,500	\$ 5,500
Crane	13,000	13,000
Boring	12,000	12,000
Misc Supplies	<u>1,500</u>	<u>1,500</u>
	\$ 32,000	\$ 32,000

Traffic Signal Mtc - Contract Cities (10433502)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Adm - Regular Salaries	\$ 4,431	\$ 4,387	\$ 21,700	\$ 9,300
510010	PW Mtc - Regular Salaries	124,589	135,821	177,000	186,100
510040	PW Mtc - OT Pay	54,001	59,999	50,000	50,000
510050	PW Mtc - PT OT Pay	5,431	5,415	7,000	7,000
510020	PW Adm - PT Salaries	363	1,062	1,200	1,300
510020	PW Mtc - PT Salaries	23,580	22,670	-	-
511010	PW Mtc - Lump Sum Payment	848	-	-	-
512310	PW Adm - Applied Benefits	8,049	8,075	32,100	15,400
512310	PW Mtc - Applied Benefits	225,926	227,255	290,600	317,900
512310	PW Adm - PT Applied Benefits	83	82	300	300
512310	PW Mtc - PT Applied Benefits	<u>5,561</u>	<u>5,148</u>	<u>-</u>	<u>-</u>
	Total Salaries and Benefits	452,862	469,914	579,900	587,300
521000	Supplies	164,729	150,569	210,000	210,000
540020	Training -SFS University	-	-	-	-
542050	Contractual Services	31,701	3,742	42,000	42,000
592000	Equipment Usage	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
	Total Maintenance and Operations	216,430	174,311	272,000	272,000
441000	Other City Participation	<u>(650,050)</u>	<u>(542,629)</u>	<u>(530,000)</u>	<u>(530,000)</u>
	Total Applied Revenues	(650,050)	(542,629)	(530,000)	(530,000)
	- Activity Total -	<u>\$ 19,242</u>	<u>\$ 101,596</u>	<u>\$ 321,900</u>	<u>\$ 329,300</u>

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* Additional detail on following page(s)

Traffic Signal Mtc - Contract Cities - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Misc Supplies	\$ 5,000	\$ 5,000
Poles	25,000	25,000
Radar Feedback Signs	30,000	30,000
Lamps, Heads, Filters, Etc.	85,000	85,000
Uniforms	3,000	3,000
Knockdowns	<u>62,000</u>	<u>62,000</u>
	\$ 210,000	\$ 210,000

Acct #542050	FY 2021-22	FY 2022-23
Misc Services	\$ 3,200	\$ 3,000
Pole Replacement	20,000	20,000
Crane Service	10,400	11,000
Loop Replacement	<u>8,400</u>	<u>8,000</u>
	\$ 42,000	\$ 42,000

BUILDING & GROUNDS MAINTENANCE SUMMARY

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Mtc - Regular Salaries	\$ 156,052	\$ 164,769	\$ 210,000	\$ 209,700
510040	PW Mtc - OT Pay	22,801	38,817	35,000	44,000
510050	PW Mtc - PT OT Pay	2,220	3,391	4,000	8,600
510020	PW Mtc - PT Salaries	12,717	31,448	37,700	20,900
511010	PW Mtc - Lump Sum Payment	988	-	-	-
512310	PW Mtc - Applied Benefits	324,192	306,459	430,200	368,900
512310	PW Mtc - PT Applied Benefits	<u>3,068</u>	<u>6,863</u>	<u>7,000</u>	<u>6,600</u>
	Total Salaries and Benefits	522,038	551,747	723,900	658,700
521000	Supplies	102,111	101,066	163,400	170,100
531000	Electricity	249,028	240,484	275,600	315,500
532000	Natural Gas	19,296	7,529	18,300	20,000
533000	Water	58,463	60,018	71,800	74,000
534000	Telephone	2,959	2,745	2,800	2,800
542050	Contractual Services	584,006	586,376	650,500	631,200
544020	Intergovernmental Charges	225	-	-	-
592000	Equipment Usage	<u>24,200</u>	<u>24,200</u>	<u>24,200</u>	<u>24,200</u>
	Total Maintenance and Operations	1,040,288	1,022,418	1,206,600	1,237,800
	- Activity Total -	<u>\$ 1,562,326</u>	<u>\$ 1,574,165</u>	<u>\$ 1,930,500</u>	<u>\$ 1,896,500</u>

PARK MAINTENANCE SUMMARY

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Mtc - Regular Salaries	\$ 148,456	\$ 141,568	\$ 188,800	\$ 214,500
510040	PW Mtc - OT Pay	19,755	29,481	23,500	42,500
510050	PW Mtc - PT OT Pay	4,746	5,865	6,500	13,300
510020	PW Mtc - PT Salaries	23,461	33,150	42,600	24,700
511010	PW Mtc - Lump Sum Payment	840	-	-	-
512310	PW Mtc - Applied Benefits	302,552	257,955	368,900	385,800
512310	PW Mtc - PT Applied Benefits	<u>5,664</u>	<u>7,486</u>	<u>7,800</u>	<u>7,900</u>
	Total Salaries and Benefits	505,474	475,505	638,100	688,700
521000	Supplies	87,863	76,127	108,400	134,300
531000	Electricity	118,336	122,570	123,100	161,300
532000	Natural Gas	2,791	2,248	3,100	3,100
533000	Water	340,040	388,638	410,700	471,900
542050	Contractual Services	718,673	688,630	716,200	719,100
544020	Intergovernmental Charges	319	1,478	2,000	2,000
592000	Equipment Usage	<u>39,200</u>	<u>39,200</u>	<u>39,200</u>	<u>39,200</u>
	Total Maintenance and Operations	1,307,222	1,318,891	1,402,700	1,530,900
470030	Damage to City Property	-	(3,514)	-	-
470035	Property Owner Contributions	(164,464)	(188,340)	(176,000)	(176,000)
441000	City of Norwalk Participation	(119,472)	(140,298)	(164,200)	(182,100)
440001	School District Participation	(39,000)	(39,000)	(39,000)	(39,000)
810000	Transfer from Art in Public Places	<u>(94,600)</u>	<u>(87,400)</u>	<u>(100,200)</u>	<u>(100,100)</u>
	Total Applied Revenues	(417,536)	(458,552)	(479,400)	(497,200)
	- Activity Total -	<u>\$ 1,395,160</u>	<u>\$ 1,335,844</u>	<u>\$ 1,561,400</u>	<u>\$ 1,722,400</u>

Park Maintenance - Ball Fields (10432509)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
510010	PW Mtc - Regular Salaries	\$ -	\$ 2,418	\$ 12,900	\$ 100,800	
510040	PW Mtc - OT Pay	308	-	1,000	1,000	
510050	PW Mtc - PT OT Pay	5,362	-	7,000	7,000	
510020	PW Mtc - PT Salaries	61,162	33,266	44,900	41,500	
512310	PW Mtc - Applied Benefits	13,881	4,831	21,900	159,100	
512310	PW Mtc - PT Applied Benefits	-	7,417	13,200	8,400	
	Total Salaries and Benefits	80,713	47,932	100,900	317,800	
521000	Supplies	23,816	6,592	25,000	25,000	*
542050	Contractual Services	1,000	-	24,000	24,000	*
592000	Equipment Usage	20,000	20,000	20,000	20,000	
	Total Maintenance and Operations	44,816	26,592	69,000	69,000	
470090	Miscellaneous Fees/Cell Tower	-	-	(34,000)	(34,000)	
	Total Applied Revenues	-	-	(34,000)	(34,000)	
	- Activity Total -	\$ 125,529	\$ 74,524	\$ 135,900	\$ 352,800	

* Additional detail on following page(s)

Park Maintenance - Ball Fields - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Supplies and Concrete Replacement	\$ 10,000	\$ 10,000
Extraordinary Maintenance	<u>15,000</u>	<u>15,000</u>
	\$ 25,000	\$ 25,000

Acct #542050	FY 2021-22	FY 2022-23
Lazor Leveling of Infields	\$ 20,000	\$ 20,000
Designated Field/Park Projects	<u>4,000</u>	<u>4,000</u>
	\$ 24,000	\$ 24,000

COMMUNITY SERVICES



Community Services

FY 2022-23 Adopted Budget

Department Summary

Activity Name	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
Administration	\$ 693,932	\$ 729,288	\$ 708,200	\$ 769,700
Parks and Recreation Services	1,900,518	1,912,050	2,393,500	2,882,800
Library & Cultural Services	1,478,902	1,587,545	2,004,800	2,066,200
Family & Human Services	<u>1,206,860</u>	<u>1,351,833</u>	<u>1,690,900</u>	<u>1,854,000</u>
Department Totals	<u>\$ 5,280,212</u>	<u>\$ 5,580,716</u>	<u>\$ 6,797,400</u>	<u>\$ 7,572,700</u>

PUBLIC ART & ART EDUCATION PROGRAM: The Public Art and Art Education Program is a very specialized component of the department. The Program offers Art Education Grants and commissions art for the enrichment of the community (SFS Art Fest and Art walk). The conceptual development and coordination of construction, installation, and dedication of new art pieces is a primary function of the City's Heritage Arts Advisory Committee (HAAC), which is supported through this Program. It also provides recommendations to City Council for various art installations. For many years, the HAAC has provided art grants to local schools as a way of enriching students' lives through art. Clearly, the HAAC and the City needed to find a way to place more arts education opportunities and creative cultural experiences within the reach of children and their families. The HAAC wanted to provide a forum for emerging community artists (many still in high school) to showcase and sell their works alongside established artists. In addition, HAAC wanted to find a way to encourage local businesses to become more involved in providing support for the arts and local educational grants and, as a result, SFS Art Fest was established. The Mission of the SFS Art Fest is to promote and encourage art participation and appreciation. It enriches the cultural life of our City by hosting a local-artists exhibition of all arts and provides a forum for the youth and emerging artists of our community by way of showcasing their works alongside established artists.

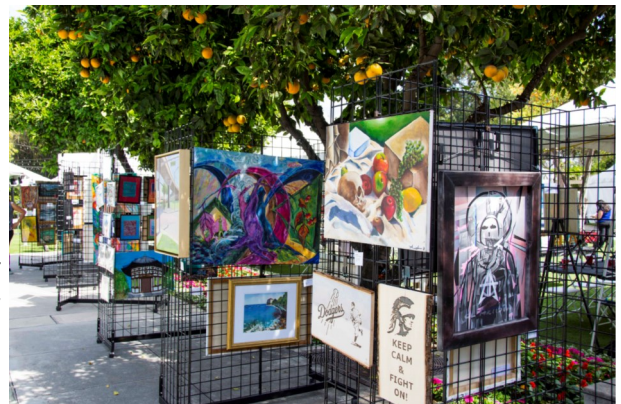
Due to COVID-19 in Fiscal Year 2020/2021, the annual SFS Art Fest and Art Walk were not held. However, we anticipate that these events will continue in Fiscal Year 2021/2022.

HEALTH & WELLNESS INITIATIVE: The purpose of the Health & Wellness Initiative is to educate and empower the community to improve and maintain overall health & well-being, to make the healthy choice the easy choice and to advocate for a healthy community culture. The Initiative mobilizes organizational change in the department to develop and implement comprehensive strategies with a multi-disciplinary approach to address the fast-growing epidemic of obesity in adult and youth populations. It supports healthy lifestyles and includes opportunities for increased education, physical activity, reduced sedentary behavioral patterns, and better healthy choices surrounding access to food consumption. Through partnering and engaging with existing local, regional, and state efforts, the initiative is applied to the core operations within the three Divisions in the department, as well as community-wide efforts. Some of the strategies include a Health & Wellness Resource Fair and Fun Run, a wellness audio library collection, health & wellness classes/workshops, and Healthy Family Fun Night. We have also built strong collaborations with the local school districts and community agencies, including PIH Health, AltaMed, CareMore, Partners in Care, and CVS y Mas.

The City is also a HEAL (Healthy Eating Active Living) City and is eligible to receive technical support from the Heal Cities Campaign to develop and implement more health-related policies. Additionally, the City of Santa Fe Springs was the first local City to implement healthy vending machines throughout the City for employees and the community. Lastly, the City also offers a Community Garden for patrons. The Community Garden encourages healthy lifestyles throughout the year. Expenditures for the garden are charged to the PRS budget.

Unfortunately, due to COVID-19, health & wellness-related in-person programs were cancelled. We are looking forward to bringing back in-person programs in FY 21-22.

VOLUNTEER PROGRAM: Five years ago, the department developed and implemented a volunteer program for teens and adults. We currently have over 150 active teen and adult volunteers in our City. Volunteers support events and programs such as the Haunted House, Santa Float, Thanksgiving & Christmas Basket Programs, Adult & Youth Sports, Adult & Children's Literacy, and numerous other activities, including our advisory boards and committees. Due to their outstanding work and support, the City recognizes them during National Volunteer Week and offers an annual volunteer recognition reception. This activity is placed under Community Services Admin so that we may continue to properly plan, implement, and monitor volunteer program needs.



Community Services Administration

FY 2022-23 Adopted Budget

Division Summary

Activity		Actual	Actual	Adopted	Adopted
Number	Name	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
10105199	Community Services Administration	\$ 381,776	\$ 400,386	\$ 379,200	\$ 412,200
10511001	Public Art & Art Education Program	-	-	-	-
10511002	Health & Wellness Initiative	216,063	238,888	243,700	261,400
10511003	Volunteer Program	<u>96,093</u>	<u>90,014</u>	<u>85,300</u>	<u>96,100</u>
Division Totals		<u>\$ 693,932</u>	<u>\$ 729,288</u>	<u>\$ 708,200</u>	<u>\$ 769,700</u>

COMMUNITY SERVICES - ADMINISTRATION				
Positions	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Director of Community Services	1	1	1	1
Management Analyst II	1	1	1	1
Program Assistant	1	1	-	-
Administrative Assistant II	1	1	1	1
Total FT Positions	4	4	3	3

Part-Time Non-Benefitted Hours

Total Number of Hours	-	-	-	1,300
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Community Services Administration (10105199)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CS Adm - Regular Salaries	153,198	164,750	\$ 141,100	\$ 147,700
510020	CS Adm - PT Salaries	-	-	-	23,300
511010	CS Adm - Lump Sum Payment	860	-	-	-
512310	CS Adm - PT Applied Benefits	216,248	219,375	208,200	209,300
512310	CS Adm - Applied Benefits	-	-	-	1,700
	Total Salaries and Benefits	370,306	384,125	\$ 349,300	\$ 382,000
521000	Supplies	4,245	7,985	10,000	11,000 *
534000	Telephone	1,774	779	2,400	1,200
540030	Travel and Meetings	3,470	6,035	7,000	7,000
540010	Memberships	869	482	3,000	1,500
540020	Training-Santa Fe Springs University	-	-	4,000	4,000
542050	Contractual Services	1,112	980	3,500	5,500 *
	Total Maintenance and Operations	11,470	16,261	29,900	30,200
	- Activity Total -	381,776	400,386	\$ 379,200	\$ 412,200

Additional detail on following page(s)

Community Services Administration

Acct #521000	FY 2021-22	FY 2022-23
Supplies	\$ 4,000	\$ 4,000
Staff Uniforms (tops)	6,000	7,000
	\$ 10,000	\$ 11,000

Acct #542050	FY 2021-22	FY 2022-23
Ongoing Maintenance of Defibrillators	\$ 2,500	\$ 3,000
Graphics Software	\$ -	\$ 1,000
Video Conferencing Software	\$ -	\$ 100
Survey Software	\$ -	\$ 400
Uniform Cleaning	1,000	1,000
	\$ 3,500	\$ 5,500

Public Art & Art Education Program (10511001)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CS Adm - Regular Salaries	25,011	26,756	21,100	22,000
510010	CS Rec - Regular Salaries	8,409	8,649	9,100	9,800
510010	CS Lib - Regular Salaries	4,756	5,377	5,300	4,700
510010	CS Fam - Regular Salaries	39,621	25,489	22,500	23,500
510040	PS - OT Pay	-	-	3,000	3,000
510040	PW Mtc - OT Pay	88	-	5,000	5,000
510040	CS Rec - OT Pay	-	-	5,000	5,000
510040	CS Fam - OT Pay	-	-	5,000	5,000
510040	PW Mtc - PT OT Pay	-	-	1,500	1,500
510050	CS Rec - PT OT Pay	-	-	1,000	1,000
510050	CS Lib - PT OT Pay	-	-	1,000	1,000
510050	CS Fam - PT OT Pay	-	-	1,000	1,000
511010	CS Adm - Lump Sum Payment	200	-	-	-
512310	CS Adm - Applied Benefits	36,797	37,310	32,900	34,500
512310	CS Rec - Applied Benefits	15,130	14,743	15,500	17,600
512310	CS Lib - Applied Benefits	8,132	9,874	9,200	8,600
512310	CS Fam - Applied Benefits	71,509	53,959	36,500	37,700
	Total Salaries and Benefits	209,653	182,157	174,600	180,900
521000	Supplies	4,563		33,700	38,700
540030	Travel and Meetings	161	(161)	1,000	1,000
540010	Memberships	-	-	300	300
542050	Contractual Services	41,150	36,244	143,500	148,500
593000	Contributions/Art Education Grants	39,659	14,277	50,000	50,000
	Total Maintenance and Operations	85,533	50,360	228,500	238,500

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* Additional detail on following page(s)

Public Art & Art Education Program (10511001) - continued
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
425100	Participant Fees	(2,000)	-	(9,000)	(19,000)
430100	Contributions	-	-	(15,000)	(15,000)
810000	Transfer from Art in Public Places	(293,186)	(232,517)	(379,100)	(385,400)
	Total Applied Revenues	(295,186)	(232,517)	(403,100)	(419,400)
	- Activity Total -	\$ -	\$ -	\$ -	\$ -

* Additional detail on following page(s)

Public Art & Art Education Program - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Plaques/Basses	\$ 1,600	\$ 1,600
Dedications	5,200	5,200
Santa Fe Springs Art Fest	22,000	27,000
Art Walk	2,000	2,000
Art Education Grant Materials	400	400
Artfest Collectors Night	1,200	1,200
Stationery/Art Manuals	<u>1,300</u>	<u>1,300</u>
	\$ 33,700	\$ 38,700

Acct #540030	FY 2021-22	FY 2022-23
Conference Meetings (American for the Arts)	\$ 1,000	\$ 1,000
	\$ 1,000	\$ 1,000

Acct #540010	FY 2021-22	FY 2022-23
Americans for the Arts (Exec Secretary mbrshp)	\$ 300	\$ 300
	\$ 300	\$ 300

Acct #542050	FY 2021-22	FY 2022-23
Dedications	\$ 6,000	\$ 6,000
Duplication	1,000	1,000
Conservation of Artwork	53,000	53,000
Art Walk	1,000	1,000
Artfest Collectors Night	1,300	1,300
Santa Fe Springs Art Fest	30,000	35,000
Santa Fe Springs Art Fest Consulting	50,000	50,000
Annual Luncheon	<u>1,200</u>	<u>1,200</u>
	\$ 143,500	\$ 148,500

Health & Wellness Initiative (10511002)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Mtc - Regular Salaries	\$ 649	\$ -	\$ -	\$ -
510010	CS Adm - Regular Salaries	36,121	38,478	30,500	31,400
510010	CS Rec - Regular Salaries	25,264	33,404	31,200	36,000
510010	CS Lib - Regular Salaries	5,678	5,962	5,300	4,700
510010	CS Fam - Regular Salaries	10,872	13,966	17,700	18,400
510040	PW Mtc - OT Pay	1,691	-	1,700	1,700
510040	CS Rec - OT Pay	-	-	1,000	1,000
510050	CS Rec - PT OT Pay	-	-	200	200
510050	CS Fam - PT OT Pay	-	-	200	200
510020	PS PSO - PT Salaries	-	-	700	-
510020	PW Mtc - PT Salaries	125	-	1,700	-
510020	CS Rec - PT Salaries	357	-	2,400	2,400
510020	CS Lib - PT Salaries	-	230	1,200	1,200
510020	CS Fam - PT Salaries	584	-	1,000	1,000
511010	CS Adm - Lump Sum Payment	380	-	-	-
512310	PW Eng - Applied Benefits	1,393	-	-	-
512310	CS Adm - Applied Benefits	53,117	51,118	43,200	45,600
512310	CS Rec - Applied Benefits	44,484	56,039	51,200	60,000
512310	CS Lib - Applied Benefits	9,708	10,966	9,200	8,600
512310	CS Fam - Applied Benefits	18,484	28,584	28,000	28,600
512310	PS PSO - PT Applied Benefits	-	-	100	-
512310	PW Mtc - PT Applied Benefits	30	-	100	-
512310	CS Rec - PT Applied Benefits	31	-	200	200
512310	CS Lib - PT Applied Benefits	-	-	100	100
512310	CS Fam - PT Applied Benefits	47	-	100	100
	Total Salaries and Benefits	209,015	238,748	227,000	241,400
521000	Supplies	1,491	268	11,500	11,500
542010	Marketing	953	-	2,000	2,000
542050	Contractual Services	5,274	-	16,200	16,500
	Total Maintenance and Operations	7,718	268	29,700	30,000
425100	Participant Fees	-	-	(8,000)	(8,000)
430100	Contributions	(670)	(127)	(5,000)	(2,000)
	Total Applied Revenues	(670)	(127)	(13,000)	(10,000)
	- Activity Total -	\$ 216,063	\$ 238,888	\$ 243,700	\$ 261,400

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* Additional detail on following page(s)

Health & Wellness Initiative - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Health and Wellness Resource Fair (Fun Run)	\$ 10,000	\$ 10,000
Chalk It Out	1,000	1,000
Health and Wellness Educational Classes	<u>500</u>	<u>500</u>
	\$ 11,500	\$ 11,500

Acct #542050	FY 2021-22	FY 2022-23
Health and Wellness Resource Fair (Fun Run)	\$ 14,500	\$ 14,500
Chalk It Out	1,500	1,500
Health and Wellness Educational Classes	<u>200</u>	<u>500</u>
	\$ 16,200	\$ 16,500

Volunteer Program (10511003)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CS Adm - Regular Salaries	\$ 16,208	\$ 18,646	\$ 11,600	\$ 11,900
510010	CS Lib - Regular Salaries	5,735	5,493	5,300	4,700
510010	CS Fam - Regular Salaries	14,438	10,608	14,100	18,400
511010	CS Adm - Lump Sum Payment	180	-	-	-
512310	CS Adm - Applied Benefits	22,282	22,767	13,800	14,300
512310	CS Lib - Applied Benefits	9,806	10,086	9,200	8,600
512310	CS Fam - Applied Benefits	25,114	22,414	22,900	28,600
	Total Salaries and Benefits	93,763	90,014	76,900	86,500
521000	Supplies	794	-	5,100	5,100
542050	Contractual Services	1,536	-	3,300	4,500
	Total Maintenance and Operations	2,330	-	8,400	9,600
	- Activity Total -	\$ 96,093	\$ 90,014	\$ 85,300	\$ 96,100

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* Additional detail on following page(s)

Volunteer Program

Acct #521000	FY 2021-22	FY 2022-23
Volunteer T-Shirts	\$ 1,000	\$ 1,000
Volunteer Recognition (invitations, certs, incentives, décor)	2,600	2,600
Marketing Materials	<u>1,500</u>	<u>1,500</u>
	\$ 5,100	\$ 5,100

Acct #542050	FY 2021-22	FY 2022-23
Volunteer Database Software	\$ 1,300	\$ 2,000
TB Testing for Volunteers	-	500
Volunteer Recognition (food, equipment)	<u>2,000</u>	<u>2,000</u>
	\$ 3,300	\$ 4,500

ADMINISTRATION: The Administration section is responsible for the overall administration of the Parks and Recreation Services Division of the Department of Community Services. This includes trainings, staff development and professional membership opportunities for employees. This also includes 3rd party software systems that provide support for the delivery of programs and services.

The primary program that falls under the Divisional Administration Section is Santa's Float, a two-week program that brings holiday cheer to the residential neighborhoods and community agencies.

The Administration section also includes City Committees. The committees include the Parks and Recreation Advisory and Sister City Committees. The Parks and Recreation Advisory Committee serves as an advisory body for programs, events and services run by Parks and Recreation. In addition the committee makes formal recommendations to the City Council for consideration regarding policy and projects. It is comprised of 25 members appointed by the City Council. The Santa Fe Springs Sister City Committee's purpose is to plan and conduct projects which will foster mutual understanding and goodwill between the citizenry of Santa Fe Springs and the citizenry of any foreign city designated by the City Council as a "Sister City" of the City of Santa Fe Springs. The Committee is comprised of 25 members appointed by the City Council. Due to Covid-19 in Fiscal Year 2020/2021, advisory committees met sparingly and as needed. Additionally, the Float program was transitioned to comply with COVID-19 protocols. We anticipate that these functions will resume in Fiscal Year 2021/2022.

PARKS: The Parks and Recreation Services Division in the Department of Community Services provides supervision and activities for youth and adults at four neighborhood parks located throughout the city. The hours of operation for the parks changes seasonally, and coincides with the school calendar. The summer months of June, July, and August see increased use, with extended hours to accommodate the recreational needs of the community. Each park schedules daily activities and a family beach excursion.

Special city-wide events are provided annually under the Parks Section. The Independence Day Celebration, which occurs on July 3rd at Los Nietos Park where traditional activities are provided with a spectacular fireworks display. The Halloween Haunted House at the Activity Center and Halloween Carnival at Los Nietos Park promote a safe Halloween environment. The carnival includes a judged Costume Parade, which is the highlight of the carnival. The Easter Egg Hunt, also at Los Nietos Park, occurs the Saturday before Easter. Event activities include an egg hunt, crafts, family games, cake walk and train ride. President's Day is a patriotic themed event held at Lakeview Park. This event includes a penny carnival with prizes, craft area and photo opportunities. Due to COVID-19 in Fiscal year 2020/2021, various special events were transitioned to distanced or virtual events. Additionally, park activities and the family beach excursion were cancelled. We anticipate that these functions will resume in Fiscal Year 2021/2022.



YOUTH PROGRAMS: The Parks and Recreation Division provides safe and positive alternatives for middle school and high school aged youth. This is accomplished through recreational, enrichment and educational programs provided to enhance awareness of the choices and avenues available to them. Daily youth programming is provided at "The Club" housed at Town Center Hall from 3:00pm-6:00pm. The Club is home to the free drop-in program for middle school and high school aged youth. Activities at The Club include a free lunch and snack program, activities, classes, games and tournaments. In addition the City has partnered with the Boys and Girls Club to provide the "College Bound" program which provides academic support and guidance to youth interested in higher educational opportunities. The Youth Leadership Committee consists of City Council appointed students in high school. The Committee provides input and direction on youth programming. Committee activities include City Council meeting presentations, annual workshop retreat and various volunteer opportunities

RENTAL FACILITIES: The Parks and Recreation Division has two historical sites with educational components, banquet halls, and picnic facilities available to meet the recreational and business needs of the community. This area provides for the overall administrative support, staffing, supervision, and set up needs associated with the rental of City recreational facilities. Town Center Hall and Betty Wilson Center are available for reservation for special occasions, business meetings and parties. Residents, business residents, organizations and non-residents may reserve facilities. The Clarke Estate and Heritage Park operations were transferred under the Family & Human Services Division in fiscal year 2018-19. Due to Covid-19 in Fiscal Year 2020/2021, all city facilities were closed and no permits were issued. We anticipate that these functions will resume in Fiscal Year 2021/2022.

SPORTS: The Sports Program encompasses the Activity Center and various programs designed to introduce youth and adults to the fundamental of sports through participation in recreational sports leagues, a Fitness Facility, and special events. The Activity Center is a multi purpose gymnasium with indoor racquetball courts and a fitness facility. Residents and business residents can utilize the gymnasium and racquet ball courts at no charge. The fitness facility requires a \$50 yearly fee. Non-residents may play basketball or racquetball for a daily fee of \$2. There are numerous programs that are offered at the Activity Center including boxing, gymnastics, youth and adult sports leagues and clinics and tournaments. During the summer youth sports tournaments are hosted at the Activity Center. A whiffle ball, 3 on 3 basketball and dodgeball tournament are held for youth with prizes awarded to the winning teams. These tournaments are open to all youth and are free of charge. A wide array of sports programs are offered which encompasses boys and girls ranging in age from 4 to 15 years of age. The primary programs offered include basketball, flag football, soccer, and volleyball. These programs run seasonally, lasting approximately 8 to 12 weeks in length. Program expenses



include participant insurance, uniforms, sports equipment and contractual services for certified referees, and coaching. A middle school after school program is offered for flag football, volleyball, soccer and basketball. The Adult Softball program offers three seasons of competitive softball per year. This program provides league supervision, supplies, Southern California Municipal Athletics Federal (SCMAF) Accident Protection Program, team registration, umpires, and team awards. Due to Covid-19 in Fiscal Year 2020/2021, sports programs were transitioned to virtual. We anticipate that these functions will resume in Fiscal Year 2021/2022.

LEISURE ACTIVITIES: The Leisure Activities Program provides recreational and leisure activities for all segments of the community through recreational and leisure classes, and gardening opportunities. The Parks and Recreation Division provides instruction and supervision for activities and special interest classes for youth and adults of all ages. Classes are held in 4 to 8 week sessions depending on the class and are offered seasonally year round. Various classes are designed to expose the participants involved to the benefits and enjoyment of competitions and exhibitions, while other classes offer enhancements in already existing skills and for new hobbies. The class offerings promote optimum health and awareness. The Community Garden is comprised of approximately 120 parcels that measure 10 ft. x 20 ft. The garden is an opportunity for patrons to participate in a program that encourages healthy lifestyles throughout the year. Regular meetings are held with the gardeners and workshops are scheduled with topics that range from composting to garden tips. The excursions program consists of monthly trips to some of Southern California's points of interest, festivals, museums and more. Excursions are selected by the Parks and Recreation Advisory Committee. Due to Covid-19 in Fiscal Year 2020/2021, the excursions program was cancelled. Additionally, there were various contract classes offered virtually. The community garden remained open. We anticipate that these functions will resume in Fiscal Year 2021/2022.

AQUATICS CENTER: The Aquatics Center is managed through the Parks and Recreation Services Division in the Department of Community Services. The Aquatic Center offers a wide variety of quality courses and programs designed to promote water safety awareness through instructional lessons. The facility offers lap swimming, water exercise, swim team, and the Junior Lifeguards program. An extensive part of the program is devoted to the "Learn to Swim" swimming lesson program. Also offered are group, private classes for adults, children, toddlers, and infants. Swim lessons occur mid June through October. The Aquatics Center also offers an Adaptive Swim Program. Due to Covid-19 in Fiscal Year 2020/2021, the Aquatics Center was closed and programming was cancelled. We anticipate that these functions will resume in Fiscal Year 2021/2022.

CAMPS PROGRAM: The City's Parks and Recreation Services Division offers a summer day camp for children ages 5 to 13. Under the supervision of trained Parks & Recreation staff, children will enjoy arts & crafts, games, special activities, as well as supervised excursions. The program offers 4 two-week sessions. Camp fees include all field trips and children will be provided a nutritional lunch everyday unless otherwise notified. The Spring Break Camp program is open to youth for a one week session in spring. The popular Spring Break Camp takes place at Town Center Hall and provides a safe and supervised environment to expose youth to various crafts, games, activities, and excursions. Fall Camp will offer parents a place to take their children during the Thanksgiving holiday break (Monday through Wednesday). Winter Camp will offer two 1-week sessions during winter holiday break. Fall Camp and Winter Camp are based on 40 participants. Family Camp, which takes place at Camp Commerce in Lake Arrowhead, is a weekend experience providing families the opportunity to spend quality time together while experiencing the greater outdoors. Due to Covid-19 in Fiscal Year 2020/2021, the camps program transitioned to virtual programs. We anticipate that these functions will resume in a hybrid fashion in Fiscal Year 2021/2022.

FIESTAS PATRIAS: The Fiestas Patrias is an annual cultural event, which occurs in the month of September and is hosted by the Parks & Recreation Services Division with the support of all City Departments. The celebration is the official observance day for commemorating the anniversary of Mexico's independence from Spain, which provides for an opportunity for Santa Fe Springs residents to celebrate its cultural heritage through food, music, and folk art. The event is held at Town Center Hall Plaza. Due to Covid-19 in Fiscal Year 2020/2021, the Fiestas Patrias event transitioned to a virtual drive-in concert and a community mural. We anticipate that these functions will resume in Fiscal Year 2021/2022.



Parks and Recreation Services

FY 2022-23 Adopted Budget

Division Summary

Activity		Actual	Actual	Adopted	Adopted
Number	Name	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
10105499	Parks & Recreation Services Administration	\$ 520,271	\$ 509,860	\$ 556,500	\$ 600,800
10105420	Parks	477,909	406,030	536,400	752,400
10105425	Youth Programs	172,240	144,530	210,400	256,400
10105430	Rental Facilities	50,303	192,315	74,900	174,000
10105435	Sports	269,893	237,648	396,400	524,000
10105440	Leisure Activities	175,379	155,678	185,400	201,100
10105445	Aquatics Center	72,269	104,646	208,500	86,200
10511004	Camps Program	104,315	111,178	159,700	205,800
<u>10105825</u>	<u>Fiestas Patrias Cultural Event</u>	<u>57,938</u>	<u>50,165</u>	<u>65,300</u>	<u>82,100</u>
Division Totals		<u>\$ 1,900,518</u>	<u>\$ 1,912,050</u>	<u>\$ 2,393,500</u>	<u>\$ 2,882,800</u>

COMMUNITY SERVICES - PARK AND RECREATION SERVICES

Positions	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Administrative Assistant II	1	1	1	1
Community Services Specialist	2	2	2	3
Community Services Supervisor	2	2	2	2
Parks & Recreation Services Manager	1	1	1	1
Program Coordinator	2	2	2	2
Total FT Positions	8	8	8	9

Part-Time Benefitted Positions	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Community Services Leader II B	2	2	1	1
Community Services Leader I B	-	-	1	-
Total Part-Time Benefitted Positions	2	2	2	1

Part-Time Non-Benefitted Hours

Total Number of Hours	61,124	61,124	61,447	63,960
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Parks and Recreation Services Administration (10105499)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Mtc - Regular Salaries	\$ 251	\$ -	\$ -	\$ -
510010	CS Adm - Regular Salaries	21,119	22,751	22,500	23,400
510010	CS Rec - Regular Salaries	92,517	105,935	109,200	114,900
510040	PW Mtc - OT Pay	11,968	4,562	14,000	14,000
510040	CS Rec - OT Pay	2,404	-	500	500
510050	PW Mtc - PT OT Pay	188	593	1,400	1,400
510050	CS Rec - PT OT Pay	-	-	300	300
510020	CS Rec - PT Salaries	94,796	52,511	107,300	117,800
510020	CS Fam - PT Salaries	244	-	-	-
511010	CS Rec - Lump Sum Payment	620	-	-	-
511020	CS Rec - PT Lump Sum Payment	40	-	-	-
512310	PW Mtc - Applied Benefits	526	-	-	-
512310	CS Adm - Applied Benefits	38,483	33,544	37,200	39,900
512310	CS Rec - Applied Benefits	163,077	217,223	183,800	198,200
512310	CS Rec - PT Applied Benefits	16,208	6,469	15,000	12,400
512310	CS Fam - PT Applied Benefits	19	-	-	-
	Total Salaries and Benefits	442,460	443,588	491,200	522,800
521000	Supplies	26,061	25,893	26,700	26,700
534000	Telephone	32,574	30,730	27,000	33,000
540030	Travel and Meetings	161	-	1,000	2,000
540010	Memberships	1,459	1,766	4,000	3,000
540020	Training-Santa Fe Springs University	3,150	3,162	6,000	12,500
542050	Contractual Services	34,991	10,972	19,700	19,900
592000	Equipment Usage	37,900	37,900	37,900	37,900
	Total Maintenance and Operations	136,296	110,423	122,300	135,000
425100	Participant Fees/Christmas Float	(12,723)	(41)	(12,000)	(12,000)
430100	Contributions (Sponsorship)	-	-	-	-
411040	Franchise Fees	(45,762)	(44,109)	(45,000)	(45,000)
	Total Applied Revenues	(58,485)	(44,150)	(57,000)	(57,000)
	- Activity Total -	\$ 520,271	\$ 509,860	\$ 556,500	\$ 600,800

* Additional detail on following page(s)

Parks and Recreation Services Administration - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Office Supplies	\$ 11,000	\$ 11,000
Sister City Program	1,600	1,000
Marketing/Promotions	1,000	1,600
Christmas Float	<u>13,100</u>	<u>13,100</u>
	\$ 26,700	\$ 26,700

Acct #542050	FY 2021-22	FY 2022-23
Equipment Repair	\$ 1,000	\$ 1,000
Duplication	1,000	1,000
Copier Contract	5,200	5,200
Christmas Float	4,500	4,500
Sister City	1,100	1,100
Staff Scheduling Software	450	450
Survey Software	350	350
Video Conferencing Software	1,100	1,100
Form Creator	400	600
Graphics Software	200	200
Movie and Music Licensing	500	500
Merchant Charges/Activenet	<u>3,900</u>	<u>3,900</u>
	\$ 19,700	\$ 19,900

Parks (10105420)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Mtc - Regular Salaries	\$ 444	\$ 65	\$ -	\$ -
510010	CS Rec - Regular Salaries	73,765	86,393	83,900	116,700
510040	PW Mtc - OT Pay	1,032	2,576	20,400	2,000
510040	CS Rec - OT Pay	1,296	2,043	1,000	2,000
510050	PW Mtc - PT OT Pay	26	601	-	1,000
510050	CS Rec - PT OT Pay	53	953	-	500
510020	PW Mtc - PT Salaries	178	12	-	-
510020	CS Rec - PT Salaries	246,683	150,096	240,700	342,000
511010	CS Rec - Lump Sum Payment	520	-	-	-
511020	CS Rec - PT Lump Sum Payment	760	-	-	-
512310	PW Mtc - Applied Benefits	859	132	-	-
512310	CS Rec - Applied Benefits	133,195	137,328	141,800	201,200
512310	PW Mtc - PT Applied Benefits	13	-	-	-
512310	CS Rec - PT Applied Benefits	40,376	34,240	50,400	39,600
	Total Salaries and Benefits	499,200	414,439	538,200	705,000
521000	Supplies	36,021	42,183	38,000	48,000
542050	Contractual Services	24,227	9,226	51,900	114,600
544020	Intergovernmental Charges	-	-	2,600	2,600
592000	Equipment Usage	700	700	700	700
	Total Maintenance and Operations	60,948	52,109	93,200	165,900
425210	Facility Use Fee	-	(2,745)	(4,000)	(30,000)
425100	Participant Fees	(328)	(1,902)	(4,000)	(1,500)
411040	Franchise Fees	(60,661)	(55,871)	(57,000)	(57,000)
441000	City of Norwalk Participation	(21,250)	-	(30,000)	(30,000)
	Total Applied Revenues	(82,239)	(60,518)	(95,000)	(118,500)
	- Activity Total -	\$ 477,909	\$ 406,030	\$ 536,400	\$ 752,400

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* Additional detail on following page(s)

Parks - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Parks Supplies	\$ 6,000	\$ 8,200
Parks Maintenance	6,000	8,200
Sports Field Maintenance	3,000	2,000
President's Day	2,000	2,000
Easter Activities	3,500	3,500
Independence Day Celebration	2,500	5,000
Office Supplies	1,500	1,500
Haunted House	5,000	3,500
Halloween Carnival	4,500	5,500
Christmas Tree Lighting	4,000	6,000
Soaring Dreams Christmas Decorations	-	600
Misc. Events	-	2,000
	<u>\$ 38,000</u>	<u>\$ 48,000</u>

Acct #542050	FY 2021-22	FY 2022-23
Independence Day Fireworks	\$ 22,000	\$ 24,000
Duplication	1,100	1,000
Independence Day Entertainment, Sound, Stage	6,200	15,000
Halloween Carnival	2,500	8,500
Haunted House	-	40,000
President's Day	600	600
Easter	3,500	4,500
Christmas Tree Lighting	16,000	18,000
Christmas Tree Lighting Entertainment	-	3,000
	<u>\$ 51,900</u>	<u>\$ 114,600</u>

Youth Programs (10105425)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CS Rec - Regular Salaries	\$ 43,663	\$ 42,854	\$ 50,200	\$ 55,400
510040	CS Rec - OT Pay	2,019	-	2,100	2,100
510050	CS Rec - PT OT Pay	841	95	900	-
510020	CS Rec - PT Salaries	30,444	20,663	44,500	65,100
510020	CS Fam - Standby Pay	3,850	-	-	-
511010	CS Rec - Lump Sum Payment	220	-	-	-
512310	CS Rec - Applied Benefits	84,014	73,412	88,100	98,500
512310	CS Rec - PT Applied Benefits	<u>1,368</u>	<u>1,153</u>	<u>4,000</u>	<u>9,700</u>
	Total Salaries and Benefits	166,419	138,177	189,800	230,800
521000	Supplies	6,207	6,353	13,500	13,500
542050	Contractual Services	<u>2,938</u>	<u>-</u>	<u>10,500</u>	<u>15,500</u>
	Total Maintenance and Operations	9,145	6,353	24,000	29,000
425100	Participant Fees	(27)	-	(400)	(400)
430100	Contributions	<u>(3,297)</u>	<u>-</u>	<u>(3,000)</u>	<u>(3,000)</u>
	Total Applied Revenues	(3,324)	-	(3,400)	(3,400)
	- Activity Total -	<u>\$ 172,240</u>	<u>\$ 144,530</u>	<u>\$ 210,400</u>	<u>\$ 256,400</u>

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* Additional detail on following page(s)

Youth Programs - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Monitors, Gaming Devices and Equipment	\$ 3,500	\$ 3,500
Craft Supplies	1,000	1,000
Program Supplies	3,000	3,000
Marketing Supplies	1,000	1,000
Teen Program	2,000	2,000
Youth Leadership Committee Supplies	2,000	2,000
First Aid Supplies	<u>1,000</u>	<u>1,000</u>
	\$ 13,500	\$ 13,500

Acct #542050	FY 2021-22	FY 2022-23
Teen Programs	\$ 2,000	\$ 2,000
Youth Leadership Committee Retreat	4,500	4,500
Fieldtrips/Excursions	1,000	1,000
Youth Leadership Committee Team Building	2,000	2,000
Repair Equipment	500	500
Trivia Software	500	500
Afterschool Meals (Supplement CDBG)	<u>-</u>	<u>5,000</u>
	\$ 10,500	\$ 15,500

TEEN PROGRAM (23105425 - CDBG)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510020	CS Rec - PT Salaries	\$ 8,819	\$ 26,753	\$ 16,500	\$ 16,500
	Total Salaries and Benefits	8,819	26,753	16,500	16,500
810000	Trans from CDBG Fund	(8,819)	(26,753)	(16,500)	(16,500)
	Total Applied Revenues	(8,819)	(26,753)	(16,500)	(16,500)
	- Activity Total -	\$ -	\$ -	\$ -	\$ -

Rental Facilities (10105430)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Mtc - Regular Salaries	\$ 119	\$ -	\$ -	\$ -
510010	CS Rec - Regular Salaries	38,609	45,953	46,900	57,300
510040	PW Mtc - OT Pay	2,814	52	-	-
510020	PW Mtc - PT Salaries	47			-
510020	CS Rec - PT Salaries	31,208	60,253	89,600	92,300
510020	CS Rec - Lump Sum Payment	240		-	-
512310	CS Rec - Applied Benefits	72,021	75,791	81,900	101,300
512310	PW Mtc - PT Applied Benefits	11		-	-
512310	CS Rec - PT Applied Benefits	5,519	7,618	10,300	10,900
	Total Salaries and Benefits	150,588	189,667	228,700	261,800
521000	Supplies	2,213	4,406	3,500	3,500
542050	Contractual Services	6,933	1,448	12,700	8,700
	Total Maintenance and Operations	9,146	5,855	16,200	12,200
425210	Facility Use Fees	(109,431)	(3,207)	(170,000)	(100,000)
	Total Applied Revenues	(109,431)	(3,207)	(170,000)	(100,000)
	- Activity Total -	\$ 50,303	\$ 192,315	\$ 74,900	\$ 174,000

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Additional detail on following page(s)

Rental Facilities - Account Number Detail

Acct# 521000	FY 2021-22	FY 2022-23
Meetings Supplies	1,550	2,000
Outdoor Supplies	1,550	1,500
Christmas Tree	<u>400</u>	<u>-</u>
	\$ 3,500	\$ 3,500

Acct #542050	FY 2021-22	FY 2022-23
Merchant Charges/Activenet	<u>12,700</u>	<u>8,700</u>
	\$ 12,700	\$ 8,700

Sports (10105435)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
510010	PW Eng - Regular Salaries	\$ 655	\$ -	\$ -	\$ -	
510010	PW Mtc - Regular Salaries	990	-	-	-	
510010	CS Rec - Regular Salaries	46,213	60,039	70,800	87,200	
510040	CS Rec - Acting Pay	2,540	-	-	-	
510040	PW Mtc - OT Pay	17,293	-	-	-	
510040	CS Rec - OT Pay	1,861	-	1,300	1,300	
510050	FA - PT OT Pay	-	-	1,400	-	
510050	PW Mtc - PT OT Pay	1,514	-	1,100	1,100	
510050	CS Rec - PT OT Pay	47	-	-	-	
510020	PW Mtc - PT Salaries	192	-	-	-	
510020	CS Rec - PT Salaries	160,688	59,756	214,600	296,500	
511010	CS Rec - Lump Sum Payment	340	-	-	-	
512310	PW Eng - Applied Benefits	1,189	-	-	-	
512310	PW Mtc - Applied Benefits	2,076	-	-	-	
512310	CS Rec - Applied Benefits	78,966	92,238	117,300	151,000	
512310	PW Mtc - PT Applied Benefits	46	-	-	-	
512310	CS Rec - PT Applied Benefits	14,426	6,186	22,800	29,500	
	Total Salaries and Benefits	329,036	218,219	429,300	566,600	
521000	Supplies	42,753	12,616	66,100	66,100	*
534000	Telephone	114	123	-	-	
542050	Contractual Services	44,005	11,218	78,500	71,300	*
	Total Maintenance and Operations	86,872	23,957	144,600	137,400	
425210	Facility Use Fees (Field Use)	(39,880)	(860)	(45,000)	(50,000)	*
425100	Participant Fees	(8,330)	127	(12,500)	(10,000)	
425105	Youth Sports Fees	(37,549)	(2,375)	(45,000)	(45,000)	
425110	Adult Sports Fees	(55,702)	(3,110)	(65,000)	(65,000)	
425115	Weight Room Pass	(4,554)	1,690	(10,000)	(10,000)	
	Total Applied Revenues	(146,015)	(4,528)	(177,500)	(180,000)	
	- Activity Total -	\$ 269,893	\$ 237,648	\$ 396,400	\$ 524,000	

* Additional detail on following page(s)

Sports - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Office Supplies	\$ 3,000	\$ 3,000
Activity Center Miscellaneous Supplies	\$ 6,500	\$ 6,500
Game Supplies	7,500	7,500
Boxing	1,500	1,500
Special Events	1,100	1,100
Adult Basketball Awards	3,700	3,700
Adult Softball Awards	6,300	6,300
Youth Sports Soccer Uniforms/Supplies	25,000	25,000
Youth Sports Basketball Shirts/Supplies	4,500	4,500
Youth Sports Flag Football	2,500	2,500
Middle School Uniforms	<u>4,500</u>	<u>4,500</u>
	\$ 66,100	\$ 66,100

Acct #542050	FY 2021-22	FY 2022-23
Adult Basketball Officials	16,500	16,500
Merchant Charges/Activenet	10,000	6,000
Assigning Fees (Adult Sports)	4,300	4,300
Adult Softball Officials	14,900	14,900
Adult SCMAF Team Registration/PMBF	8,800	8,800
Fitness Center Equipment Service/Repair	2,000	2,000
Gymnastic Liability Insurance	900	-
Youth SCMAF Team Registration/PMBF	4,300	4,300
Tournament Fees (Youth Sports)	1,100	1,100
Middle School Sports Officials	6,000	-
Youth Flag Football Officials	1,400	1,400
Youth Basketball Officials	1,400	2,000
Youth Soccer Officials	6,000	8,000
Team Sideline Website	<u>900</u>	<u>2,000</u>
	\$ 78,500	\$ 71,300

Acct # 425210	FY 2021-22	FY 2022-23
Los Nietos Park	\$ (11,000)	\$ (12,200)
Little Lake Park	(21,000)	(23,300)
Activity Center	(2,700)	(3,000)
SFS Athletic Fields	<u>(10,300)</u>	<u>(11,500)</u>
	\$ (45,000)	\$ (50,000)

Leisure Activities (10105440)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CS Rec - Regular Salaries	50,654	56,829	54,400	57,800
510040	CS Rec - OT Pay	238	-	-	-
510050	CS Rec - PT OT Pay	-	-	500	500
510050	CS Rec - PT Salaries	30,559	2,652	47,800	45,200
511010	CS Rec - Lump Sum Payment	360	-	-	-
512310	CS Rec - Applied Benefits	93,987	94,449	95,700	104,500
512310	CS Rec - PT Applied Benefits	<u>3,258</u>	<u>300</u>	<u>4,300</u>	<u>3,400</u>
	Total Salaries and Benefits	179,056	154,230	202,700	211,400
521000	Supplies	3,535	1,201	5,400	6,900
542050	Contractual Services	47,811	13,637	61,600	24,400
592000	Equipment Usage	<u>100</u>	<u>100</u>	<u>-</u>	<u>-</u>
	Total Maintenance and Operations	51,446	14,938	67,000	31,300
425210	Community Garden Fees	(2,655)	-	(2,400)	(3,200)
425100	Participant Fees	4,829	473	(1,400)	(1,400)
425120	Educational Classes	(54,746)	(13,963)	(73,500)	(30,000)
425125	Camps	<u>(2,551)</u>	<u>-</u>	<u>(7,000)</u>	<u>(7,000)</u>
	Total Applied Revenues	(55,123)	(13,490)	(84,300)	(41,600)
	- Activity Total -	<u>\$ 175,379</u>	<u>\$ 155,678</u>	<u>\$ 185,400</u>	<u>\$ 201,100</u>

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* Additional detail on following page(s)

Leisure Activities - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Gymnastics Equipment	\$ 600	\$ -
Leisure Supplies	1,100	1,100
Recitals	600	600
Therapeutic Programming at Town Center Hall	-	1,500
Class Supplies	1,100	1,100
Garden Supplies - hoses, tools, etc.	2,000	2,600
	<u>\$ 5,400</u>	<u>\$ 6,900</u>

Acct #542050	FY 2021-22	FY 2022-23
Duplication	\$ 100	\$ 100
Contract Employees	46,700	-
Excursions	7,000	9,000
Therapeutic Programming at Town Center Hall	-	1,500
Garden Spraying	-	6,000
Merchant Charges/Activenet	7,800	7,800
	<u>\$ 61,600</u>	<u>\$ 24,400</u>

Aquatics Center (10105445)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
510010	CS Rec - Regular Salaries	\$ 9,821	\$ 19,012	\$ 23,000	\$ 19,500	
510020	CS Rec - PT Salaries	79,073	35,878	129,500	27,500	
511010	CS Rec - Lump Sum Payment	100	-	-	-	
512310	CS Rec - Applied Benefits	17,529	32,968	40,100	33,000	
512310	CS Rec - PT Applied Benefits	<u>6,628</u>	<u>3,050</u>	<u>11,700</u>	<u>2,100</u>	
	Total Salaries and Benefits	113,151	90,908	204,300	82,100	
521000	Supplies	7,484	11,443	12,700	1,500	*
540020	Training-Santa Fe Springs University	-	480	2,000	-	
542050	Contractual Services	<u>2,000</u>	<u>4,265</u>	<u>5,300</u>	<u>2,600</u>	*
	Total Maintenance and Operations	9,484	16,188	20,000	4,100	
425210	Facility Use Fees	(5,305)	-	(800)	-	
425100	Participant Fees	(45,061)	(2,450)	(15,000)	-	
430100	Contributions	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
	Total Applied Revenues	(50,366)	(2,450)	(15,800)	-	
	- Activity Total -	<u>\$ 72,269</u>	<u>\$ 104,646</u>	<u>\$ 208,500</u>	<u>\$ 86,200</u>	

* Additional detail on following page(s)

Aquatics Center - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Office Supplies	\$ 1,100	\$ 500
Guard Suits	1,600	-
Maintenance	500	-
Safety Equipment	600	-
Awards	300	-
Teaching Supplies	600	-
Program Supplies	2,500	1,000
First Aid/CPR	1,100	-
Pool Deck Equipment	3,000	-
Adaptive Swim Program	1,000	-
T-Shirts	400	-
	<u>\$ 12,700</u>	<u>\$ 1,500</u>

Acct #542050	FY 2021-22	FY 2022-23
Health Permit	\$ 1,100	\$ 1,100
LTS Facility Fee	2,500	-
Merchant Charges/Activenet	1,700	-
Admission Fees	-	1,500
	<u>\$ 5,300</u>	<u>\$ 2,600</u>

Camps Program (10511004)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CS Rec - Regular Salaries	\$ 20,391	\$ 24,232	\$ 30,900	\$ 34,700
510040	CS Rec - OT Pay	-	-	500	1,000
510050	CS Rec - PT OT Pay	-	44	600	1,000
510020	CS Rec - PT Salaries	54,786	39,549	78,800	100,500
510020	CS Fam - PT Salaries	-	5,618	-	-
511010	CS Rec - Lump Sum Payment	100	-	-	-
512310	CS Rec - Applied Benefits	36,223	40,248	52,000	59,300
512310	CS Rec - PT Applied Benefits	4,676	3,647	7,100	8,500
512310	CS Fam - PT Applied Benefits	-	444	-	-
	Total Salaries and Benefits	116,176	113,782	169,900	205,000
521000	Supplies	9,287	8,683	13,400	15,300
540020	Training-Santa Fe Springs University	500	200	3,000	-
542050	Contractual Services	13,445	1,255	23,400	25,500
	Total Maintenance and Operations	23,232	10,138	39,800	40,800
425100	Participant Fees	(35,093)	(12,742)	(50,000)	(40,000)
	Total Applied Revenues	(35,093)	(12,742)	(50,000)	(40,000)
	- Activity Total -	\$ 104,315	\$ 111,178	\$ 159,700	\$ 205,800

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* Additional detail on following page(s)

Camps Program

Acct #521000	FY 2021-22	FY 2022-23
Camp Miscellaneous supplies	\$ 1,500	\$ 2,000
Summer Camp Food and Snacks	1,300	1,500
Summer Camp Site Supplies	1,500	1,500
Summer Camp T-Shirts	3,000	3,500
Fall Camp Miscellaneous Supplies	400	500
Fall Camp Food and Snacks	300	500
Fall Camp Site Supplies	300	300
Fall Camp T-Shirts	400	400
Winter Camp Miscellaneous Supplies	600	600
Winter Camp Food and Snacks	500	500
Winter Camp Site Supplies	300	500
Winter Camp T-Shirts	500	500
Family Camp Supplies	1,500	1,500
Spring Camp Food and Snacks	400	500
Spring Camp Site Supplies	400	500
Spring Camp T-Shirts	500	500
	<u>\$ 13,400</u>	<u>\$ 15,300</u>

Acct #542050	FY 2021-22	FY 2022-23
Excursion Ticket Fees	\$ 18,000	\$ 20,000
Family Camp Rental of Camp Commerce	<u>5,400</u>	<u>5,500</u>
	<u>\$ 23,400</u>	<u>\$ 25,500</u>

Fiestas Patrias Cultural Event (10105825)
Activity Detail

Object Code	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
510010	PW Mtc - Regular Salaries	\$ 1,027	\$ 2,196	\$ -	\$ -	
510010	CS Rec - Regular Salaries	17,151	20,750	19,500	25,600	
510010	CS Fam - Regular Salaries	817	-	-	-	
510040	PW Mtc - OT Pay	4,195	-	4,000	4,000	
510040	CS Rec - PT OT Pay	-	-	500	500	
510040	PW Mtc - PT OT Pay	71	-	300	300	
510050	PW Mtc - PT Salaries	192	-	-	-	
510020	CS Rec - PT Salaries	7,049	227	4,000	4,400	
510020	CS Lib - PT Salaries	-	-	1,900	-	
510020	CS Fam - PT Salaries	1,099	1,089	2,500	-	
511010	CS Rec - Lump Sum Payment	100	-	-	-	
512310	PW Mtc - Applied Benefits	2,155	-	-	-	
512310	CS Rec - Applied Benefits	29,899	43,556	33,600	41,900	
512310	CS Fam - Applied Benefits	1,410	-	-	-	
512310	PW Mtc - PT Applied Benefits	46	-	-	-	
512310	CS Rec - PT Applied Benefits	809	36	400	400	
512310	CS Lib - PT Applied Benefits	-	-	300	-	
512310	CS Fam - PT Applied Benefits	87	86	300	-	
	Total Salaries and Benefits	66,107	67,940	67,300	77,100	
521000	Supplies	7,230	6,306	7,000	8,000	*
542050	Contractual Services	27,621	15,127	31,000	37,000	*
	Total Maintenance and Operations	34,851	21,433	38,000	45,000	
430100	Contribution	(450)	-	-	-	
411040	Franchise Fees	(42,570)	(39,208)	(40,000)	(40,000)	
	Total Applied Revenues	(43,020)	(39,208)	(40,000)	(40,000)	
	- Activity Total -	\$ 57,938	\$ 50,165	\$ 65,300	\$ 82,100	

* Additional detail on following page(s)

Fiestas Patrias Cultural Event - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Craft Workshops	\$ 2,000	\$ 2,000
Children's Area	1,000	1,000
Decorations	1,000	1,500
Program Supplies	<u>3,000</u>	<u>3,500</u>
	\$ 7,000	\$ 8,000

Acct #542050	FY 2021-22	FY 2022-23
Equipment Rental/Vendor	\$ 6,500	\$ 8,500
Mainstage Entertainment	12,000	14,000
Generator	2,000	2,000
Stage and Lighting	8,000	10,000
Insurance	1,500	1,500
Face Painting	750	750
Custodial	<u>250</u>	<u>250</u>
	\$ 31,000	\$ 37,000

ADMINISTRATION: The Divisional Administration Section located at the Library provides general administrative support to the overall Division of Library Services under the Department of Community Services. The City's Beautification & Historical Committee functions are supported through this section. For example, speakers, supplies, and memberships for the committee are covered under this account. In addition, this account also supports functions related to the administration of the Carriage Barn and the educational component of Heritage Park. Due to Covid-19 in Fiscal Year 2020/2021, the Carriage Barn was closed and no educational tours were offered to students. In addition, the Beautification & Historical Committee was unable to meet regularly. We anticipate that these functions will continue, however, in Fiscal Year 2021/2022.

CIRCULATION: The Santa Fe Springs Library circulates approximately a total of 176,000 items annually, including 80,000 children's items to 41,000 registered borrowers. Supplies and materials required for the processing of materials and preparation for circulation to the public are budgeted in the Circulation Activity, which includes revenue from library fines and DVD rental fees. Also included are charges for our electronic catalog, RFID maintenance, and copy services for public use. Due to Covid-19 in Fiscal Year 2020/2021, no fines or fees were assessed. We anticipate that the assessment and collection of fines and fees will continue in Fiscal Year 2021/2022.

OUTREACH PROGRAM: The City Library Outreach Program provides homebound service to patrons that are not able to visit the Library. Library staff made over 100 visits to homebound residents last year. Materials are also delivered to seniors at different senior living facilities such as the Little Lake Village. Additional program components include the Adult Summer Reading Program, SFS Grows, Tuesday Club, Star Wars Reads Day, Novel Idea Book Group, Usual Suspects Mystery Book Group, and the Cultura Y Lectura Spanish Book Club. Building on the recent success of adult programming, the Library is committed to providing the best in programming for adults such as Pub Trivia Night and Food & Films. Cultural Programs play an important role in the overall program offerings through the Library Services Division, as the programs promote the availability of diverse cultural experiences and celebration of the rich cultural heritage of Santa Fe Springs residents. Traditional program components include First Fridays, and the Bringing Literature to Life annual event for high school students where classics such as *The Great Gatsby* come to life in the Santa Fe Springs City Library. Due to Covid-19 in Fiscal Year 2020/2021, no in-person programs and events were held, although staff offered virtual programs and Grab & Go kits. We anticipate that programs and events will be held in Fiscal Year 2021/2022.



ADULT LITERACY: Adult Literacy is an invaluable service that has the potential to significantly improve the quality of life of Santa Fe Springs residents. The Adult Literacy Program provides free support and assistance to residents above 16 years of age and not enrolled in an educational institution. Literacy students in this program have mastered conversational English and need support in mastering basic reading and writing skills. The Adult Literacy Program is primarily supported by community volunteers; students are matched one-to-one with a volunteer who receives 15 hours of specialized training. Additional program components include a weekly writing class, access to a Reading Lab and a monthly Book Discussion Group. Volunteer tutors and adult literacy students attend an annual Literacy Conference. The Adult Literacy Program is partially subsidized by the State of California Library with a yearly matching grant. Due to Covid-19 in Fiscal Year 2020/2021, no in-person tutoring or book groups were held - this was all done virtually. We anticipate that in-person tutoring and book groups will continue in Fiscal Year 2021/2022.

CHILDREN'S LITERACY: The Santa Fe Springs Children Literacy Program is a well-recognized program through the State of California that provides invaluable service and has the potential to significantly improve children's reading levels ensuring academic success. Under the umbrella of Reading Club, children between the ages 7 to 12 who have scored below grade level in reading and writing can benefit from this service. The Reading Club provides reading and writing assessments twice during the school year, in the fall and in late winter. Reading Club students meet twice a week with a volunteer tutor who receives 12 hours of training. Their families join in through a monthly Family Night to provide support and guidance. The English Language and Literacy Intensive Program (ELLI) is a critical component of Children's Literacy. It serves children in local schools through weekly supplemental, in-class literacy instructional sessions. The focus is on vocabulary, academic language, listening comprehension and writing. Included throughout the year are book giveaways, Author Month, Santa Letters writing project, and Battle of the Books (BOB) which challenges students to read 30 titles throughout the year and "battle" for first place in May. Also, all students are challenged to read as many books as they can during the school year and are rewarded at the end of the school year. Due to Covid-19 in Fiscal Year 2020/2021, no in-person Reading Club, ELLIs, or events were held. However, Reading Club, the ELLI lessons and the annual Author Month event have all been held as virtual programs. We anticipate that these programs and events will be held in-person in Fiscal Year 2021/2022.

CHILDREN & YOUTH SERVICES: The Children and Youth Services Section of the Library provides services and programs to children and young adults starting at infancy to eighteen years of age. The Santa Fe Springs Library children and young adults collection includes 23,000 children's books and 3,000 books in the young adult collection. The Children and Youth Services provide a wide variety of activities and events that serve the children and families of Santa Fe Springs, which include the Summer Reading Program, Preschool Storytime, Bilingual Storytime, Sensory Storytime, and holiday celebrations. Approximately 1,200 preschool children participate in the Wednesday morning Preschool Storytime, and approximately 800 children attend summer programs. A STEAM Storytime will be added during FY 2019/20. Youth Services also includes teen programs throughout the year and special programs during the summer. Due to Covid-19 in Fiscal Year 2020/2021, no in-person story times, programs or events were held. However, we have developed a robust series of virtual story times and virtual summer programs for children. We anticipate that these programs and events will continue in-person in Fiscal Year 2021/2022.

MULTI-MEDIA SERVICES: The City's Library Adult, Audio-Visual and Digital Services in the Department of Community Services maintains and develops the audio-visual collection, which consists of entertainment and non-fiction DVD's, music CD's, foreign language audio CD's, and adult and children's audio books. Approximately 1200 DVD's, CD's and audiobooks are added to the collection each year. Additional services include an electronic database collection, which now consists of 39 databases ranging in subject from auto repair to health and wellness. Our most popular databases are live-homework help, Mango Languages and those that assist small business, such as A to Z Databases. The Library also provides a variety of E-content, from e-books, e-movies, e-magazines and e-audio. Over the past few years, Library patrons have come to rely on materials accessed through the City's website. The Library also manages a print collection for adults comprising of approximately 34,000 volumes and 120 magazine and newspaper subscriptions. Due to Covid-19 in Fiscal Year 2020/2021, the Library building was closed to patrons; however, Library Curbside Service was offered to all patrons and our digital holdings were increased greatly. We anticipate that the library building will be reopened and normal functions will continue in Fiscal Year 2021/2022.

WILLIE GORDON LEARNING CENTER: The William C. Gordon Learning Center at the Neighborhood Center serves those who may not be able to visit the main Library on Alburdis. It is equipped with computers and a collection of popular books, audiobooks, magazines, music and DVDs. The facility is staffed by Library Information Desk Assistants who are available for computer and reference assistance. The Summer Reading Satellite Program is also held at the Willie Gordon Learning Center, as well as a popular monthly senior craft. There were about 2000 visits to the Learning Center in 2018-2019. Due to Covid-19 in Fiscal Year 2020/2021, the William C. Gordon Learning Center was closed to the public. Staff have been using this time to refresh the collection and shelving. We anticipate that the Center will be reopened to the public in Fiscal Year 2021/2022.

Library & Cultural Services

FY 2022-23 Adopted Budget

Division Summary

Activity		Actual	Actual	Adopted	Adopted
Number	Name	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
10105699	Library & Cultural Services Administration	\$ 231,138	\$ 222,494	\$ 301,600	\$ 286,500
10105620	Circulation	376,155	402,836	473,100	518,300
10105625	Outreach Program	230,753	196,348	317,400	346,900
10105630	Adult Literacy	75,866	101,989	151,300	161,400
10105635	Children's Literacy	38,459	49,181	83,300	88,000
10105645	Children & Youth Services	175,512	210,098	218,100	216,900
10105650	Multi Media Services	309,110	348,914	383,000	392,300
10105655	Willie Gordon Learning Center	41,909	55,685	77,000	55,900
Division Totals		<u>\$ 1,478,902</u>	<u>\$ 1,587,545</u>	<u>\$ 2,004,800</u>	<u>\$ 2,066,200</u>

COMMUNITY SERVICES - LIBRARY & CULTURAL SERVICES

Positions	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Administrative Assistant II	2	2	1	1
Library Services Manager	1	1	1	1
Librarian I	1	1	1	1
Librarian II	1	1	2	2
Librarian III	1	1	1	1
Library Clerk I	1	1	1	1
Program Coordinator - Library Outreach	1	1	1	1
Total FT Positions	8	8	8	8

Part-Time Non-Benefitted Hours

Total Number of Hours	22,100	22,100	22,100	24,700
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Library & Cultural Services Administration (10105699)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
510010	CS Adm - Regular Salaries	\$ 21,234	\$ 22,453	\$ 22,500	\$ 23,400	
510010	CS Lib - Regular Salaries	56,420	46,585	67,700	70,000	
510020	CS Lib - PT Salaries	18,274	10,951	34,800	84,600	
511010	CS Lib - Lump Sum Payment	200	-	-	-	
512310	CS Adm - Applied Benefits	33,349	36,073	37,200	39,900	
512310	CS Lib - Applied Benefits	84,674	81,662	102,700	104,900	
512310	CS Lib - PT Applied Benefits	<u>1,323</u>	<u>791</u>	<u>2,500</u>	<u>6,100</u>	
	Total Salaries and Benefits	215,474	198,515	267,400	328,900	
521000	Supplies	3,411	4,585	8,200	9,100	*
534000	Telephone	3,012	2,054	4,000	4,000	
540030	Travel and Meetings	425	5	2,000	5,000	
540010	Memberships	3,603	3,277	4,000	4,600	
540020	Training-Santa Fe Springs University	1,593	1,693	6,000	6,800	
542050	Contractual Services	<u>7,501</u>	<u>12,365</u>	<u>17,500</u>	<u>18,100</u>	*
	Total Maintenance and Operations	19,545	23,979	41,700	47,600	
425137	Passport Services	-	-	-	(90,000)	
425210	Facility Use Fees	-	-	(300)	-	
425121	Heritage Park Educational Tours	(640)	-	(3,300)	-	
470070	Concession Sales	(2,700)	-	(3,600)	-	
425135	Heritage Park Souvenir Sales	(337)	-	(300)	-	
430100	Contributions - Individual	<u>(204)</u>	<u>-</u>	<u>-</u>	<u>-</u>	
	Total Applied Revenues	(3,881)	-	(7,500)	(90,000)	
	- Activity Total -	<u>\$ 231,138</u>	<u>\$ 222,494</u>	<u>\$ 301,600</u>	<u>\$ 286,500</u>	

* Additional detail on following page(s)

Library & Cultural Services Administration - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Office Supplies	\$ 4,500	\$ 4,500
Historical & Community Preservation Committee	1,500	1,500
Docents (moved from Parks & Rec)	1,100	1,100
Exhibit Artifacts (moved from Parks & Rec)	<u>1,100</u>	<u>2,000</u>
	\$ 8,200	\$ 9,100

Acct #542050	FY 2021-22	FY 2022-23
Copier Maintenance	\$ 4,300	\$ 4,300
Activenet Fees (moved from Parks & Rec)	200	800
P.O Box Lease	1,400	1,400
Merchant Services (Credit Card Fees)	900	900
Native American Educational Tour Guide	7,000	7,000
Historical & Community Preservation Committee	<u>3,700</u>	<u>3,700</u>
	\$ 17,500	\$ 18,100

Circulation (10105620)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
510010	CS Lib - Regular Salaries	\$ 100,259	\$ 107,588	\$ 111,400	\$ 119,000	
510020	CS Lib - PT Salaries	72,819	56,570	136,200	151,700	
511010	CS Lib - Lump Sum Payment	860	-	-	-	
512310	CS Lib - Applied Benefits	160,849	184,341	173,000	175,200	
512310	CS Lib - PT Applied Benefits	<u>5,271</u>	<u>4,085</u>	<u>9,800</u>	<u>10,900</u>	
	Total Salaries and Benefits	340,058	352,584	430,400	456,800	
521000	Supplies	2,807	7,909	6,500	6,500	*
542050	Contractual Services	<u>49,102</u>	<u>42,537</u>	<u>53,200</u>	<u>56,000</u>	*
	Total Maintenance and Operations	51,909	50,446	59,700	62,500	
425140	Library Fines	(13,856)	(188)	(14,000)	-	
425130	Video Rental Fees	(1,956)	(6)	(3,000)	(1,000)	
430200	Contribution - Association/Private	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
	Total Applied Revenues	(15,812)	(194)	(17,000)	(1,000)	
	- Activity Total -	<u>\$ 376,155</u>	<u>\$ 402,836</u>	<u>\$ 473,100</u>	<u>\$ 518,300</u>	

* Additional detail on following page(s)

Circulation - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Technology Supplies	\$ 2,000	\$ 3,000
Circulation Supplies	<u>4,500</u>	<u>6,000</u>
	\$ 6,500	\$ 9,000

Acct #542050	FY 2021-22	FY 2022-23
VBS Copier	\$ 1,200	\$ 2,000
Duplication	500	500
RFID Maintenance (ITG)	11,000	11,000
Title Source III	2,300	2,300
OCLC Charges	7,000	7,000
Unique Management (Collections)	2,500	2,500
Authorizenet	500	-
ProPay	100	100
SMS Notification Service	600	600
ILS Vendor	<u>27,500</u>	<u>30,000</u>
	\$ 53,200	\$ 56,000

Outreach Program (10105625)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CS Lib - Regular Salaries	\$ 64,441	\$ 61,844	\$ 95,400	\$ 103,200
510020	CS Lib - PT Salaries	41,554	25,461	50,500	53,200
511010	CS Lib - Lump Sum Payment	260	-	-	-
512310	CS Lib - Applied Benefits	93,346	98,756	143,600	159,400
512310	CS Lib - PT Applied Benefits	<u>3,008</u>	<u>-</u>	<u>3,600</u>	<u>3,800</u>
	Total Salaries and Benefits	202,609	186,061	293,100	319,600
521000	Supplies	24,733	21,905	7,000	8,000
542050	Contractual Services	<u>22,187</u>	<u>7,559</u>	<u>19,000</u>	<u>19,300</u>
	Total Maintenance and Operations	46,920	29,464	26,000	27,300
470090	Miscellaneous Revenues	(255)	-	-	-
430100	Contributions	-	(400)	-	-
430300	Contributions - Corporations	(225)	-	-	-
444000	Federal Grant Funds	(16,903)	(18,777)	(500)	-
442000	State Grants/Subventions	(693)	-	(500)	-
443000	County Grants	<u>(700)</u>	<u>-</u>	<u>(700)</u>	<u>-</u>
	Total Applied Revenues	(18,776)	(19,177)	(1,700)	-
	- Activity Total -	<u>230,753</u>	<u>196,348</u>	<u>\$ 317,400</u>	<u>\$ 346,900</u>

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* Additional detail on following page(s)

Outreach Program - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
First Fridays	\$ 3,000	\$ 3,000
Outreach Supplies	2,800	3,500
Bring Literature to Life	<u>1,200</u>	<u>1,500</u>
	\$ 7,000	\$ 8,000

Acct #542050	FY 2021-22	FY 2022-23
First Fridays	\$ 10,000	\$ 10,000
Duplication	1,800	1,800
Library Aware	2,000	-
Outreach Services	2,200	4,000
Bring Literature to Life	<u>3,000</u>	<u>3,500</u>
	\$ 19,000	\$ 19,300

Adult Literacy (10105630)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CS Lib - Regular Salaries	\$ 32,623	\$ 42,244	\$ 52,700	\$ 58,100
510020	CS Lib - PT Salaries	24,662	21,698	39,500	42,400
511010	CS Lib - Lump Sum Payment	300	-	-	-
512310	CS Lib - Applied Benefits	44,680	60,424	76,200	82,300
512310	CS Lib - PT Applied Benefits	<u>1,784</u>	<u>1,568</u>	<u>2,900</u>	<u>3,100</u>
	Total Salaries and Benefits	104,049	125,934	171,300	185,900
521000	Supplies	1,691	3,082	3,400	4,600 *
522000	Books	63	1,940	1,200	1,200
542010	Advertising	99	-	300	300
540030	Travel and Meetings	1,334	-	2,000	-
540010	Memberships	280	-	600	- *
540020	Training-Santa Fe Springs University	2,705	3,097	3,500	2,700 *
542050	Contractual Services	<u>486</u>	<u>99</u>	<u>1,000</u>	<u>1,000</u> *
	Total Maintenance and Operations	6,658	8,218	12,000	9,800
415900	Other Revenue	(47)	-	-	-
430100	Contributions	(10,521)	-	-	-
442000	State Grants/Subventions	<u>(24,273)</u>	<u>(32,163)</u>	<u>(32,000)</u>	<u>(34,300)</u>
	Total Applied Revenues	(34,841)	(32,163)	(32,000)	(34,300)
	- Activity Total -	<u>\$ 75,866</u>	<u>\$ 101,989</u>	<u>\$ 151,300</u>	<u>\$ 161,400</u>

* Additional detail on following page(s)

Adult Literacy - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Office Supplies	\$ 1,400	\$ 1,400
Tutoring Materials	1,200	1,200
Educational Software	800	2,000
	<u>\$ 3,400</u>	<u>\$ 4,600</u>

Acct #540010	FY 2021-22	FY 2022-23
International Reading Association	\$ 150	\$ -
Pro-Literacy America	200	-
Hands-On English	100	-
Southern Ca Library Lit Network	150	-
	<u>\$ 600</u>	<u>\$ -</u>

Acct #540020	FY 2021-22	FY 2022-23
Tutoring Books	\$ 600	\$ 600
Training Handbooks	600	600
Workshops/Webinars	800	-
Book Group	1,500	1,500
	<u>\$ 3,500</u>	<u>\$ 2,700</u>

Acct #542050	FY 2021-22	FY 2022-23
Duplication	\$ 500	\$ 500
Book Group Guest Speakers	500	500
	<u>\$ 1,000</u>	<u>\$ 1,000</u>

Children's Literacy (10105635)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
510010	CS Lib - Regular Salaries	\$ 8,068	\$ 12,366	\$ 15,800	\$ 17,800	
510020	CS Lib - PT Salaries	21,935	17,498	28,200	29,800	
511010	CS Lib - Lump Sum Payment	100	-	-	-	
512310	CS Lib - Applied Benefits	10,496	17,171	22,400	24,600	
512310	CS Lib - PT Applied Benefits	<u>1,588</u>	<u>1,264</u>	<u>2,000</u>	<u>2,100</u>	
	Total Salaries and Benefits	42,187	48,299	68,400	74,300	
521000	Supplies	10,122	166	6,500	7,200	*
522000	Books	2,399	1,028	2,500	2,100	*
540030	Travel and Meetings	31	-	1,000	-	
540020	Training-Santa Fe Springs University	3,437	5,388	6,500	6,000	*
542050	Contractual Services	<u>2,043</u>	<u>1,300</u>	<u>5,400</u>	<u>5,400</u>	*
	Total Maintenance and Operations	18,032	7,882	21,900	20,700	
430100	Contributions	(5,691)	-	-	-	
430300	Contributions - Corporations	(10,000)	(7,000)	(7,000)	(7,000)	
442000	State Grants/Subventions	<u>(6,069)</u>	<u>-</u>	<u>-</u>	<u>-</u>	
	Total Applied Revenues	(21,760)	(7,000)	(7,000)	(7,000)	
	- Activity Total -	<u>\$ 38,459</u>	<u>\$ 49,181</u>	<u>\$ 83,300</u>	<u>\$ 88,000</u>	

* Additional detail on following page(s)

Children's Literacy- Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Reading Club	\$ 1,200	\$ 1,200
English Language and Literacy Intensive	1,000	1,000
Educational Software	500	1,200
Author Month	900	900
Battle of the Books	1,700	1,700
Office Supplies	<u>1,200</u>	<u>1,200</u>
	\$ 6,500	\$ 7,200

Acct #522000	FY 2021-22	FY 2022-23
Reading Club	\$ 200	\$ 200
English Language and Literacy Intensive	600	600
Family Night	400	-
Author Month	500	500
Battle of the Books	<u>800</u>	<u>800</u>
	\$ 2,500	\$ 2,100

Acct #540020	FY 2021-22	FY 2022-23
Reading Club	\$ 800	\$ 800
English Language and Literacy Intensive	2,000	2,000
Family Night	500	-
Author Month	1,300	1,300
Battle of the Books	1,500	1,500
Tutor Training	<u>400</u>	<u>400</u>
	\$ 6,500	\$ 6,000

Acct #542050	FY 2021-22	FY 2022-23
Author Visits	\$ 2,500	\$ 2,500
Duplication	1,000	1,000
Reading Club Handbook and Manipulatives	700	700
Equipment Rental	<u>1,200</u>	<u>1,200</u>
	\$ 5,400	\$ 5,400

Children & Youth Services (10105645)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
510010	CS Lib - Regular Salaries	\$ 46,294	\$ 57,251	\$ 57,000	\$ 57,800	
510020	CS Lib - PT Salaries	24,695	16,832	28,200	29,800	
511010	CS Lib - Lump Sum Payment	240	-	-	-	
512310	CS Lib - Applied Benefits	75,748	99,643	96,900	87,200	
512310	CS Lib - PT Applied Benefits	<u>1,788</u>	<u>1,216</u>	<u>2,000</u>	<u>2,100</u>	
	Total Salaries and Benefits	148,765	174,942	184,100	176,900	
521000	Supplies	4,005	6,723	5,500	8,500	*
522000	Books	17,637	23,805	22,000	22,000	*
542050	Contractual Services	<u>5,425</u>	<u>5,528</u>	<u>7,000</u>	<u>9,500</u>	*
	Total Maintenance and Operations	27,067	36,056	34,500	40,000	
430100	Contributions	<u>(320)</u>	<u>(900)</u>	<u>(500)</u>	<u>-</u>	
	Total Applied Revenues	(320)	(900)	(500)	-	
	- Activity Total -	<u>\$ 175,512</u>	<u>\$ 210,098</u>	<u>\$ 218,100</u>	<u>\$ 216,900</u>	

* Additional detail on following page(s)

Children & Youth Services - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Craft Materials (Teens/Children)	\$ 2,500	\$ 3,000
Refreshments (Teens/Children)	500	500
Incentives/Prizes/Promotional	1,000	3,000
Summer Reading Program	<u>1,500</u>	<u>2,000</u>
	\$ 5,500	\$ 8,500

Acct #522000	FY 2021-22	FY 2022-23
Nonfiction	\$ 5,500	\$ 5,500
Fiction	3,900	3,900
Picture Books	2,400	2,400
Readers	2,400	2,400
Paperbacks	2,400	2,400
Board Books	2,400	2,400
Reference	<u>3,000</u>	<u>3,000</u>
	\$ 22,000	\$ 22,000

Acct #542050	FY 2021-22	FY 2022-23
Summer Reading Program Entertainment	\$ 2,500	\$ 4,000
Duplication	500	500
Teen Programs	500	500
Material Processing	<u>4,000</u>	<u>4,500</u>
	\$ 7,500	\$ 9,500

Multi Media Services (10105650)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
510010	CS Lib - Regular Salaries	\$ 58,607	\$ 80,394	\$ 81,700	\$ 82,800	
510020	CS Lib - PT Salaries	25,894	19,164	31,700	33,500	
511010	CS Lib - Lump Sum Payment	340	-	-	-	
512310	CS Lib - Applied Benefits	90,472	134,043	132,700	134,200	
512310	CS Lib - PT Applied Benefits	1,875	1,384	2,300	2,400	
	Total Salaries and Benefits	177,188	234,985	248,400	252,900	
522000	Books	35,588	41,682	40,000	42,000	*
523005	Periodicals	14,441	421	9,000	9,500	*
523010	Audio-Visual	71,699	64,139	72,000	78,400	*
542050	Contractual Services	10,194	12,687	13,600	13,500	*
	Total Maintenance and Operations	131,922	118,929	134,600	143,400	
442000	State Grants/Subventions	-	(5,000)	-	(4,000)	
	Total Applied Revenues	-	(5,000)	-	(4,000)	
	- Activity Total -	<u>\$ 309,110</u>	<u>\$ 348,914</u>	<u>\$ 383,000</u>	<u>\$ 392,300</u>	

* Additional detail on following page(s)

Multi Media Services - Account Number Detail

Acct #522000	FY 2021-22	FY 2022-23
Paperbacks	\$ 2,500	\$ 2,625
Fiction/Best Sellers	12,500	13,125
Non-Fiction	18,000	18,900
Large Print/Spanish	<u>7,000</u>	<u>7,350</u>
	\$ 40,000	\$ 42,000

Acct #523005	FY 2021-22	FY 2022-23
Subscriptions EBSCO	\$ 7,000	\$ 7,400
Newspapers	<u>2,000</u>	<u>2,100</u>
	\$ 9,000	\$ 9,500

Acct #523010	FY 2021-22	FY 2022-23
Audio Books	\$ 3,200	\$ 3,400
Cloud Library	5,500	4,000
E-Books/OverDrive	10,500	11,000
Compact Discs	800	900
DVD's	12,500	13,100
OverDrive E-Magazines	3,500	4,000
Hotspot Service	7,000	7,000
Databases	<u>29,000</u>	<u>35,000</u>
	\$ 72,000	\$ 78,400

Acct #542050	FY 2021-22	FY 2022-23
Baker & Taylor Processing/CLS	\$ 8,100	\$ 8,600
Direct TV	1,000	-
Swank Movie License	1,400	1,600
Midwest Tape Processing	<u>3,100</u>	<u>3,300</u>
	\$ 13,600	\$ 13,500

Willie Gordon Learning Center (10105655)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CS Lib - Regular Salaries	\$ 14,909	\$ 16,897	\$ 23,300	\$ 23,600
510020	CS Lib - PT Salaries	9,620	6,037	22,400	22,400
511010	CS Lib - Lump Sum Payment	100	-	-	-
512310	CS Lib - Applied Benefits	23,496	28,413	36,700	36,400
512310	CS Lib - PT Applied Benefits	696	436	1,600	1,600
	Total Salaries and Benefits	48,821	51,783	84,000	84,000
521000	Supplies	331	477	1,200	700 *
522000	Circulating Materials	2,787	2,900	3,000	500
542050	Contractual Services	-	525	4,000	100 *
	Total Maintenance and Operations	3,118	3,902	8,200	1,300
425140	Library Fines	(30)	-	-	-
442000	State Grants/Subventions	-	-	-	(29,400)
430100	Contributions	(10,000)	-	(15,200)	-
	Total Applied Revenues	(10,030)	-	(15,200)	(29,400)
	- Activity Total -	<u>\$ 41,909</u>	<u>\$ 55,685</u>	<u>\$ 77,000</u>	<u>\$ 55,900</u>

* Additional detail on following page(s)

Willie Gordon Learning Center

Acct #521000	FY 2021-22	FY 2022-23
Computer Supplies	\$ 100	\$ 200
Outreach Supplies	700	-
Printer Supplies	300	400
General Office Supplies	100	100
	<u>\$ 1,200</u>	<u>\$ 700</u>

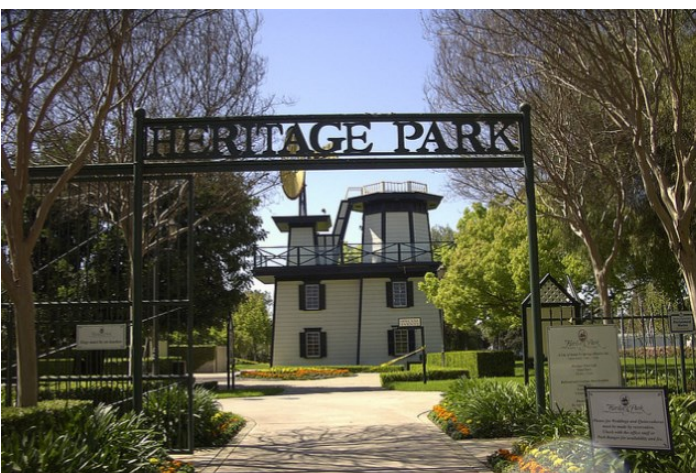
Acct #542050	FY 2021-22	FY 2022-23
Bibliotheca	\$ 1,000	\$ -
Summer Reading Program	100	-
Book Processing	1,200	100
Family Programs	1,700	-
	<u>\$ 4,000</u>	<u>\$ 100</u>

OLDER ADULT SERVICES: The Older Adult Services provides a wide variety of activities and services to over 30,000 older adults every year out of the Gus Velasco Neighborhood Center (GVNC). Carefully designed program offerings provide for a multi-disciplinary approach to support quality of life attributes in four specific categories: (1) baby boomers (53 – 60 year of age); (2) older active adults (60 – 70 years of age); (3) the elderly (70+); and, (4) the home-bound seniors. Services are customized to meet the current needs of each population. This section also provides staff support to three senior clubs who utilize the GVNC. An on-site nutrition lunch program for seniors 60+ years of age out of the Gus Velasco Neighborhood Center and a homebound meal program for the senior population restricted to home care are provided through contractual services with the Southeast Area of Social Services Funding Authority (SASSFA). Access to transportation is made available through Access, Santa Fe Springs Transportation and taxi vouchers for senior residents who require transportation assistance to medical appointments.

Due to Covid-19 in Fiscal Year 2020/2021, no in-person programs and events were held, although staff offered virtual programs, traditional crafts kits, giveaways, a modified Senior Buzz newsletter and SASSFA offered a home delivered meal program. We anticipate that programs and events will be held in Fiscal Year 2021/2022.



HERITAGE PARK & CLARKE ESTATE FACILITIES: Heritage Park is a historic site. The buildings and grounds are restorations of an elegant ranch that prospered in the late 1800's and have been restored and registered as a State of California Historical site. The park hosts special events, meetings, weddings, photos sessions and educational tours. The Clarke Estate, built in 1919, is listed in the registrar of Historical places with the California State Department of Parks and Recreation. The venue provides for an intimate outdoor venue used for weddings, receptions, ceremonies, and other seasonal events. The Clarke Estate is open on Tuesdays, Fridays and the first Sunday of the month for guided tours. Annual signature events at Heritage Park include Pioneer Living Day, Summer Movies and Concerts at Heritage Park, Dia De Los Muertos, and Las Posadas that have strong cultural and historical significance. Both sites house unique art components from bronze sculptures and tiled fountains to accurate restoration of historical buildings.



Due to Covid-19 in Fiscal Year 2020/2021, no in-person programs and events were held. All facility rentals and weddings were canceled. Staff offered modified special events to include drive-through and virtual activities. The Summer Concert and Movie Series was transformed into a Drive-in Movie Series. We anticipate that facilities will reopen and programs and events will be held in Fiscal Year 2021/2022.

ADMINISTRATION: The Administration section provides general administrative support to the overall Division of Family and Human Services of the Department of Community Services. Various trainings are provided to division administrative staff and other professional development opportunities are provided through this section in the form of membership to professional associations and attendance to annual conferences. The programming that falls under the division's administrative section are the Family & Human Services Thanksgiving and Neighborly Elf Christmas basket programs and the Gus Velasco Neighborhood Center's (GVNC) facility rentals. The Administration section also includes City Advisory Committees with oversight provided by the Family and Human Services Division. The committees include the Senior Citizens and Family and Human Services Advisory Committees. The Senior Citizens Advisory Committee serves as an advisory board to plan, recommend, and improve the Older Adult Services in the City of Santa Fe Springs. The Family and Human Services Advisory Committee was developed to advise the City Council on human services needs that exist in the community and also work with City staff on improving and developing social services programs. The Committee also evaluates existing services/programs and recommends changes to improve service delivery.

Due to Covid-19 in Fiscal Year 2020/2021, no in-person programs and events were held. All facility rentals were canceled. In addition, the Family and Human Services and Senior Advisory Committees were unable to meet regularly. We anticipate that facilities will re-open and in-person programs and events will be held in Fiscal Year 2021/2022.

FAMILY SERVICES & CASE MANAGEMENT: The Family Services & Case Management Section is one of four sections within the Division of Family and Human Services under the Department of Community Services. It provides outreach, information, and services for youth and their families who live and work in the city. The section cultivates and promotes the importance of family unity, and intergenerational connections. Staff works closely together with the local schools, outside community organizations, and county departments to explore, create and nurture the needs of families in our community. The Family Services Section provides a wide array of services through the Gus Velasco Neighborhood Center servicing over 15,000 clients annually. Services are available for residents including educational workshops, legal services, volunteer income tax assistance program, utility assistance, and case management. Case management includes client assessment, advocacy, and referrals. We also offer financial assistance to Santa Fe Springs families in crisis. Family Services & Case Management offers a Student Intern Program. Case management has partnered with local universities to provide undergraduate social work students with valuable field work experience, working with families, older adults, and the community at large.

Due to Covid-19 in Fiscal Year 2020/2021, no in-person programs and services were provided. Staff offered modified services and programs by email, phone or virtual (Zoom). We anticipate that facilities will re-open and programs and events will be held in Fiscal Year 2021/2022.



Family and Human Services

FY 2022-23 Adopted Budget

Division Summary

Activity		Actual	Actual	Adopted	Adopted
Number	Name	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
10105899	Family & Human Services Adm	\$ 377,766	\$ 436,871	\$ 603,400	\$ 676,500
10105820	Family Services & Case Management	203,424	198,850	234,700	287,400
10105830	Older Adults Services	291,386	342,131	485,500	503,100
<u>10105840</u>	<u>Heritage Parks & Clarke Estate Facilities</u>	<u>334,284</u>	<u>373,981</u>	<u>367,300</u>	<u>387,000</u>
Division Totals		<u>\$ 1,206,860</u>	<u>\$ 1,351,833</u>	<u>\$ 1,690,900</u>	<u>\$ 1,854,000</u>

COMMUNITY SERVICES - FAMILY & HUMAN SERVICES				
Positions	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Administrative Assistant II	1	1	1	1
Community Services Specialist	1	1	1	1
Community Services Supervisor	1	1	1	1
Family & Human Services Manager	1	1	1	1
Human Services Case Worker I	1	1	1	1
Human Services Case Worker II	1	1	1	1
Program Coordinator	2	2	2	2
Total FT Positions	8	8	8	8

Part-Time Non-Benefitted Hours

Total Number of Hours	25,716	25,716	25,716	28,716
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Family & Human Services Administration (10105899)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
510010	CS Adm - Regular Salaries	\$ 21,234	\$ 22,453	\$ 22,500	\$ 23,400	
510010	CS Fam - Regular Salaries	98,514	103,402	158,300	169,600	
510020	CS Fam - PT Salaries	41,822	32,422	77,000	107,500	
510040	CS Fam - OT Pay	-	-	-	1,000	
510050	CS Fam - PT OT Pay	-	-	-	500	
511010	CS Fam - Lump Sum Payment	940	-	-	-	
512310	CS Adm - Applied Benefits	36,502	33,104	37,200	39,900	
512310	CS Fam - Applied Benefits	157,734	225,255	262,200	279,000	
512310	CS Fam - PT Applied Benefits	<u>3,339</u>	<u>2,558</u>	<u>6,100</u>	<u>8,300</u>	
	Total Salaries and Benefits	360,085	419,194	563,300	629,200	
521000	Supplies	14,228	12,142	13,700	15,100	*
534000	Telephone	11,016	10,218	14,400	14,800	*
540030	Travel and Meetings	428	(45)	2,000	2,500	
540010	Memberships	228	-	1,000	2,500	
540020	Training-Santa Fe Springs University	1,884	299	3,000	5,000	
542050	Contractual Services	26,602	23,494	37,000	41,400	*
592000	Equipment Usage	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	
	Total Maintenance and Operations	63,386	55,108	80,100	90,300	
470090	Miscellaneous Fees	-	-	-	-	
425210	Facility Use Fees	(28,305)	(3,022)	(25,000)	(25,000)	
430100	Contributions	-	-	-	-	
430200	Private Enterprise Contribution	<u>(17,400)</u>	<u>(34,409)</u>	<u>(15,000)</u>	<u>(18,000)</u>	*
	Total Applied Revenues	(45,705)	(37,431)	(40,000)	(43,000)	
	- Activity Total -	<u>377,766</u>	<u>436,871</u>	<u>\$ 603,400</u>	<u>\$ 676,500</u>	

* Additional detail on following page(s)

Family & Human Services Administration - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Office Supplies	\$ 1,900	\$ 2,500
Miscellaneous Program Supplies	1,000	1,600
Computer Supplies/Software	1,100	1,100
Copier, Printer, Fax Supplies	200	300
Audio Visual Equipment Maintenance	3,000	3,000
Neighorly Elf Christmas Program	4,000	4,000
Turkey Basket Program	2,000	2,000
Meeting Room Supplies	<u>500</u>	<u>600</u>
	\$ 13,700	\$ 15,100

Acct #534000	FY 2021-22	FY 2022-23
Telephone Service	\$ 8,400	\$ 8,800
Telephone Repair	1,400	1,400
Cellular Phones	<u>4,600</u>	<u>4,600</u>
	\$ 14,400	\$ 14,800

Acct #542050	FY 2021-22	FY 2022-23
Copier Service Contract	\$ 12,200	\$ 13,500
When to Work Staff Scheduling App	500	500
Maintenance Case Management Software	5,100	5,100
FHS Marketing Resources	2,700	3,200
Duplication	1,200	2,000
Neighorly Elf Christmas Program	5,200	6,000
Activenet Fees	6,100	6,100
Turkey Basket Program	2,200	3,000
Cable TV	<u>1,800</u>	<u>2,000</u>
	\$ 37,000	\$ 41,400

Acct #430200	FY 2021-22	FY 2022-23
Holiday Program Donations	\$ (15,000)	\$ (18,000)
	\$ (15,000)	\$ (18,000)

Family Services & Case Management (10105820)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CS Fam - Regular Salaries	\$ 42,145	\$ 41,893	\$ 62,700	\$ 63,200
510040	CS Fam - OT Pay	-	446	-	-
510020	CS Fam - PT Salaries	70,232	53,508	44,000	90,600
511010	CS Fam - Lump Sum Payment	240	-	-	-
512310	CS Fam - Applied Benefits	76,331	92,230	103,800	105,600
512310	CS Fam - PT Applied Benefits	5,605	-	3,500	7,000
	Total Salaries and Benefits	194,553	188,077	214,000	266,400
521000	Supplies	8,245	5,584	17,100	20,600
540030	Travel and Meetings	-	-	500	-
540010	Memberships	396	315	1,000	-
540020	Training-Santa Fe Springs University	-	589	2,000	-
542050	Contractual Services	2,145	-	2,100	2,400
593000	Contributions	-	8,840	-	-
813005	Family/Human Svcs Advisory Comm Fund	175	-	20,000	20,000
	Total Maintenance and Operations	10,961	15,328	42,700	43,000
470090	Miscellaneous Fees	(40)	-	-	-
430300	Contributions	-	(655)	(20,000)	(20,000)
430200	Private Enterprise Contributions	(2,050)	(3,900)	(2,000)	(2,000)
	Total Applied Revenues	(2,090)	(4,555)	(22,000)	(22,000)
	- Activity Total -	203,424	198,850	\$ 234,700	\$ 287,400

* Additional detail on following page(s)

Family Services & Case Management - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Office Supplies	\$ 4,500	\$ 5,000
Supplies - Camperships/ Day Camp Sponsorship	3,000	5,000
Family Services Programming	500	500
Children's Boutique	-	500
Computer Supplies	1,500	1,000
Legal Services	500	500
Back to School Backpack Supply Program	1,200	1,600
VITA Program	1,200	1,200
Food Pantry	<u>4,700</u>	<u>5,300</u>
	\$ 17,100	\$ 20,600

Acct #542050	FY 2021-22	FY 2022-23
Family Services Programming	\$ 700	\$ 900
Back to School Backpack Supply Program	<u>1,400</u>	<u>1,500</u>
	\$ 2,100	\$ 2,400

Acct #430300	FY 2021-22	FY 2022-23
FHS Fund	\$ (20,000)	\$ (20,000)
	\$ (20,000)	\$ (20,000)

Acct #430200	FY 2021-22	FY 2022-23
Back to School Backpack Program	\$ (2,000)	\$ (2,000)
	\$ (2,000)	\$ (2,000)

Older Adults Services (10105830)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
510010	CS Fam - Regular Salaries	\$ 77,402	\$ 93,966	\$ 127,000	\$ 130,400	
510020	CS Rec - PT Salaries	39	-	-	-	
510020	CS Fam - PT Salaries	43,232	24,081	89,000	90,600	
511010	CS Fam - Lump Sum Payments	640	-	-	-	
512310	CS Fam - Applied Benefits	135,915	193,771	206,700	211,100	
512310	CS Rec - PT Applied Benefits	3	-	-	-	
512310	CS Fam - PT Applied Benefits	<u>3,456</u>	<u>1,883</u>	<u>7,000</u>	<u>7,000</u>	
	Total Salaries and Benefits	260,687	313,701	429,700	439,100	
521000	Supplies	20,167	18,482	24,000	29,500	*
540010	Memberships	150	100	1,000	-	
540020	Training-Santa Fe Springs University	695	540	3,500	-	
542050	Contractual Services	8,558	308	25,300	32,500	*
592000	Equipment Usage	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	
	Total Maintenance and Operations	38,570	28,430	62,800	71,000	
425100	Participant Fees	(7,711)	-	(7,000)	(7,000)	*
430100	Contributions	<u>(160)</u>	<u>-</u>	<u>-</u>	<u>-</u>	
	Total Applied Revenues	(7,871)	-	(7,000)	(7,000)	
	- Activity Total -	<u>\$ 291,386</u>	<u>\$ 342,131</u>	<u>\$ 485,500</u>	<u>\$ 503,100</u>	

* Additional detail on following page(s)

Older Adults Services - Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Office Supplies	\$ 5,750	\$ 6,750
Nutrition Program	1,000	1,500
Classes	6,000	9,000
Theme Events	8,250	9,250
Fitness Centers	<u>3,000</u>	<u>3,000</u>
	\$ 24,000	\$ 29,500

Acct #542050	FY 2021-22	FY 2022-23
Entertainment	\$ 5,000	\$ 5,000
Duplication	1,600	2,000
Fitness Centers	1,000	1,000
Theme Events	3,200	10,000
Instructors	<u>14,500</u>	<u>14,500</u>
	\$ 25,300	\$ 32,500

Acct #425100	FY 2021-22	FY 2022-23
Theme Events	\$ (6,500)	\$ (6,500)
Fitness Center Memberships (Non-Residents)	<u>(500)</u>	<u>(500)</u>
	\$ (7,000)	\$ (7,000)

Heritage Park & Clarke Estate Facilities (10105840)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CS Fam - Regular Salaries	\$ 97,808	\$ 79,392	\$ 128,700	\$ 129,600
510040	PW Mtc - OT Pay	-	-	5,000	5,000
510040	CS Fam - OT Pay	-	-	-	1,000
510040	CS Fam - Acting Pay	3,493	1,629	-	-
510050	CS Fam - PT OT Pay	53	-	-	500
510020	CS Rec - PT Salaries	152	-	-	-
510020	CS Fam - PT Salaries	115,025	95,310	173,600	189,000
511010	CS Fam - Lump Sum Payment	752	-	-	-
512310	CS Fam - Applied Benefits	153,145	159,605	192,300	183,400
512310	CS Rec - PT Applied Benefits	13	-	-	-
512310	CS Fam - PT Applied Benefits	9,187	7,522	13,700	14,600
	Total Salaries and Benefits	379,628	343,458	513,300	523,100
521000	Supplies	11,062	14,351	13,300	20,800 *
542050	Contractual Services	29,704	35,498	44,700	58,100 *
592000	Equipment Usage	1,000	1,000	1,000	1,000
	Total Maintenance and Operations	41,766	50,849	59,000	79,900
425100	Participant Fees	(3,262)	(946)	(5,000)	(5,000)
425210	Facility Use Fees	(81,058)	(19,177)	(190,000)	(190,000)
470070	Café Concessionaire Fees	-	-	-	(5,000)
470071	Caterer / Bartender Fees	(1,090)	(203)	(10,000)	(16,000)
443000	County Grants	(1,700)	-	-	-
	Total Applied Revenues	(87,110)	(20,326)	(205,000)	(216,000)
	- Activity Total -	<u>\$ 334,284</u>	<u>\$ 373,981</u>	<u>\$ 367,300</u>	<u>\$ 387,000</u>

* Additional detail on following page(s)

Heritage Park & Clarke Estate Facilities (10105840)

Acct #521000	FY 2021-22	FY 2022-23
Special Events	\$ 4,000	\$ 5,000
Bird Food Supplies	2,500	3,800
Office Supplies	4,000	4,400
Café Concessionaire Supplies	-	2,500
Therapeutic Adult Dance Supplies	-	2,100
Program Supplies (Art Camp @ Heritage Park)	2,800	3,000
	<u>\$ 13,300</u>	<u>\$ 20,800</u>

Acct #542050	FY 2021-22	FY 2022-23
Event Insurance	\$ 1,100	\$ 2,000
Music / Movie Licensing	2,800	3,000
Rentals/Events	3,000	3,200
Summer Concert / Movie Series	12,000	18,000
Dia De Los Muertos	5,000	6,500
Las Posadas	5,000	5,500
Therapeutic Adult Dance Supplies		2,100
Pioneer Living	3,500	3,500
Merchant Services (Credit Card Fees)	1,700	1,700
Activenet Fees	10,600	12,600
	<u>\$ 44,700</u>	<u>\$ 58,100</u>

NON-RECURRING



NON-RECURRING

The Non-Recurring budget includes one-time capital purchases that will be made by the operating departments. This next section in the budget includes a detailed activity budget sheet, a breakdown of these one-time purchases by department and by account number.



Non-Recurring (10109000)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	Regular Salaries	\$ 231,611	\$ 80,567	\$ -	\$ -
510040	OT Pay	27,094	-	-	-
510050	PT OT Pay	-	-	-	-
510020	PT Salaries	135,077	703	-	-
512310	Applied Benefits	428,304	301,662	-	-
512010	Retirements	-	443,485	500,000	-
521000	Supplies	236,575	331,933	407,000	110,000
542050	Contractual Services	111,917	505,940	564,100	417,000
543060	Construction	-	-	132,000	299,300
573400	Furniture / Equipment	60,688	3,110,328	221,500	1,049,600
	Total Maintenance and Operations	1,231,266	4,774,618	1,824,600	1,875,900
422035	Contracted Svcs / Rio Hondo Reimb.	-	-	(100,000)	(100,000)
443000	County Grants	(19,888)	-	-	-
810000	Transfer from Facility Improvement Fund	-	-	(16,000)	(16,000)
810000	Transfer from Prop C Fund	-	(9,300)	-	-
810000	Transfer from Waste Management	(1,900)	(1,201)	-	(1,900)
810000	Transfer from Water Utility	(5,100)	(3,224)	(5,100)	(25,100)
810000	Trans from Equipment Replacement Fund	(43,000)	(27,182)	(40,000)	(43,000)
470060	Proceeds from Borrowing	-	(3,306,000)	-	-
	Total Applied Revenues	(69,888)	(3,346,907)	(161,100)	(186,000)
	- Activity Total -	\$ 1,161,378	\$ 1,427,711	\$ 1,663,500	\$ 1,689,900

Additional detail on following page(s)

Non-Recurring - Account Number Detail

Acct #521000	DEPT	FY 2022-23
TCH Plaza Outdoor Holiday Décor & Lighting	CM	\$ 40,000
Citywide Computer Replacement	FA	50,000
Environmental Clean-ups	Fire	20,000
		<u>\$ 110,000</u>

Acct #542050	DEPT	FY 2022-23
Recodification for Municipal Codes (carryover)	CM	\$ 9,000
GVNC Storage & Pantry Shelving/Hanger Installation	CS FAM	4,500
ADA Improvements at GVNC (assisted doors)	CS Rec	10,000
Wayfinding Signage at Town Center Plaza	CS Rec	3,500
Citywide Microsoft Office Upgrade (carryover)	FA	50,000
Citywide Microsoft Exchange Upgrade (carryover)	FA	50,000
Citywide Vmware Licensing (carryover)	FA	30,000
IT Security Assessment	FA	50,000
Carpet Replacement in Finance Area	FA	30,000
Policies & Procedures Manual/MOU Review (carryover)	FA	60,000
Class and Compensation Study (carryover)	FA	60,000
Hazardous Material Monitor Replacement and Mtc	FIRE	20,000
Evaluation of CRIA	PLNG	40,000
		<u>\$ 417,000</u>

Acct #543060	Dept	FY 2022-23
Station #2 - Bathroom Refurbishment (carryover)	FIRE	\$ 22,500
Station #4 - Bathroom Refurbishment (carryover)	FIRE	28,500
Fire Headquarters/Offices - Remove Wallpaper, Re-Texture and Paint	FIRE	34,500
Fire Headquarters/Offices - Cubicle/Office - Replacement- Reconfiguration	FIRE	73,800
Station Two Equipment/Workout Building (carryover)	FIRE	100,000
Remodel Women's Restroom at Municipal Services Yard	Facilities	40,000
		<u>\$ 299,300</u>

Non-Recurring - Account Number Detail (Continued)

Acct #573400	Dept	FY 2022-23
Furniture (City Clerk) (carryover)	CM	\$ 16,000
Motorola Two Way Radios w/ lapel mic., earpiece, and charging station (27qty)	CS Fam/Rec	14,000
Self-Guided Audio Tour Application and Signage - Heritage Park	CS Fam	7,500
Additional Crowd Control Barriers & Custom Trailer (30qty)	CS Fam	8,500
Security Camera Heritage Park Train Depot	CS Fam	2,500
GVNC Commercial Coffee Maker Replacements (2qty)	CS Fam	2,000
Furniture for the Bride and Groom Rooms at Clarke Estate	CS Fam	5,000
Furniture for Conversion of a Study Room into an Office	CS Lib	3,000
Library Information Center	CS Lib	9,000
Library Security Gates (including Software)	CS Lib	23,000
Garden Gate (carryover)	CS Rec	30,000
Upgrades to TCH AV Equipment (3 rooms)	CS Rec	20,000
Golf Cart for Los Nietos Park and Special Events	CS Rec	12,000
Kitchen Appliances for TCH	CS Rec	12,000
Stage Panels, Riser and Cart	CS Rec	10,000
Lecterns for TCH, CE and Events	CS Rec	4,800
Ice Machine for BWC	CS Rec	4,000
Stove at BWC	CS Rec	4,500
New Workstations at Town Center Hall	CS Rec	15,000
Portable PA System	CS Rec	4,000
Lighting Software for Little Lake Park Fields	CS Rec	8,000
Lighting Software for Lake Center Athletic park	CS Rec	16,000
Shades for Doors at Town Center Hall	CS Rec	2,800
Laptops for PRS Facilities	CS Rec	6,000
New tables for Aquatic Center (carryover)	CS Rec	5,000
Replacement of Large Format Printer	FA	25,000
Citywide Server Upgrade (carryover)	FA	150,000
SCBA Req'd Cylinder Replacement (NFPA Req'd)	FIRE	15,000
4 Post Surface lift (18,000 lb Capacity) with 194" Wheelbase	Fleet	30,000
6 Portable Column Lift 108,000 Capacity	Fleet	85,000
Hydraulic Breaker attachment for new Case Backhoe	Streets	15,000
Hydraulic Thumb Attachment for new Case Loader	Grounds	15,000
Electronic Message Boards (replace 2 existing non working)	Streets	35,000
Rehab Well #2 to storage City generated Haz Mat	Facilities	40,000
Handheld Meter Reader Devices	Water	20,000
Portable Generators (5-one for each City)	Signals	25,000
Police Worn Body Cameras	PS	250,000
Radar Trailers	PS	40,000
Furniture/Equipment (Carryover)	PLNG	60,000
		\$ 1,049,600

Non-Recurring - Department Detail

General Government	Dept	FY 2022-23
TCH Plaza Outdoor Holiday Décor & Lighting	CM	\$ 40,000
Recodification for Municipal Codes (carryover)	CM	9,000
Furniture (City Clerk) (carryover)	CM	16,000
		<u>\$ 65,000</u>

Community Services	Dept	FY 2022-23
Motorola Two Way Radios w/ lapel mic., earpiece, and charging station (27qty)	CS Fam/Rec	\$ 14,000
Self-Guided Audio Tour Application and Signage - Heritage Park	CS Fam	7,500
Additional Crowd Control Barriers & Custom Trailer (30qty)	CS Fam	8,500
Security Camera Heritage Park Train Depot	CS Fam	2,500
GVNC Commercial Coffee Maker Replacements (2qty)	CS Fam	2,000
GVNC Storage & Pantry Shelving/Hanger Installation	CS Fam	4,500
Furniture for the Bride and Groom Rooms at Clarke Estate	CS Fam	5,000
Furniture for Conversion of a Study Room into an Office	CS Lib	3,000
Library Information Center	CS Lib	9,000
Library Security Gates (including Software)	CS Lib	23,000
Garden Gate (Convert sliding gate into automatic gate with keypad) (carryover)	CS Rec	30,000
Upgrades to TCH AV Equipment (3 rooms)	CS Rec	20,000
Golf Cart for Los Nietos Park and Special Events	CS Rec	12,000
Kitchen Appliances for TCH	CS Rec	12,000
Stage Panels, Riser and Cart	CS Rec	10,000
Lecterns for TCH, CE and Events	CS Rec	4,800
Ice Machine for BWC	CS Rec	4,000
ADA Improvements at GVNC (assisted doors)	CS Rec	10,000
Stove at BWC	CS Rec	4,500
Wayfinding Signage at Town Center Plaza	CS Rec	3,500
New Workstations at Town Center Hall	CS Rec	15,000
Portable PA System	CS Rec	4,000
Lighting Software for Little Lake Park Fields	CS Rec	8,000
Lighting Software for Lake Center Athletic park	CS Rec	16,000
Shades for Doors at Town Center Hall	CS Rec	2,800
Laptops for PRS Facilities	CS Rec	6,000
New tables for Aquatic Center (carryover)	CS Rec	5,000
		<u>\$ 246,600</u>

Finance & Administrative Services	Dept	FY 2022-23
Citywide Computer Replacement	FA	\$ 50,000
Replacement of Large Format Printer	FA	25,000
Citywide Microsoft Office Upgrade (carryover)	FA	50,000
Citywide Microsoft Exchange Upgrade (carryover)	FA	50,000
Citywide Server Upgrade (carryover)	FA	150,000
Citywide Vmware Licensing (carryover)	FA	30,000
IT Security Assessment	FA	50,000
Carpet Replacement in Finance Area	FA	30,000
Policies & Procedures Manual/MOU Review (carryover)	FA	60,000
Class and Compensation Study (carryover)	FA	60,000
		<u>\$ 555,000</u>

Non-Recurring - Department Detail (Continued)

Fire	Dept	FY 2022-23
SCBA Req'd Cylinder Replacement (NFPA Req'd)	FIRE	\$ 15,000
Station #2 - Bathroom Refurbishment (carryover)	FIRE	22,500
Station #4 - Bathroom Refurbishment (carryover)	FIRE	28,500
Fire Headquarters/Offices - Remove Wallpaper, Re-Texture and Paint	FIRE	34,500
Fire Headquarters/Offices - Cubicle/Office - Replacement- Reconfiguration	FIRE	73,800
Hazardous Material Monitor Replacement and Mtc	FIRE	20,000
Environmental Clean-ups	FIRE	20,000
Station Two Equipment/Workout Building (carryover)	FIRE	100,000
		<u>\$ 314,300</u>

Public Works	Dept	FY 2022-23
4 Post Surface lift (18,000 lb Capacity) with 194" Wheelbase (includes installa	Fleet	\$ 30,000
6 Portable Column Lift 108,000 Capacity	Fleet	85,000
Hydraulic Breaker attachment for new Case Backhoe	Streets	15,000
Hydraulic Thumb Attachment for new Case Loader	Grounds	15,000
Electronic Message Boards (replace 2 existing non working)	Streets	35,000
Rehab Well #2 to storage City generated Haz Mat	Facilities	40,000
Remodel Women's Restroom at Municipal Services Yard	Facilities	40,000
Handheld Meter Reader Devices	Water	20,000
Portable Generators (5-one for each City)	Signals	25,000
		<u>\$ 305,000</u>

Police Services	Dept	FY 2022-23
Police Worn Body Cameras	PS	\$ 250,000
Radar Trailers	PS	40,000
.		<u>\$ 290,000</u>

Planning	Dept	FY 2022-23
Evaluation of CRIA	PLNG	\$ 40,000
Furniture/Equipment (Carryover)	PLNG	60,000
		<u>\$ 100,000</u>

EQUIPMENT REPLACEMENT & FUND TRANSFERS



EQUIPMENT ACQUISITION & FUND TRANSFERS

The Equipment Acquisition & Fund Transfers activity contains detailed information regarding the replacement of City vehicles and equipment as well as the transfer from the City's General Fund to the Utility Users' Tax Capital Improvement Fund. Included in this section of the budget is a detailed activity budget sheet along with a vehicle replacement schedule.



Vehicle Acquisition and Replacement (10800000)

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
573450	Vehicle/Equipment	\$ 317,971	\$ 1,270,247	\$ 1,080,500	\$ 2,415,000
	Total Maintenance and Operations	317,971	1,270,247	1,080,500	2,415,000
812000	Sale of Property	(27,731)	(30,710)	(20,000)	(20,000)
810000	Trans from Proposition C	-	(93,179)	(171,000)	-
810000	Trans from Equipment Replacement Fund	(258,240)	(1,146,358)	(889,500)	(175,000)
470060	Proceeds from Borrowing	(32,000)	-	-	(2,220,000)
	Total Applied Revenues	(317,970)	(1,270,247)	(1,080,500)	(2,415,000)
	- Activity Total -	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

*

Additional detail on following page(s)

FY 2022-23 Vehicle Replacement Schedule					
Vehicle #	Exist Year/ Make/ Model	Department	Section	Replace Make/ Model	Amount
652	2007 Ford Escape	General Fleet	Fleet	Ford Escape Hybrid	\$ 35,000
New	N/A	Public Works	Facilities	Ford F350 Stake Bed w/Lift Gate	60,000
528	2015 Ford Explorer	Police	PSO	2022 Ford Explorer PPV	50,000
565	2013 Ford Explorer	Police	PSO	2022 Ford Explorer PPV	50,000
821	2007 Pierce Dash	Fire	Fire Station No. 2	2022 Pierce Engine	1,110,000
83	2008 Pierce Dash	Fire	Fire Station No. 4	2022 Pierce Engine	1,110,000
TOTAL					\$ 2,415,000

Interfund Transfers (1010)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
820000	Transfer to Capital Projects	\$ 3,550,000	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000
820000	Transfer to General Equipment Fund	950,000	2,000,000	-	-
820000	Transfer to Employee Benefits Fund	<u>135,200</u>	<u>1,200,000</u>	<u>-</u>	<u>-</u>
	- Activity Total -	<u><u>\$ 4,635,200</u></u>	<u><u>\$ 6,000,000</u></u>	<u><u>\$ 2,800,000</u></u>	<u><u>\$ 2,800,000</u></u>

CAPITAL IMPROVEMENT PLAN



CAPITAL IMPROVEMENT PLAN

The City's Capital Improvement Plan (CIP) consists of short-range capital projects selected by the City Council CIP Subcommittee and approved by the City Council. Capital expenditures are funding invested to acquire or maintain fixed assets, such as, land, buildings, streets and equipment. The current CIP project list includes community services facilities, public safety facilities, streets and technology projects.

The CIP Subcommittee uses the following criteria in making their selections:

- Projects that eliminate, mitigate and manage risks and contribute to the safety and welfare of the public;
- Projects that protect and maintain City assets, facilities and infrastructure; and
- Projects that contribute to overall quality of life for residents and businesses

The CIP projects are funded by:

- a) The General Fund in the targeted amount of \$2.8 million annually. The funding derives from the City Council designated allocation of 1.5% of the City's Utility Users' Tax;
- b) Various transportation funds;
- c) The City's Water Capital Fund; and
- d) Bond proceeds from tax allocation bonds issued by the former Community Development Commission. The State Department of Finance approved an Agreement giving the City Council authority to spend bond proceeds on capital projects effective July 1, 2014.

The CIP Subcommittee provides direction to staff on project development and priorities. The City Council approves all individual project budgets and capital expenditures.



CAPITAL IMPROVEMENT PLAN

FY 2022-23 Budget

Capital Improvement Projects		Project Budget
1	Park Improvement - Heritage Park Train Exhibit Improvements (Box Car Rehabilitation)	\$ 200,000
2	Street Improvement - Pioneer Bl (Charlesworth Rd to Los Nietos Rd)	1,200,000
3	Park Improvement - Santa Fe Springs Park - Parking Lot Expansion	403,750
4	Park Improvement - Little Lake Park - North & South Parking Lot Rehabilitation	935,000
5	Street Lighting Improvements - Residential LED Street Light Improvements	3,600,000
6	Street Improvements - Residential Street Improvements - Slurry Seal - 2022	100,000
7	Street Improvements - Annual Sidewalk/Curb & Gutter Removal and Replacement Program	300,000
8	Park Improvement - Los Nietos Park Playground Improvements Project	500,000
9	Street Improvement - Valley View at Rosecrans Intersection Improvements	1,037,000
10	Water Improvement - Florence Ave Underpass Storm Pump Replacement	276,000
11	Park Improvement - Los Nietos Park - Parking Lot Expansion	255,000
12	Facility Improvement - City Hall Dedicated Secondary Server AC System	250,000
13	Drainage Improvements - Joslin Storm Drain Improvements	1,300,000
14	Park Improvements - Install WIFI at all City Parks	500,000
15	Park Improvements - L.E.D. Lighting at Various Parks	270,000
16	Facility Improvement - City Clerk's Office Improvements	70,000
17	Park Improvement - Heritage Park Native American Pond Improvements	276,250
18	Street Improvements - 605 / 91 Freeway "Hot Spots" Arterial Intersections (Valley View/Alondra)	3,000,000
19	Facility Improvement - Municipal Service Yard Warehouse and Admin Office - Roof Replacement	475,000
20	Facility Improvement - Santa Fe Springs Park Raw Sewage Sump Pump Transfer Station Renovation	300,000
21	Commercial Street Improvement Broadway Ave - (550' South Of Washington Bl)	325,000
22	Commercial Street Improvement John St - (Los Nietos Rd to Sorensen Ave)	630,000
23	Commercial Street Improvement Springdale Ave - (Florence Ave to Clark St)	540,000
24	Commercial Street Improvement Wakeman St - (Sorensen Ave to Cul-de-Sac)	300,000
25	Commercial Street Improvement Shoemaker Ave - (Los Nietos Rd to Cul-de-Sac)	505,000
TOTAL		\$ 17,548,000

Capital Projects - Administration (41544210)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actuals FY 2019-20	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Adm - Regular Salaries	\$ 73,298	\$ 74,542	\$ 87,600	\$ 92,100
510020	PW Adm - PT Salaries	2,754	5,374	6,700	7,400
511010	PW Adm - Lump Sum Payment	148	-	-	-
512310	PW Adm - Applied Benefits	130,857	133,865	144,300	163,000
512310	PW Adm - PT Applied Benefits	-	413	1,100	1,200
	Total Salaries and Benefits	207,057	214,194	239,700	263,700
542050	Contractual Services	34,290	61,487	85,000	85,000
	Total Maintenance and Operations	34,290	61,487	85,000	85,000
	- Activity Total -	\$ 241,347	\$ 275,681	\$ 324,700	\$ 348,700

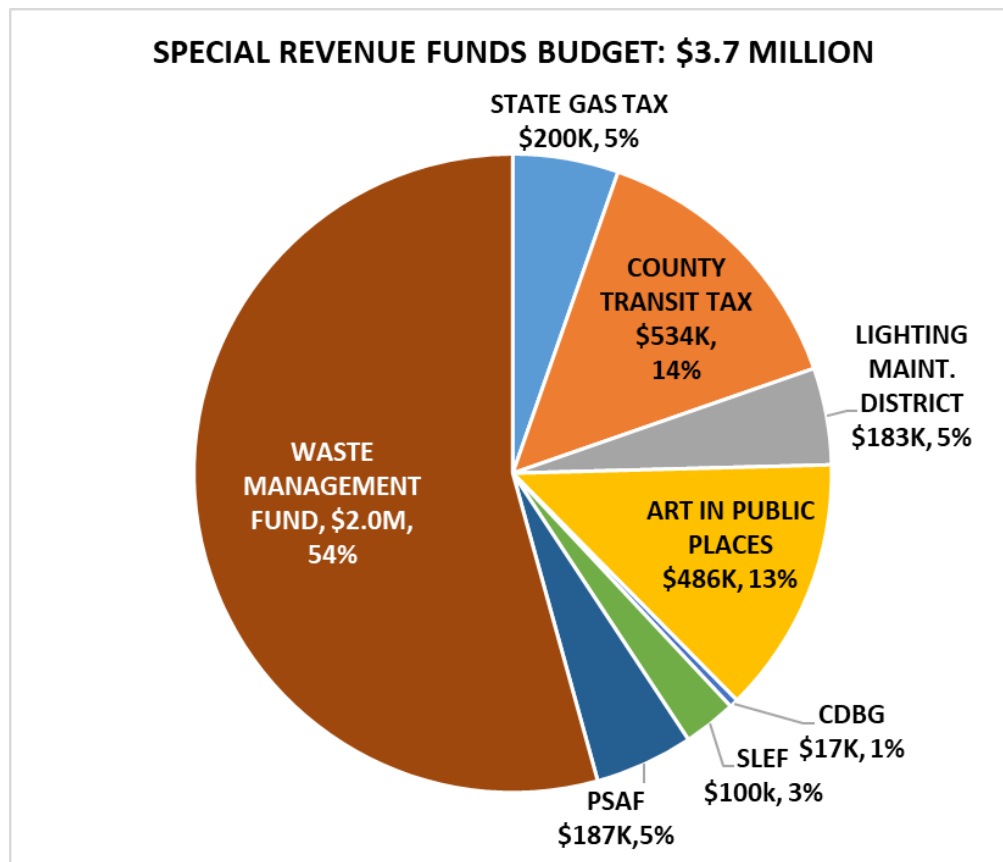
SPECIAL REVENUE FUNDS



SPECIAL REVENUE FUNDS

Special Revenue funds are monies that can only be used for certain specific purposes as defined by law or administrative action. Allocation of funds will have a series of guidelines the recipient (the City) must follow. Most Special Revenue funds are either grants from county, state and federal governments designed for a variety of purposes from public safety to transportation funds, or to account for funds expended under specific purposes such as the Waste Management fund. The funding from these funds help offset expenses incurred within the General Fund activities. The City has a total of thirteen Special Revenue funds, but not all have budgeted expenses for FY 2022-23.

All Special Revenue funds are grouped as a larger component of the larger Total City Budget. As a whole, the Special Revenue funds, represent a total of 4% or \$3.7 million of the Citywide operating budget. More than half of the special revenue budget is allocated to the Waste Management activities followed by County Transit funds (14%), such as, Proposition A, and the Art in Public Places fund (13%), which helps offset the expenditures associated with running the Public Art & Art Education program.



Special Revenue Funds

Sources and Uses of Funds

Fiscal Year 2022-23 Adopted Budget

Activity Name	State Gas Tax Fund	State Road Maint (SB1)	County Transit Tax Funds	Lighting Maintenance District Fund	Art in Public Places Fund	Heritage Art Education Endowment Fund	Transportation Crt Parking Lot Fund
Beginning Fund Balance	\$ 477,700	\$ 354,300	\$ 3,423,600	\$ 201,500	\$ 1,385,000	\$ 183,000	\$ 41,000
Sources							
Estimated Revenues	529,200	413,200	1,200,000	195,000	300,000	-	-
Uses							
Transfer to General Fund*	200,000	-	534,400	183,000	485,500	-	-
Program Expenditures	-	-	-	-	-	-	-
Total Uses	200,000	-	534,400	183,000	485,500	-	-
Surplus / (Deficit)	329,200	413,200	665,600	12,000	(185,500)	-	-
Ending Fund Balance	\$ 806,900	\$ 767,500	\$ 4,089,200	\$ 213,500	\$ 1,199,500	\$ 183,000	\$ 41,000

Special Revenue Funds

Sources and Uses of Funds

Fiscal Year 2022-23 Adopted Budget
(Continued)

Activity Name	Community Development Block Grant Fund	Air Quality Improvement Fund	Supplemental Law Enforcement Fund	Public Safety Augmentation Fund	Waste Management Fund	Measure W Stormwater Municipal Fund	Heritage Springs Street Maintenance District
Beginning Fund Balance	\$ -	\$ 223,400	\$ 113,000	\$ -	\$ 1,408,900	\$ 3,030,700	\$ 183,000
Sources							
Estimated Revenues	16,500	20,000	150,000	186,500	1,900,000	1,400,000	-
Uses							
Transfer to General Fund'	16,500	-	100,000	186,500	2,026,200	-	-
Program Expenditures	-	-	-	-	-	-	-
Total Uses	16,500	-	100,000	186,500	2,026,200	-	-
Surplus / (Deficit)	-	20,000	50,000	-	(126,200)	1,400,000	-
Ending Fund Balance	\$ -	\$ 243,400	\$ 163,000	\$ -	\$ 1,282,700	\$ 4,430,700	\$ 183,000

State Gas Tax (2401)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
820000	Transfer to General Street Maintenance	\$ 228,000	\$ 200,000	\$ 200,000	\$ 200,000
	Total Salaries and Benefits	228,000	200,000	200,000	200,000
442010	State Gasoline Taxes	(457,085)	(411,717)	(425,000)	(529,200)
	Total Applied Revenues	(457,085)	(411,717)	(425,000)	(529,200)
	- Activity Total -	\$ (229,085)	\$ (211,717)	\$ (225,000)	\$ (329,200)

County Transit Tax Funds (Measures M & R, and Prop A & C)(2410-2427)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
820000	Transfer to Transit Services	\$ 333,601	\$ 382,957	\$ 531,700	\$ 534,400
820050	Transfer to CIP	-	685,900	-	-
	Total Maintenance and Operations	333,601	1,068,857	531,700	534,400
443000	OP - County Funding	(1,114,195)	(1,160,388)	(1,100,000)	(1,200,000)
	Total Applied Revenues	(1,114,195)	(1,160,388)	(1,100,000)	(1,200,000)
	- Activity Total -	<u>\$ (780,594)</u>	<u>\$ (91,531)</u>	<u>\$ (568,300)</u>	<u>\$ (665,600)</u>

Lighting Maintenance Distric Fund (2430)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
820000	Transfer to Traffic Signals Maintenance	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
820000	Transfer to Street Lighting	<u>176,000</u>	<u>176,000</u>	<u>176,000</u>	<u>176,000</u>
	Total Maintenance and Operations	183,000	183,000	183,000	183,000
441000	OP - City Funding	<u>(195,832)</u>	<u>(196,510)</u>	<u>(195,000)</u>	<u>(195,000)</u>
	Total Applied Revenues	(195,832)	(196,510)	(195,000)	(195,000)
	- Activity Total -	<u>\$ (12,832)</u>	<u>\$ (13,510)</u>	<u>\$ (12,000)</u>	<u>\$ (12,000)</u>

Art in Public Places Fund (2510)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
820000	Transfer to Sculpture Gardens Activity	\$ 81,600	\$ 87,400	\$ 100,200	\$ 100,100
820000	Transfer to Public Art & Education Activity	<u>293,302</u>	<u>232,517</u>	<u>379,100</u>	<u>385,400</u>
	Total Maintenance and Operations	374,902	319,917	479,300	485,500
430100	Contribution - Individual	<u>(512,312)</u>	<u>(352,551)</u>	<u>(300,000)</u>	<u>(300,000)</u>
	Total Applied Revenues	(512,312)	(352,551)	(300,000)	(300,000)
	- Activity Total -	<u>\$ (137,410)</u>	<u>\$ (32,634)</u>	<u>\$ 179,300</u>	<u>\$ 185,500</u>

Supplemental Law Enforcement Fund (2203)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
820000	Transfer to Contract Patrol Activity	<u>155,900</u>	<u>203,020</u>	<u>100,000</u>	<u>100,000</u>
	Total Maintenance and Operations	155,900	203,020	100,000	100,000
442000	OP - State Funding	<u>(156,727)</u>	<u>(161,285)</u>	<u>(150,000)</u>	<u>(150,000)</u>
	Total Applied Revenues	(156,727)	(161,285)	(150,000)	(150,000)
	- Activity Total -	<u>\$ (827)</u>	<u>\$ 41,735</u>	<u>\$ (50,000)</u>	<u>\$ (50,000)</u>

Supplemental Law Enforcement Fund (2202)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
820000	Transfer to Fire Suppression Activity	113,150	122,138	110,000	110,000
820000	Transfer to Contract Patrol Activity	<u>78,629</u>	<u>84,875</u>	<u>76,500</u>	<u>76,500</u>
	Total Maintenance and Operations	191,779	207,013	186,500	186,500
411030	Proposition 172 Sales Tax	<u>(191,779)</u>	<u>(207,013)</u>	<u>(186,500)</u>	<u>(186,500)</u>
	Total Applied Revenues	(191,779)	(207,013)	(186,500)	(186,500)
	- Activity Total -	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Waste Management Fund (1040)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
820000	Transfer to General Street Maint. Activity	12,500	12,500	12,500	12,500
820000	Transfer to Tree Maintenance Activity	508,487	450,596	547,800	530,400
820000	Transfer to Landscape Maint. Activity	17,400	17,400	17,400	17,400
820000	Transfer to NPDES Activity	6,000	6,000	6,000	6,000
820000	Transfer to Waste Management Activity	1,397,813	1,391,656	1,402,400	1,443,000
820000	Transfer to Community Promotion Activity	15,000	15,000	15,000	15,000
820000	Transfer to Non-Recurring Activity	<u>1,900</u>	<u>1,201</u>	<u>-</u>	<u>1,900</u>
	Total Maintenance and Operations	1,959,100	1,894,353	2,001,100	2,026,200
421001	Rubbish Surcharge	<u>(2,088,357)</u>	<u>(2,148,482)</u>	<u>(1,800,000)</u>	<u>(1,900,000)</u>
	Total Applied Revenues	(2,088,357)	(2,148,482)	(1,800,000)	(1,900,000)
	- Activity Total -	<u>\$ (129,257)</u>	<u>\$ (254,129)</u>	<u>\$ 201,100</u>	<u>\$ 126,200</u>

WATER UTILITY SERVICES



WATER UTILITY FUND

The City's Water Utility Fund is the only Enterprise Fund the City operates. Enterprise Funds account for activities that the City operates like business enterprises. In these situations, the City acts as a municipal corporation to recover the costs of providing certain types of services primarily through user charges. These costs include operating expenses and the capital cost of maintaining, replacing, upgrading and adding to the capital inventory of the fund.

The Enterprise Fund is an independent budget with its own revenue and expenditure accounts. The Water Utility Fund, as the only Enterprise Fund, is a component of the larger total City budget. The General Fund captures transfers from the Water Utility Fund in connection with water billing and other services provided.

The Water Enterprise provides water services to the residential and commercial segments of the City. This fund pays for operating costs such as the purchase of water from outside sources, water billing functions and the capital costs of maintaining and upgrading the City's water distribution system. Water revenue comes primarily from the City's 6,500 water accounts that are charged for water usage. The Water Utility Fund budget of \$17.0 million accounts for approximately 19% of the total citywide budget for FY 2022-23.

Although the City Council approved new phased in water rates beginning June 1, 2020, over the last several years, there has been a continuing need for Capital Improvement Projects related to the source of water to aid in stabilizing the growing cost of water from outside sources. The cost to have an operating well in both of the City's water zones is expected to be approximately \$10 million. Other options for water supply sources are also being considered, but all come with a capital investment requirement.

The proposed budget for FY 2022-23 has an approximate \$400,000 budget surplus, primarily due to increased revenues as a result of the new water rates. Total revenues are expected to increase by \$1.2 million, while expenditures are expected to increase by approximately \$1.8 million or 12.0%. The proposed budget includes a recommendation to transfer the budget surplus into the Water CIP Reserve in order to start accumulating funding to explore alternative and reliable water sources.

ADMINISTRATION: The Administration activity sets policies and standards for the department and provides guidance and direction to the individual divisions of the department.

WATER PURCHASES: The Water Purchases activity provides for the purchasing and production of the water needed by City water customers. It ensures that potable drinking water is available to over 6,500 homes and businesses within the City of Santa Fe Springs and a small section of Downey.

BILLING & COLLECTION: The Billing and Collection activity oversees the water meter reading and invoicing function. The activity includes management of the water meter reading. Staff generates bills to the water customers based on the reads. The activity is responsible for processing bills, receiving payments and taking customer service calls.

BACKFLOW: The Backflow activity is responsible for the maintenance of City-owned backflow devices and regulating the integrity of privately-owned devices. The most important tasks include: Testing of customer, County, and City backflow devices on an annual basis unless devices show a routine habit of failing and then are tested on a six month cycle; Cross connection inspections inside buildings and on construction sites that have a combination of potable, industrial, and reclaimed water. This is usually performed in conjunction with the L.A. Co. Department of Health Services; and, monthly notifications to customers of the need for their device to be tested.

DISTRIBUTION SYSTEM MAINT.: The Distribution System Maintenance activity is responsible for maintaining 108 miles of City owned water mains, 1,120 fire hydrants, 6,500 water service connections and is also responsible for the City's five storm water pumping systems, ten storm pumps and pumps at City Underpasses. It annually performs approximately five new installations of distribution main, installs 20 fire hydrant runs, 20 fire services connections and 30 new service connections for residential and commercial buildings.



PRODUCTION FACILITIES MAINT.: The Production activity is responsible for operating City wells, reservoirs and interconnections, taking weekly State Title 22 water samples, ensuring water quality, investigating customer concerns, replacements and testing, as well as treating and maintaining the City's six recreational pools to ensure they meet State Department of Health Safety standards.

DEBT SERVICE: The Debt Service activity accounts for the current payments due on debt issued by the Water Utility

INTERFUND TRANSFERS: The Interfund Transfers activity accounts for the transfers of the Water Fund to other City Funds



Water Utility

Sources and Uses of Funds

FY 2022-23 Adopted Budget

Activity Name	Actual	Actual	Adopted	Adopted	Adopted FY 22-23 vs. Adopted FY 21-22 Variance	
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	\$	%
Sources						
Estimated General Revenues	\$ 12,584,132	\$ 14,525,340	\$ 15,756,200	\$ 16,966,100	1,209,900	7.7%
Uses						
Department Expenditures	12,145,066	13,967,969	14,761,900	16,527,600	1,765,700	12.0%
Capital Improvement Projects	-	-	994,300	438,500	(555,800)	-55.9%
Total Uses	<u>12,145,065</u>	<u>13,967,969</u>	<u>15,756,200</u>	<u>16,966,100</u>	<u>1,209,900</u>	<u>7.7%</u>
Surplus / (Deficit)	<u>\$ 439,067</u>	<u>\$ 557,371</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>

Water Utility

FY 2022-23 Adopted Budget

Department Summary

Activity		Actual	Actual	Adopted	Adopted
Number	Name	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
50104499	Administration	\$ 1,154,728	\$ 1,227,553	\$ 1,528,100	\$ 1,577,900
50442000	Water Purchases	5,657,229	7,539,202	7,080,000	8,131,500
50442500	Billing and Collection	1,073,650	1,079,882	1,332,700	1,525,200
50442501	Backflow	181,947	257,546	370,300	393,600
50443001	Distribution System Maintenance	1,518,696	1,383,603	1,850,600	1,795,300
50443002	Production Facilities Maintenance	877,566	803,289	947,900	1,234,200
50443500	Debt Service	524,950	520,594	496,000	493,600
5010	Interfund Transfers	1,156,300	1,156,300	1,156,300	1,376,300
Department Totals		<u>\$ 12,145,066</u>	<u>\$ 13,967,969</u>	<u>\$ 14,761,900</u>	<u>\$ 16,527,600</u>

Water Utility Revenue Summary

Account	Revenue Source	Actual	Actuals	Adopted	Adopted	FY 22-23 vs. FY 21-22 Variance	
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	\$	%
421005	Metered Water Sales	12,404,700	14,430,501	15,700,000	16,900,000	1,200,000	8.3%
415200	Interest Earnings	136,125	66,030	55,000	55,000	-	0.0%
421010	Reconnection Fees	1,403	450	1,000	1,000	-	0.0%
415300	Rentals	120	70	100	100	-	0.0%
415900	Other Revenue	41,784	28,289	100	10,000	9,900	35.0%
Total Water Utility Fund		\$ 12,584,132	\$ 14,525,340	\$ 15,756,200	\$ 16,966,100	\$ 1,209,900	8.3%

PUBLIC WORKS - WATER UTILITY				
Positions	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Utility Services Manager	1	1	1	1
Water Meter Reader	-	-	2	2
Water Utility Lead Worker	2	2	2	2
Water Utility Section Supervisor	1	1	1	1
Water Utility Worker	4	4	4	4
Water Well Operator	2	2	2	2
Total FT Positions	10	10	12	12

Part-Time Non-Benefitted Hours

Total Number of Hours	5,424	5,424	1,664	1,664
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Water Utility Administration (50104499)
Activity Detail

Object No.	Description	Actual FY 2019-20	Actuals FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CM - Regular Salaries	\$ -	\$ 36,164	\$ 49,500	\$ 51,500
510010	FA - Regular Salaries	46,226	46,690	59,300	63,800
510010	PW Adm - Regular Salaries	127,742	134,726	166,100	168,100
510010	PW Mtc - Regular Salaries	2,333	39,047	34,800	36,200
510040	FA - OT Pay	1,972	65	-	-
510050	FA - PT OT Pay	13	-	-	-
510050	PW - PT OT Pay	71	-	-	-
510020	FA - PT Salaries	5,191	6,522	6,100	6,300
510020	PW Adm - PT Salaries	1,669	2,968	4,900	5,400
511010	PW Adm - Lump Sum Payment	440	-	-	-
512010	GASB68 Pension Adjustment	-	(40,938)	-	-
512310	CM - Applied Benefits	-	46,833	70,200	73,100
512310	FA - Applied Benefits	64,308	66,413	91,200	103,600
512310	PW Adm - Applied Benefits	116,410	249,216	283,200	311,300
512310	PW Mtc - Applied Benefits	213,923	55,152	51,200	56,100
512310	FA - PT Applied Benefits	-	1,149	1,200	1,300
512310	PW Adm - PT Applied Benefits	4,278	228	1,300	1,300
	Total Salaries and Benefits	584,575	644,236	819,000	878,000
521000	Supplies	3,790	4,804	3,500	3,500
534000	Telephone	-	-	4,000	4,000
540030	Travel and Meetings	47	-	5,000	5,000
540010	Memberships	2,174	105	4,000	4,000
540020	Training - SFS University	4,594	-	4,000	7,000
542050	Contractual Services	139,503	42,743	57,500	57,500
541040	Liability Insurance	50,132	66,327	64,600	77,500
544020	Intergovernmental Charges	105,281	96,281	146,000	146,000
591000	Overhead	253,632	362,058	409,500	384,400
592000	Equipment Usage	11,000	11,000	11,000	11,000
	Total Maintenance and Operations	570,153	583,317	709,100	699,900
	- Activity Total -	\$ 1,154,728	\$ 1,227,553	\$ 1,528,100	\$ 1,577,900

Additional detail on following page(s)

Water Utility Administration Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Subscriptions	\$ 500	\$ 500
Misc Supplies	<u>3,000</u>	<u>3,000</u>
	\$ 3,500	\$ 3,500

Acct #542050	FY 2021-22	FY 2022-23
Underground Service Alert (USA)	\$ 12,000	\$ 12,000
Telex Service	500	500
Material Safety Data Sheets (MSDS)	1,300	1,300
Water Utility Authority Meetings	9,000	9,000
Janitorial Services	9,700	9,700
Engineering Assistance	<u>25,000</u>	<u>25,000</u>
	\$ 57,500	\$ 57,500

Acct #544020	FY 2021-22	FY 2022-23
Watermaster Charges	\$ 8,500	\$ 8,500
Property Tax	8,000	8,000
Health Dept Charges	10,000	10,000
Computer/Software Upgrades	2,000	2,000
Computer Usage	33,000	33,000
Operator Certification	2,500	2,500
Central Basin Water Association (CBWA)	12,000	12,000
Southeast Water Coalition Dues (SEWC)	10,000	10,000
Gateway Water Management Authority (GWMA)	15,000	15,000
Wide Area Network	11,000	11,000
AWWA Standards	1,400	1,400
AQMD Fees	1,000	1,000
SWRCB	<u>31,600</u>	<u>31,600</u>
	\$ 146,000	\$ 146,000

Water Purchases (50442000)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Mtc - Regular Salaries	\$ 2,441	\$ 17,806	\$ 16,100	\$ 16,800
512010	GASB68 Pension Adjustment	-	(2,892)	-	-
512310	PW Mtc - Applied Benefits	5,031	25,424	23,700	26,100
512310	PW Mtc - PT Applied Benefits	-	-	-	-
	Total Salaries and Benefits	7,472	40,339	39,800	42,900
544010	MWD Water Purchases	4,872,064	6,506,890	5,820,000	6,870,000 *
544015	Groundwater Purchases	774,260	968,749	1,200,000	1,200,000 *
591000	Overhead	3,133	22,924	19,900	18,300
592000	Equipment Usage	300	300	300	300
	Total Maintenance and Operations	5,649,757	7,498,863	7,040,200	8,088,600
	- Activity Total -	<u>\$ 5,657,229</u>	<u>\$ 7,539,202</u>	<u>\$ 7,080,000</u>	<u>\$ 8,131,500</u>

Additional detail on following page(s)

Water Purchases Account Number Detail

Acct #544010	FY 2021-22	FY 2022-23
MWD Purchases	\$ 3,860,000	\$ 4,900,000
WQPP - City of Whittier	900,000	900,000
Reclaimed Water - CBMWD	1,000,000	1,000,000
Capacity and RTS Charges - CBMWD	60,000	70,000
	<u>\$ 5,820,000</u>	<u>\$ 6,870,000</u>

Acct #544015	FY 2021-22	FY 2022-23
WRD - Replenishment Assessment	\$ 1,200,000	\$ 1,200,000
	<u>\$ 1,200,000</u>	<u>\$ 1,200,000</u>

Billing and Collection (50442500)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	FA - Regular Salaries	\$ 150,527	\$ 166,339	\$ 182,000	\$ 190,100
510010	PW Mtc - Regular Salaries	16,090	30,857	69,400	112,800
510040	FA - OT Pay	1,033	522	5,000	5,000
510040	PW Mtc - OT Pay	1,515	693	2,000	2,000
510020	FA - PT OT Pay	35,000	-	-	-
510050	PW Mtc - PT OT Pay	909	386	3,000	3,000
510050	FA - PT OT Pay	31	-	-	-
510020	FA - PT Salaries	-	33,737	46,400	49,700
510020	PW Mtc - PT Salaries	23,389	24,937	15,400	17,000
511010	PW Mtc - Lump Sum Payment	648	-	-	-
512010	GASB68 Pension Adjustment	-	(31,510)	-	-
512310	FA - Applied Benefits	(29,723)	223,371	270,400	293,400
512310	PW Mtc - Applied Benefits	385,713	44,787	105,200	176,200
512310	FA - PT Applied Benefits	-	4,474	5,300	7,300
512310	PW Mtc - PT Applied Benefits	-	3,666	3,700	5,700
	Total Salaries and Benefits	585,131	502,259	707,800	862,200
521000	Supplies	1,683	1,663	5,000	5,000
542050	Contractual Services	147,561	169,589	154,000	184,000
544020	Intergovernmental Charges	125,000	125,000	125,000	125,000
591000	Overhead	249,081	286,116	353,900	362,000
592000	Equipment Usage	7,000	7,000	7,000	7,000
	Total Maintenance and Operations	530,324	589,368	644,900	683,000
470090	Miscellaneous Fees	(41,805)	(11,745)	(20,000)	(20,000)
	Total Applied Revenues	(41,805)	(11,745)	(20,000)	(20,000)
	- Activity Total -	\$ 1,073,650	\$ 1,079,882	\$ 1,332,700	\$ 1,525,200

Water Billing and Collection Account Number Detail

Acct #542050	FY 2021-22	FY 2022-23
Postage	\$ 21,700	\$ 25,000
Printer Lease	8,100	9,000
Printer Usage Charge	7,000	8,000
Meter Reading Equip/Software Maintenance	3,000	4,000
Inserting Machine Maintenance	2,200	3,000
Online Utility Bill Payment	25,000	25,000
Credit Card Merchant Fee	87,000	110,000
	\$ 154,000	\$ 184,000

Backflow (50442501)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Adm - Regular Salaries	\$ 32,785	\$ 14,271	\$ 16,000	\$ 22,400
510010	PW Mtc - Regular Salaries	3,502	45,911	65,600	70,700
510040	PW Eng - OT Pay	5,229	249	-	-
510040	PW Mtc - OT Pay	7,831	1,262	8,000	2,000
510050	PW Mtc - PT OT Pay	-	99	500	500
510020	PW Adm - PT Salaries	1,444	979	1,200	1,300
510020	PW Mtc - PT Salaries	-	4,535	2,400	2,600
511010	PW Adm - Lump Sum Payment	528	-	-	-
512010	GASB68 Pension Adjustment	-	(12,327)	-	-
512310	PW Adm - Applied Benefits	89,009	26,666	27,600	42,300
512310	PW Mtc - Applied Benefits	-	73,376	99,400	112,500
512310	PW Adm - PT Applied Benefits	-	75	300	300
512310	PW Mtc - PT Applied Benefits	-	1,029	600	900
	Total Salaries and Benefits	140,328	156,124	221,600	255,500
521000	Supplies	10,928	19,108	30,000	20,000
540020	Training - SFS University	-	340	1,200	-
542050	Contractual Services	-	-	500	5,000
544020	Intergovernmental Charges	629	888	1,200	1,200
591000	Overhead	60,532	84,746	110,800	106,900
592000	Equipment Usage	5,000	5,000	5,000	5,000
	Total Maintenance and Operations	77,089	110,082	148,700	138,100
470090	Testing Fees	(35,470)	(8,660)	-	-
	Total Applied Revenues	(35,470)	(8,660)	-	-
	- Activity Total -	<u>\$ 181,947</u>	<u>\$ 257,546</u>	<u>\$ 370,300</u>	<u>\$ 393,600</u>

Distribution System Maintenance (50443001)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Adm - Regular Salaries	\$ 1,957	\$ 402	\$ -	\$ -
510010	PW Mtc - Regular Salaries	227,492	253,929	363,200	338,800
510040	PW Eng - OT Pay	1,545	569	500	500
510040	PW Mtc - OT Pay	39,142	23,174	30,000	30,000
510050	PW Mtc - PT OT Pay	-	2,064	3,000	3,000
510050	PW Mtc - PT Salaries	20,161	8,301	5,900	6,500
510060	PW Eng - Standby Pay	35	-	-	-
510060	PW Mtc - Standby Pay	16,706	17,004	20,000	20,000
511010	PW Mtc - Lump Sum Payment	1,540	-	-	-
512010	GASB68 Pension Adjustment	-	(77,177)	-	-
512310	PW Adm - Applied Benefits	-	-	-	-
512310	PW Mtc - Applied Benefits	573,921	472,096	613,800	585,600
512310	PW Mtc - PT Applied Benefits	-	1,317	1,400	2,200
	Total Salaries and Benefits	882,499	701,678	1,037,800	986,600
521000	Supplies	187,228	215,955	200,000	200,000 *
534000	Telephone	2,435	2,514	-	-
540010	Memberships	223	-	400	-
540020	Training - SFS University	3,693	1,040	4,000	-
542050	Contractual Services	11,672	41,051	52,000	92,000 *
591000	Overhead	390,976	389,220	518,900	476,700
592000	Equipment Usage	45,000	45,000	45,000	45,000
	Total Maintenance and Operations	641,227	694,780	820,300	813,700
470030	Damage to City Property	(5,029)	(12,855)	(7,500)	(5,000)
	Total Applied Revenues	(5,029)	(12,855)	(7,500)	(5,000)
	- Activity Total -	\$ 1,518,696	\$ 1,383,603	\$ 1,850,600	\$ 1,795,300

Additional detail on following page(s)

Distribution System Maintenance Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Safety Equipment	\$ 7,000	\$ 7,000
Uniforms	3,000	3,000
Small Tools	10,000	10,000
Pipe/Valves/Fittings/Meters	75,000	75,000
Meter Repair Parts	45,000	45,000
Slurry/Concrete	10,000	10,000
Miscellaneous Supplies	50,000	50,000
	<u>\$ 200,000</u>	<u>\$ 200,000</u>

Acct #542050	FY 2021-22	FY 2022-23
Dump Charges	5,000	5,000
Underground Service Alert (USA)	3,000	5,000
Asbestos Concrete. Pipe Disposal	2,000	2,000
Emergency Repairs	-	60,000
Welding & Repairs	20,000	20,000
Telemetry/Instrumentation Service	22,000	-
	<u>\$ 52,000</u>	<u>\$ 92,000</u>

Production Facilities Maintenance (50443002)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	PW Mtc - Regular Salaries	\$ 129,319	\$ 160,430	\$ 171,700	\$ 205,500
510040	PW Mtc - OT Pay	24,600	16,318	30,000	30,000
510050	PW Mtc - PT OT Pay	245	171	100	200
510020	PW Mtc - PT Salaries	8,206	6,180	-	-
511010	PW Mtc - Lump Sum Payment	596	-	-	-
512310	PW Mtc - Applied Benefits	340,044	246,262	291,500	359,400
512310	PW Mtc - PT Applied Benefits	-	562	-	-
	Total Salaries and Benefits	503,010	429,923	493,300	595,100
521000	Supplies	53,259	34,916	51,000	59,000
531000	Electricity	14,944	17,075	14,000	20,000
532000	Natural gas	11,487	13,173	12,000	20,000
533000	Water	6,659	5,617	6,000	8,000
534000	Telephone	6,180	5,411	6,000	6,000
540010	Memberships	-	730	400	-
540020	Training - SFS University	2,275	60	1,000	-
542050	Contractual Services	31,578	30,534	90,600	241,500
544020	Intergovernmental Charges	-	-	1,900	1,900
591000	Overhead	223,174	240,851	246,700	257,700
592000	Equipment Usage	25,000	25,000	25,000	25,000
	Total Maintenance and Operations	374,556	373,367	454,600	639,100
	- Activity Total -	<u>\$ 877,566</u>	<u>\$ 803,289</u>	<u>\$ 947,900</u>	<u>\$ 1,234,200</u>

Additional detail on following page(s)

Production Facilities Maintenance Account Number Detail

Acct #521000	FY 2021-22	FY 2022-23
Oil Lubricants	\$ 6,000	\$ 6,000
Uniforms	2,500	2,500
Chlorine Parts	3,000	3,000
Telemetry Parts & Small Tools	12,500	20,500
Filters, Chemicals	8,000	8,000
Engine Parts, Pump Fittings	14,000	14,000
Safety Equipment	5,000	5,000
	<u>\$ 51,000</u>	<u>\$ 59,000</u>

Acct #542050	FY 2021-22	FY 2022-23
Engine/Pump Repairs	\$ 10,000	\$ 10,000
SCADA System Upgrades	35,000	35,000
SCAQMD Compliance Services	3,000	3,000
Valve Service	5,000	155,000
Water Quality Testing	30,000	30,000
Chlorine Service	4,500	4,500
Landscape Maintenance	3,100	4,000
	<u>\$ 90,600</u>	<u>\$ 241,500</u>

Debt Service (50443500)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
542050	Contractual Services	\$ 6,601	\$ 7,025	\$ 10,000	\$ 10,000	*
581000	Principal	200,000	200,000	205,000	205,000	*
582000	Interest	318,349	313,569	281,000	278,600	*
	Total Maintenance and Operations	524,950	520,594	496,000	493,600	
	- Activity Total -	<u>\$ 524,950</u>	<u>\$ 520,594</u>	<u>\$ 496,000</u>	<u>\$ 493,600</u>	

Additional detail on following page(s)

Debt Service Account Number Detail

Acct #542050	FY 2021-22	FY 2022-23
2013 Revenue Bonds	\$ 5,000	\$ 5,000
2018 Revenue Bonds - BIC	<u>5,000</u>	<u>5,000</u>
	\$ 10,000	\$ 10,000

Acct #581000	FY 2021-22	FY 2022-23
2018 Revenue Bonds	\$ 205,000	\$ 205,000
	\$ 205,000	\$ 205,000

Acct #582000	FY 2021-22	FY 2022-23
2013 Revenue Bonds	\$ 256,500	\$ 256,500
2018 Revenue Bonds	<u>24,500</u>	<u>22,100</u>
	\$ 281,000	\$ 278,600

Interfund Transfers (5010)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
820000	Transfer to General Fund	\$ 1,156,300	\$ 1,754,424	\$ 1,156,300	\$ 1,376,300
	Total Maintenance and Operations	1,156,300	1,754,424	1,156,300	1,376,300
	- Activity Total -	\$ 1,156,300	\$ 1,754,424	\$ 1,156,300	\$ 1,376,300

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Additional detail on following page(s)

Interfund Transfer (8100) Account Number Detail

Acct #8110	FY 2021-22	FY 2022-23
Water Utility Authority Lease	\$ 1,000,000	\$ 1,200,000
NPDES	138,700	138,700
Underpass Vault & Pass Clean/Repair	12,500	12,500
Computer Replacement Program	5,100	25,100
	\$ 1,156,300	\$ 1,376,300

SUCCESSOR AGENCY



SUCCESSOR AGENCY

The state of California dissolved all redevelopment agencies across the state effective February 1, 2012. The City of Santa Fe Springs now acts as the Successor Agency to the former Community Development Commission (CDC) for the designated project area. In its role as Successor Agency, the City is now responsible for receiving former tax increment (property taxes) and repaying debt and to make payments for enforceable obligations as approved by the State Department of Finance through the Recognized Obligation Payment Schedule (ROPS). Ultimately, the goal of the Successor Agency is to wind down the affairs of the former CDC pursuant to AB 1X 26, AB 1484, and all subsequent dissolution laws.

Successor Agency Sources and Uses of Funds

FY 2022-23 Adopted Budget

Activity Name	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	Adopted FY 22-23 vs. Adopted FY 21-22 Budget Variance	
					\$	%
Sources						
Redevelopment Property Tax Trust Funds	\$ 20,008,585	\$ 9,703,348	\$ 9,954,630	\$ 15,333,900	5,379,270	54.0%
Interest Income and Others	-	-	65,000	65,000	-	0.0%
Total Sources	20,008,585	9,703,348	10,019,630	15,398,900	5,379,270	53.7%
Uses						
Department Expenditures						
Administration	253,899	249,420	288,600	289,900	1,300	0.5%
Redevelopment Obligation Retirement Fund - Consolidated	12,237,358	10,155,989	9,757,200	9,719,100	(38,100)	-0.4%
Total Uses	12,491,257	10,405,409	10,045,800	10,009,000	(36,800)	-0.4%
Surplus / (Deficit)	\$ 7,517,328	\$ (702,061)	\$ (26,170)	\$ 5,389,900	\$ 5,416,070	-20695.7%

Redevelopment Obligation Retirement Fund - Consolidated (80708070)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23	
533000	Water	\$ 5,874	\$ 7,724	\$ 10,000	\$ 8,000	
542050	Contractual Services	23,254	39,232	14,500	14,000	*
581000	Principal	8,920,000	7,804,209	7,808,400	7,830,200	*
582000	Interest	3,288,230	2,264,824	1,924,300	1,866,900	*
	Total Maintenance and Operations	12,237,358	10,115,989	9,757,200	9,719,100	
	- Activity Total -	<u>\$ 12,237,358</u>	<u>\$ 10,115,989</u>	<u>\$ 9,757,200</u>	<u>\$ 9,719,100</u>	

Additional detail on following page(s)

Redevelopment Obligation Retirement Fund - Consolidated Account Number Detail

Acct #542050	FY 2021-22	FY 2022-23
Fiscal Agent Fees	\$ 6,000	\$ 6,000
Weed Abatement	3,500	3,000
Continuing disclosure	<u>5,000</u>	<u>5,000</u>
	\$ 14,500	\$ 14,000

Acct #581000	FY 2021-22	FY 2022-23
2006-A Bonds	\$ 1,853,400	\$ 1,745,200
2016 Bonds	2,670,000	2,725,000
2017 Bonds	<u>3,285,000</u>	<u>3,360,000</u>
	\$ 7,808,400	\$ 7,830,200

Acct #582000	FY 2021-22	FY 2022-23
2006-A Bonds	\$ 1,701,700	\$ 1,769,900
2016 Bonds	111,500	59,700
2017 Bonds	<u>111,100</u>	<u>37,300</u>
	\$ 1,924,300	\$ 1,866,900

Successor Agency Administration - Consolidated (8080)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CM - Regular Salaries	\$ -	\$ 10,969	\$ 13,300	\$ 13,700
510010	FA - Regular Salaries	82,982	48,550	46,900	56,000
510010	PLN Adm - Regular Salaries	-	7,190	7,300	7,900
512310	CM - Applied Benefits	-	13,799	19,200	19,600
512310	FA - Applied Benefits	108,630	66,649	75,600	88,200
512310	PLN Adm - Applied Benefits	-	13,460	15,200	15,700
	Total Salaries and Benefits	191,612	160,617	177,500	201,100
540030	Travel and Meetings	-	-	1,500	1,500
542050	Contractual Services	540	-	20,700	21,300
541040	Liability Insurance	-	1,723	2,000	2,000
591000	Overhead	61,747	87,081	86,900	64,000
	Total Maintenance and Operations	62,287	88,804	111,100	88,800
	- Activity Total -	253,899	\$ 249,420	\$ 288,600	\$ 289,900

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Additional detail on following page(s)

Successor Agency Administration - Consolidated Account Number Detail

Acct #542050	FY 2021-22	FY 2022-23
Professional services	\$ 1,700	\$ 1,700
Audit Services	13,000	13,400
Legal Services	<u>6,000</u>	<u>6,200</u>
	\$ 20,700	\$ 21,300

HOUSING SUCCESSOR



HOUSING SUCCESSOR

The City, as Housing Successor to the former Santa Fe Springs Community Development Commission (CDC), maintains the assets of the former low-moderate income housing fund. Pursuant to California law, the unobligated cash balance of the fund was transferred to the Los Angeles County for distribution to taxing agencies. The remaining assets (e.g. real estate and loan receivables) are retained by the City. In the event that revenue becomes available to this fund, the City Council will take action regarding the use of such funds.

The outstanding housing bonds are budgeted and paid by the Success Agency from property taxes allocated to it pursuant to AB 1X 26, AB 1484, and all subsequent dissolution laws.

Housing Successor - Housing Assets Fund

Sources and Uses of Funds

FY 2022-23 Adopted Budget

Activity Name					Adopted FY 22-23 vs. Adopted FY 21-22 Budget Variance	
	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Proposed FY 2022-23	\$	%
Estimated Beginning Fund Balance	\$ 12,032,694	\$ 12,133,207	\$ 12,173,950	\$ 12,018,950	\$ (155,000)	-1.3%
Sources						
Interest Income	280,162	136,979	100,000	100,000	-	0.0%
Total Sources	<u>280,162</u>	<u>136,979</u>	<u>100,000</u>	<u>100,000</u>	<u>-</u>	<u>0.0%</u>
Uses						
Department Expenditures						
Housing Administration	146,780	98,024	200,000	200,000	-	0.0%
Housing Acquisition and Rehab	<u>32,869</u>	<u>(1,788)</u>	<u>55,000</u>	<u>43,000</u>	<u>(12,000)</u>	<u>671.1%</u>
Total Uses	<u>179,649</u>	<u>96,236</u>	<u>255,000</u>	<u>243,000</u>	<u>(12,000)</u>	<u>-12.5%</u>
Surplus / (Deficit)	<u>100,513</u>	<u>40,743</u>	<u>(155,000)</u>	<u>(143,000)</u>	<u>12,000</u>	<u>29.5%</u>
Estimated Ending Fund Balance	<u>\$ 12,133,207</u>	<u>\$ 12,173,950</u>	<u>\$ 12,018,950</u>	<u>\$ 11,875,950</u>	<u>\$ (143,000)</u>	<u>-1.2%</u>

Housing Administration (23052501)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actuals FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
510010	CM - Regular Salaries	\$ 19,838	\$ -	\$ 9,500	\$ 8,200
510010	FA - Regular Salaries	-	-	22,600	27,900
510010	PLN Adm - Regular Salaries	27,916	26,658	24,700	27,300
512310	CM - Applied Benefits	25,953	-	14,000	11,700
512310	FA - Applied Benefits	56,693	-	36,100	42,500
512310	PLN Adm - Applied Benefits	-	47,960	49,300	49,600
	Total Salaries and Benefits	130,400	74,618	156,200	167,200
542050	Contractual Services	16,380	23,406	11,700	15,000
591000	Overhead	-	-	32,100	17,800
	Total Maintenance and Operations	16,380	23,406	43,800	32,800
	- Activity Total -	<u>\$ 146,780</u>	<u>\$ 98,024</u>	<u>\$ 200,000</u>	<u>\$ 200,000</u>

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Additional detail on following page(s)

Housing Administration Account Number Detail

Acct #542050	FY 2021-22	FY 2022-23
Audit Services	\$ 5,000	\$ 5,000
Legal Services	6,700	10,000
	<u>\$ 11,700</u>	<u>\$ 15,000</u>

Housing Acquisition and Rehab (23052502)

Activity Detail

Object No.	Description	Actual FY 2019-20	Actual FY 2020-21	Adopted FY 2021-22	Adopted FY 2022-23
521000	Supplies	\$ -	\$ -	\$ 200	\$ 200
531000	Electricity	-	-	700	700
532000	Natural Gas	-	-	100	100
533000	Water	-	-	2,000	2,000
542050	Contractual Services	32,869	46,543	52,000	40,000
	Equipment Usage	-	-	-	-
	Total Maintenance and Operations	32,869	46,543	55,000	43,000
470080	Insurance Procedure	-	(48,331)	-	-
	Total Applied Revenues	-	(48,331)	-	-
	- Activity Total -	\$ 32,869	\$ (1,788)	\$ 55,000	\$ 43,000

Additional detail on following page(s)

Housing Acquisition and Rehab Account Number Detail

Acct #542050	FY 2021-22	FY 2022-23
Ongoing Maintenance	\$ 40,000	\$ 30,000
Consultant	<u>12,000</u>	<u>10,000</u>
	\$ 52,000	\$ 40,000